



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

---

## **BID DOCUMENT**

**FOR**

**PURCHASE OF FLOOR-STANDING TOWER & SPLIT  
AIR CONDITIONERS FOR ZONAL OFFICE  
TENDER NOTICE No.HR&A/G&P/KHI/02/2025  
STATE LIFE INSURANCE CORPORATION OF PAKISTAN  
G&P KARACHI ZONE, KARACHI.**

---

**2025**

**SECRETARY ZPC  
HR&A DEPARTMENT  
6TH FLOOR, STATE LIFE BUILDING No.2  
OFF I. I. CHUNDRIGAR ROAD  
WALLACE ROAD, KARACHI  
021-99217096**



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

**Tender Notice No.HR&A/G&P/KHI/02/2025**

## **TENDER NOTICE FOR SUPPLY OF FLOOR-STANDING TOWER AND SPLIT AIR CONDITIONERS**

State Life Insurance Corporation of Pakistan (SLIC) invites sealed technical cum financial bids in accordance with PPRA Rules-2004 under “**single stage single-envelope**” procedure from well recognized firms dealing in office furniture registered with Income Tax/Sales Tax Department for supply of “Supply of Air Conditioners”. Details of tendering process are as under: Date of Issue : 19-09-2025

Closing Date : 07-10-2025

<b>Title of Work</b>	<b>Tender Submission Last Date &amp; Time</b>	<b>Technical Bid Opening Date &amp; Time</b>
SUPPLY OF FLOOR-STANDING TOWER AND SPLIT AIR CONDITIONERS WITH COMPLETE INSTALLATION. (SEE TENDER DOCUMENTS FOR FURTHER JOB DETAILS)	07-10-2025 at 11:00 a.m	07-10-2025 at 11:30 a.m

- Single Stage, Single envelopes procedure of PPRA Rules shall be adopted for evaluation of Bids.
- Bidders are required to submit bid security in the form of a Pay Order / Demand Draft / Bank Guarantee (in favor of *State Life Insurance Corporation of Pakistan*) as follows:
  - i) **Bid Security** for Tower Air Conditioner (2 Ton, Floor Standing) : Rs. **60,000/-**
  - ii) **Bid Security** for Wall Mounted Split Air Conditioner (1.5 Ton): Rs. **40,000/-**
- Tender document containing the itemized list with specifications, quantities, and detailed terms & conditions for bidding is available free of cost on State Life’s website ([www.statelife.com.pk](http://www.statelife.com.pk)) and on PPRA/EPAD portals.
- State Life Insurance Corporation of Pakistan reserves right to accept/ reject all bids in accordance with PPRA Rules.

**SECRETARY ZPC  
HR&A DEPARTMENT  
GROUP & PENSION KARACHI ZONE  
6TH FLOOR, STATE LIFE BUILDING No.2  
OFF I. I. CHUNDRIGAR ROAD  
WALLACE ROAD, KARACHI  
021-99217096  
phskhigp@statelife.com.pk**

**1. Detail Specification & Quantities / Schedule:**

Items	Item Description	Qty
01	<p>Floor-Standing Tower Air Conditioner, Non-Inverter, Cooling Only, 2 Ton 24000 BTU, Latest Model by <b>Haier or equivalent</b>.</p> <p>Installation 450 ft approximately in same floor. Copper pipe muller USAS, Aero Flex Insulation, Electric Wire 110/76 core Pakistan Cable Single Pole Breaker with outer stand</p> <p><b>Compressor Warranty : Minimum 05 Years</b> <b>Complete Unit Warranty : 01 Year (Excluding Compressor)</b></p> <ul style="list-style-type: none"><li>• <b>Cooling Capacity:</b> 24,000 BTU/h</li><li>• <b>Refrigerant:</b> R410a or an equivalent environmentally friendly refrigerant</li><li>• <b>Power Supply:</b> 220-240V, 50/60 Hz</li><li>• <b>Features:</b> Digital thermostat, remote control, anti-bacterial filter, auto-restart, programmable timer, 4-way auto swing</li><li>• <b>Warranty:</b> Minimum 5 years on compressor, 1 year on parts</li><li>• <b>Compliance:</b> ISO 9001, CE, RoHS</li></ul>	08
02	<p>Split AC 1.5 Ton wall mounted 18000 BTU Non Invertor only cool. Haier or equivalent. Compressor T3 Compatibility, operational at temperatures up to 50°C or more. Standard Installation kit 10 feet pure copper pipe, 10 feet pure copper wire. With Indoor and outdoor brackets. (Outdoor bracket must be arranged by vendor) Free Replacement Warranty subject to minimum 1 year parts, PCB kit 4 year &amp; 10 years compressor.</p>	08

**Delivery and after sales service of Consignment:**

**Delivery and after sales service of items at State Life Insurance Corporation of Pakistan's G&P Karachi Zone, Wallace Road, Karachi and address is also mentioned below.**

