



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

## REQUEST FOR PROPOSAL

FOR SUPPLY INSTALLATION AND CONFIGURATION OF SERVER  
MACHINES  
STATE LIFE INSURANCE CORPORATION OF PAKISTAN

<b>Name of the Respondent</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Email</b>	

State Life Insurance Corporation of Pakistan  
Health & Accidental Insurance (H&AI)  
Regional Procurement Department (RPD)  
3<sup>rd</sup> Floor, State Life Tower, Jinnah Avenue, Islamabad  
Contact No: 051-9216344

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## Section I: Invitation for Proposal

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1. State Life Insurance Corporation of Pakistan intends to hire the services of a reputed Service Provider for subject procurement
2. State Life Insurance Corporation (hereinafter referred to as “the Purchaser”) is seeking proposals as per Single Stage Two Envelope Procedure as per PPRA Rules 2004 from Services Providers (hereinafter referred as “the Contractor”) registered with the Sales Tax and Income Tax departments
3. State Life reserves the right to accept or reject any proposal, and to annul the proposal process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Respondent(s) or any obligation to inform the affected Respondent(s) of the grounds for such decision as per PPRA rules
4. All proposals must be valid for **One Hundred and Twenty (120)** days and any bid shorter than subject bid validity will be declared as conditional and will be declared non-responsive

### 5. Tender Schedule

<b>A</b>	Bid Submission Timeline Through EPADs	21/10/2025 @ 11:00 AM
<b>B</b>	Bid Opening Timeline	21/10/2025 @11:30 AM
<b>C</b>	Clarification Timeline	21/10/2025 UPTO 05:00 PM

5. Address for submission of Hard Copy of Bid Security amounting to **PKR. 450,000/-** in favor of “**SLIC H&AI PREMIUM COLLECTION ACCOUNT**” in the form of pay order/ demand draft and any other document if needed:

“Office of Regional Procurement Department (RPD), Health and Accidental Insurance (H&AI) Regional Office, 3<sup>rd</sup> Floor, State Life Tower, Jinnah Avenue, Islamabad”

Contact No: 051-9216344

#### Email for clarity and information regarding general conditions:

[masabslic@gmail.com](mailto:masabslic@gmail.com) ; [mwaqas.slic09@gmail.com](mailto:mwaqas.slic09@gmail.com)

#### Email for Technical Clarification:

[sys.architect.health@statelife.com.pk](mailto:sys.architect.health@statelife.com.pk); [dba.health.isb@statelife.com.pk](mailto:dba.health.isb@statelife.com.pk)

## Section II: Instruction to Respondents

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### 1. DEFINITIONS:

Unless the context otherwise requires, the following terms whenever used in this RFP and contract have the following meanings:

- a) “Proposals” means the Technical & Financial Proposals submitted by respondents in response to this RFP issued by State Life for “Supply, Installation and Configuration of Server Machines” through EPADs.
- b) “State Life” means State Life Insurance Corporation of Pakistan.
- c) “Procuring Agency” means State Life Insurance Corporation of Pakistan
- d) “H&AI” Health and Accidental Insurance, Regional Office, Islamabad,
- e) “Service Provider/ Bidder/ Vendor” means any entity that furnishes proposal in response to this RFP through EPADs
- f) “Competent Authority” means the CEO State Life
- g) “RFP” means Request for Proposal
- h) “Committee” means committee constituted by State Life for evaluation of proposal
- i) “Equipment” corresponds to **Server Machines** as mentioned in Scope of Work
- j) “Government” means the Government of Pakistan
- k) “PPRA Rules” Public Procurement Rules 2004
- l) “SOW” means Scope of Work
- m) “EPADs” stands for E-Pak Acquisition and Disposal System
- n) “SLA” means a Service Level Agreement

### 2. INTRODUCTION

State Life is undertaking Sehat Sahulat Program for provision of indoor medical services to the population in social sector. State Life has also launched Corporate Health Insurance initiative and different products are being offered both in Public and Private Sector

IT Department is actively engaged in development of different software applications. Further State of the art Data Center has also been set up at H&AI Regional Office, 3<sup>rd</sup> Floor, State Life Tower, Jinnah Avenue, Islamabad to cater technological requirements of the Corporation

In order to ensure better provision of services to clients, provision of proper office equipment is mandatory.