## **TERMS AND CONDITIONS**

2. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).
3. Bid security shall be submitted separately for each item quoted. Bids without the prescribed bid security shall be rejected.
4. The procurement will be carried out on an item-wise basis. Bidders may quote for one item or both items
5. Bids can be submitted/uploaded at EPADS till closing time **11:00 AM on 07-10-2025**.
6. Submitted bids shall be opened at **11:30 AM on same day i.e., 07-10-2025**, at HR&A Department, State Life Insurance Corporation of Pakistan, Group & Pension Karachi Zone, 6<sup>TH</sup> Floor State Life Building # 2 Wallace Road Karachi in the presence of bidders or their authorized agents, who wish to be present on the occasion.
7. Bidders are required to submit their bids in a sealed large envelope, clearly marked **“Supply of of FLOOR-STANDING TOWER AND SPLIT AIR CONDITIONERS”**. For Single Stage Single Envelope Method.
8. Bids will be opened in the office In-Charge (HR&G),G&P (Karachi Zone), 6<sup>th</sup> floor, State Life Building # 02, Wallace Road, Karachi, on the date and time as specified in the specifications & quantities /schedule above, in the presence of bidders or their representatives.
9. Quote only single rate for each item, which must be irrevocable, unconditional & inclusive of all taxes & expenses (if any).
10. There will be a single-stage evaluation of bids. Technical evaluation will be held first, financial bids of only technically qualified bidders will be opened. Minimum overall 60%.for the bidders to technically qualify.
  - i) Experience of bidders in sales / marketing of relevant equipment.
  - ii) Financial Capabilities.
  - iii) Number of existing clients provided with similar equipment.
  - iv) List of professionals on permanent strength- for installation and after sales services
11. The Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder immediately after completion of work. However, successful bidder will be required to submit performance guarantee of 3% (value of Job Order) in shape of bank guarantee (valid for at least One Year & warranty period) in favor of State Life Insurance Corporation of Pakistan which shall be released after expiry of one year after completion of job.

12. Bid validity period up to 31.12.2025.
13. The vendor's office or site office must be located at Karachi.
14. All the bids must include all government taxes.
15. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders/Bids in line with PPRA rules.
16. Warranty of the items will start from the date of delivery.
17. If the successful bidder fails to supply the items as per purchase order, the bid security will be forfeited.
18. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
19. All the information provided by the bidder must be verifiable.
20. No advance payment shall be made. Payment will be processed upon satisfactory delivery and installation of items. In case of non-compliance, failure to execute the order within the specified time, or supply of substandard items/services, the Performance Guarantee shall be forfeited in favor of the Corporation.
21. Earnest money of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of state Life.
22. Successful bidder will have to start supply/job within 3 days after confirmed work order and must complete the supply in all respects within 10 working days; otherwise retention money (CDR) will be forfeited. In addition to this liquidity damages as penalty may be imposed after expiry of 10 working days, at 1% per day of the total purchased order value.
23. Substandard or unbranded items will not be considered.
24. In case wherein on bid opening day, holiday announced by prevailing Government or Zonal Office could not operate due to unavoidable reasons, then bid opening meeting shall be held on very next working day.

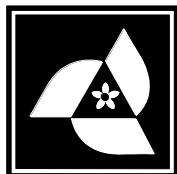
25. Eligibility criteria mentioned below must be observed and fulfilled. An Affidavit of Rs. 100 (non judicial stamp paper) in this regard must be attached with the bid.

### **Eligibility of Applicants**

We M/s \_\_\_\_\_ undertake that,

1. We are registered company/firm as per FBR Record, having active filling status.
2. We are solvent company/firm and not in the process of bankruptcy.
3. We have never been convicted for an offence concerning the professional conduct.
4. We have fulfilled all obligations related to payment of taxes to the Govt of Pakistan.
5. We were never found guilty of serious mis-interpretation/mis-representation of facts in supplying information in past nor providing herewith as such.
6. We assure that quoted item will be brand new; parts of offered model shall be available in open market for at least 3 years.

**(Bashir Ahmed Junejo)**  
Secretary ZPC  
G&P Karachi Zone  
State Life Insurance Corporation of Pakistan  
6<sup>th</sup> Floor, State Life Bldg. No.02  
Wallace Road, Karachi.  
Phone: 021-99217096



**STATE LIFE**  
**INSURANCE CORPORATION OF PAKISTAN**

**TECHNICAL EVALUATION OF BIDS / POINT SCORING CRITERIA**

	<b><u>Max.Points</u></b>
1. Experience of bidder in sales / marketing of relevant equipment (05 points for each complete year)	25
2. Financial Capabilities (Annual Report for each year/ Tax Return for each year =5 points)	25
3. Number of Existing Clients provided with similar Equipment (05 points for each Corporate / Multinational / Govt./ Semi- Govt. Client)	25
4. List of Professionals on permanent strength- for installation and after Sales services(05 points for each qualified personnel)	25

-----  
Total Points: 100

Note:

- i) A minimum score of 60% is required to qualify technically overall.
- ii) The bid for a particular item shall be rejected if it is not quoted in accordance with the required technical specifications