### **3. VALIDITY OF PROPOSALS**

Proposals must be valid for a period of One Hundred and Twenty (120) days after the date of its submission prescribed in RFP. A proposal valid for shorter period will be declared as non-responsive. State Life may solicit the Respondents' consent to extend proposal validity (without modification in proposals).

### **4. RIGHT TO ACCEPT / REJECT PROPOSAL**

State Life reserves the right to accept or reject any proposal, and to annul the proposal process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Respondent(s) or any obligation to inform the affected Respondent(s) of the grounds for such decision as per PPRA rules.

### **5. FRAUD AND CORRUPTION**

State Life requires that respondents hired through this RFP must observe the highest standards of ethics. Further, case any bidder is found indulged in Corrupt and Fraudulent practice as defined under definition section in PPRA Rules than necessary action as per PPRA Rule-19 (A) will be taken

### **6. CLARIFICATIONS AND AMENDMENTS OF RFP DOCUMENT**

#### **6.1. RFP CLARIFICATIONS**

During technical evaluation of the proposals, State Life may, at its discretion, ask Respondents for clarifications on their proposals in writing and response thereof must also be in writing. The Respondents are required to respond within the time frame prescribed by State Life.

In case a vendor fails to respond to clarification in stipulated time then vendor will be simply disqualified from further proceedings without any notice

#### **6.2. AMENDMENTS IN RFP**

At any time prior to deadline for submission of proposal, State Life may for any reason, modify the RFP and revised documents will be advertised in the form of addendum in a manner like advertised earlier

## 7. PROCESS FOR HIRING OF SERVICES

This enquiry is Request for proposal (RFP) intended to result in the hiring of service provider for subject procurement. The responses received pursuant to this RFP will be evaluated as per the criteria specified in this document and the most advantageous bidder, if required, will have to sign a Service Level Agreement (SLA) with State Life which would specify the assignment that the selected respondent is expected to perform. Evaluation of the proposals shall be carried out in two steps, first the technical and then the financial.

The technical and financial proposals shall be submitted at the same time on EPADs and any proposal or part of proposal received after the Bid Submission timeline shall be returned unopened and bid won't be considered as part of formal procurement process. No amendment to the technical or financial proposal after submission on EPADs.

First the technical proposals will be opened and evaluated in conformity with the provisions of the RFP. The Evaluation Committee shall not have access to the financial proposals until the technical evaluation is concluded. Financial proposals shall be opened only thereafter.

After completion of evaluation of the technical proposal, State Life shall upload **Technical Evaluation Report** as per **PPRA Rule-35** on EPADs, State Life and PPRA Website

The respondents who are found technically responsive based on technical evaluation would be informed about the date and time of opening of their financial proposals through EPADs and letter, Fax or E-mail as communicated by the respondents in their proposals.

Subject to scrutiny of Financial Proposal, the Final Evaluation Report will be published on EPADs, PPRA and State Life Website and after completion of necessary timeline, a formal Work Order will be issued to most advantageous bidder. Most advantageous bidder if required will have to sign SLA

## 8. MANDATORY CRITERIA

### 8.1. GENERAL TERMS

Eligible Service Provider/Respondent must fulfill following criteria:

- i. All Proposals must be furnished on EPADs and proposal submitted by any mode other than EPADs won't be accepted
- ii. Must have relevant business experience of at-least Five (5) years
- iii. Must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with Government legal entities, sales tax and income tax departments) and on active taxpayer list.
- iv. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper of worth Rs.100/- **(One Hundred Rupees Only/-)** duly authorized by Notary Public is mandatory);

The said affidavit must be uploaded on EPADs along with **technical proposal** as scanned copy. Further hard copy of the said affidavit must be furnished along with hard copy of Bid Security well before Bid Submission Timeline at the address appended at Serial No v below

- v. Bid Security amounting to **PKR 450,000/-** in the form of Pay order/ Bank Draft in favor of "SLIC H&AI PREMIUM COLLECTION ACCOUNT" must be submitted as scanned copy with technical proposal on EPADs and hard copy must reach to the office of undersigned well before Bid Submission Timeline:

*"Office of Regional Procurement Department (RPD), Health and Accidental Insurance (H&AI),  
Regional Office, 3<sup>rd</sup> Floor, State Life Tower, Jinnah Avenue, Islamabad"*

- vi. Vendor must be OEM Certified Partner and must have dedicated support team. Further Local Office in Rawalpindi/Islamabad is must (Relevant documentation is required)
- vii. Vendor must furnish undertaking as per format at Annex-C both as scanned copy with technical proposal on EPADs and also in hard copy along with relevant documentation as required by Clause-iv and Clause-v at the address specified



- viii. Must obtain minimum **60** points in Technical Evaluation. Further respective evaluations will be made as per Weightage Average Formula as per Clause-14.1, Clause-15 and Clause-16

## **8.2. TECHNICAL MANDATORY REQUIREMENT:**

- i. Vendor is advised to quote a single model with complete details and without any OR Condition. If vendor quotes two or multiple models, then it will be construed as a conditional bid and proposal will be declared as non-responsive
- ii. Quoted Equipment must have standard warranty
- iii. Equipment quoted must have local market footprints
- iv. Equipment quoted must have after sales service

**NOTE:** Verifiable proof for all the above shall be mandatory. Non-submission will cause disqualification of the bidder for any further process. All bidders must provide a checklist format compliance with the eligibility criteria above

## **9. DISQUALIFICATIONS**

State Life may at its sole discretion and at any time during the evaluation of proposal, disqualify any Respondent, if the Respondent has:

- i. Submitted the proposal document or any other associated document after the Bid Submission deadline
- ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements
- iii. Submitted a proposal that is not accompanied by required documentation
- iv. Failed to provide clarifications related thereto, when sought
- v. Submitted a proposal with price adjustment / variation provision
- vi. Required documentation not affixed with Technical and Financial Proposal
- vii. Any violation/missing information as required in Clause-08 above
- viii. Any violation of PPRA Rules-2004

## **10. REQUEST FOR PROPOSAL**

The Respondent is expected to examine all the instructions, guidelines, terms and conditions and formats in the RFP. Failure to furnish all the necessary information as required by the RFP on submission of a proposal not substantially responsive to all the aspects of the RFP, shall be at Respondent's own risk and will be liable for rejection. When Respondents receive the RFP, and if they can meet the

requirements of the RFP and the commercial and contractual conditions, they should make arrangements necessary to prepare a responsive proposal

If the Respondents find in the RFP documents - especially in the selection procedure and evaluation criteria – any ambiguity, omission or internal contradiction, or any feature that is unclear or that appears discriminatory or restrictive, they should seek clarification from State Life well in advance through an official email or EPADs. Email for clarification can be sent on email addresses as mentioned in tender notice. However, no relaxation or exemption shall be provided to the respondent on any term or condition of the RFP for reasons of non-receipt of any clarification.

Respondents/Service Providers should ensure that they submit a fully responsive proposal including all the supporting documents requested in the RFP is furnished on EPADs.

## **11. PREPARATION OF PROPOSAL**

The Respondent shall comply with the following during preparation of the proposal:

- i. The proposal and all associated correspondence shall be written in English and shall conform to prescribed formats. Any interlineations, erasures or overwriting shall be valid only if they are initialized by the authorized person signing the proposal
- ii. The proposal shall be typed and shall be signed by the Respondent or duly authorized person(s) to bind the Respondent to the contract. The letter of authorization shall be indicated by written power of attorney or authority letter and shall accompany the proposal.
- iii. Proposals received by any means other than EPADs will be declared non-responsive and will be rejected
- iv. All expenses related to participation in this tender document shall be borne by the respondents
- v. Respondents are not permitted to modify, substitute, or withdraw proposals after its submission
- vi. All the pages of the proposals should be signed by the authorized person(s) and should conform strictly to the formats and procedures laid down in this RFP
- vii. All proposals must be furnished as per Single Stage Two Envelop Procedure

## 12. LIST OF DOCUMENTS SUBMITTED AS PART OF PROPOSAL

### 12.1. TECHNICAL PROPOSAL

- i. Cover letter on respondent's official letter (format is attached as Annex-A)
- ii. Verifiable information of number of clients served on official letterhead duly signed and stamped
- iii. Provide details of similar project completed with minimum overall value of at least **5.0 million** in last five (5) years. Here project corresponds to a single assignment and similar project means supply, installation and commission of equipment at Data Center
- iv. All relevant proofs as requested in Mandatory Criteria---Clause-8
- v. Undertaking as per format placed at Annex-C
- vi. Complete details of quoted product as per format placed at Annex-D
- vii. Bank Statement for the period July 01, 2024 to June 30, 2025

All the above papers should be duly signed by the authorized signatory.

### 12.2. FINANCIAL PROPOSAL

- i. The financial proposal must be as per format placed at FIN-1 and in case proposal is not as per attached format it will be declared as non-responsive
- ii. All rates will be quoted in Pakistan Rupee (rounded to the rupee amount).
- iii. Further overall lump sum cost will be considered for evaluation
- iv. In case of any discrepancy/confusion/ difference between the financial proposal quoted in figures and in words, the proposal mentioned in the form of words would be considered as final and would prevail.
- v. In case of ambiguity on financial proposal being quoted in words, the proposal will be rejected. The respondents should exercise due caution in preparing the financial proposals.
- vi. Quoted cost must be inclusive of all charges i.e. delivery, octroi transportation etc

### **13. EVALUATION OF PROPOSALS**

State Life will form Technical & Financial Evaluation Committee to evaluate the proposals

- i. During evaluation of technical proposals, the Committee, may, at its discretion, ask the Respondents for clarification of their proposals. However, such clarification would not effectuate any change in the substance of the proposal.
- ii. After the technical evaluation the Technical Evaluation Report will be published as per PPRA Rule-35 on EPADs, PPRA and State Life Website. After uploading of Technical Evaluation Report, technically responsive bidders will be intimated through EPADs and other means of correspondence about opening of Financial Proposal
- iii. Bidders who are not found technically responsive will also be intimated via letter regarding the overall status and they will be required to collect Bid Security furnished without opening their financial proposal. The said intimation will be done subject to completion of necessary time post uploading of Technical Evaluation Report on EPADs, PPRA and SLIC Website
- iv. The committee would undertake the financial evaluation of proposals of bidders found technically responsive and in case any clarity is required it will be taken in writing and after detailed evaluation, Final Evaluation Report as per PPRA Rules will be published on EPADs, PPRA and State Life Website

### **14. EVALUATION OF TECHNICAL PROPOSAL**

The committee will evaluate the technical proposals based on given qualification parameters. The technical scoring will be done as per following criteria and formula for technical weightage is appended below:

S.No	Parameters	Detail	Points
<b>Technical Evaluation</b>			
<b>1</b>	Form Factor & Chassis	2U rackmount, 2.5" drive chassis, supports up to 10x NVMe/SAS/SATA drives	0 points under compliance  40 points compliance  50 points over compliance
	CPU Configuration	Dual-socket with 2 × Intel Xeon Gold 5418Y (24-core/48-thread, 185W, DDR5 support) or higher	
	Memory Architecture	256GB DDR5 ECC RDIMM (8 × 32GB), support up to 5600 MT/s and scalability to ≥ 1TB	
	Storage Configuration	5 × 1.92TB Solidigm D7-PS1010 NVMe SSDs (PCIe 5.0) or equivalent high-endurance enterprise SSDs	
	RAID Support	Hardware RAID Controller (e.g., PERC H755) with 8GB NV Cache, support for RAID 0/1/5/6/10	
	Remote Management	Enterprise-grade out-of-band management (e.g., iDRAC9 Enterprise, iLO 6, XClarity Premium, or iBMC with eSight)	
	Networking	Combination of 2 × 10GbE + 4 × 1GbE NICs, or 2 dual-speed cards supporting both	
	Power Supplies	2 × 1000W (or higher) hot-plug redundant PSUs, with GPU-ready or mixed-mode support	
	Expansion & PCIe Support	Multiple PCIe Gen5/Gen4 slots supporting GPUs, HBAs, or NICs	
	Tri-Mode Backplane & Storage Flexibility	NVMe/SAS/SATA tri-mode backplane support for storage interface flexibility	
	Security & Firmware	TPM 2.0, Secure Boot, BIOS recovery, drive encryption (FIPS compliant)	
	Accessories & Cabling	Rails with cable arm, standard bezel, 4 × 3M power cords, 6 × CAT7 or higher patch cords	
<b>2</b>	Warranty & Support	5-Year ProSupport (or equivalent) with Next Business Day (NBD) onsite service >=5 Years = 5, >=3 Years = 03, < 3 = 0	05
<b>3</b>	OEM Relation	Valid certificate from OEM for partner/reseller status	05
<b>4</b>	Local Office	Local office/partner presence with support capability in Pakistan	05
<b>5</b>	Support	Letter from OEM confirming 5-year support, updates, and spares availability FC=05 (5 Years Support), PC =03(3 Years Support), NC=0 (<3 )	05
<b>6</b>	Successful Deliveries	No of successful deliveries in Public / Private Sector FC(>10 organizations) = 10, PC(>05 organizations) = 05, NC (< 05 organizations) =0	10
<b>7</b>	Offered Solution	Brand Rating, Compatibility, Modularity and Scalability of offered solution	05
<b>8</b>	SLIC Existing Infrastructure	Suitability and Compatibility of offered solution with SLIC's existing ICT infrastructure at Islamabad Datacenter	05
<b>9</b>	Value Addition	Value addition provided in offered solution	05
<b>10</b>	Responsiveness	Responsiveness in Proposal presentation	05
<b>Total</b>			<b>100</b>

#### Basis of Evaluation:

- Weightage of Technical Evaluation will be **70%** and weight of financial proposal will be **30%**
- The weightage will be calculated as per the average weighted formula appended below
- Minimum Qualifying Marks for Technical Evaluation are **60 Marks** out of **100 Marks**

### 14.1. Weightage Average formula for Technical Evaluation:

Weightage for technical evaluation is **70%** and will be calculated as per following formula:

$$(100 - (((\text{Highest Score} - \text{Marks Secured}) / \text{Highest Score})) * 100)) * 0.7$$

## 15. EVALUATION OF FINANCIAL PROPOSAL

Evaluation of Proposals found to be technically responsive will be carried out as per following procedure:

- A. First of all, we will check general computations
- B. In case of any error in calculations/ computations we will proceed as per actual calculations
- C. Tax Calculations will also be checked
- D. Compliance of Financial Proposal with required format

Subject to above general checking, the financial evaluation will be done as per following formula

**Assigning 30% Weightage, the formula is appended below:**

$$(100 - ((\text{Quoted Cost in PKR} - \text{Lowest Cost in PKR}) / \text{Lowest Cost in PKR}) * 100) * 0.3$$

## 16. DETERMINATION OF MOST ADVANTAGEOUS BIDDER

Subject to Technical and Financial Evaluation most advantageous bidder will be decided as per following formula:

**Most Advantageous Bidder**= Weightage Average Technical Score (70% Weightage) + Weightage Average Financial Score (30%)

Bidder who will secure **highest marks** will be the most advantageous bidder

## 17. BID SECURITY DEPOSIT

Bid Security amounting to **PKR 450,000** must be furnished by the respondent in shape of Demand Draft/Pay order in favor of “SLIC H&AI PREMIUM COLLECTION ACCOUNT” as scanned copy along with technical proposal on EPADs.

Bid Security must also be submitted in hard copy well before Bid Submission Timeline at following address:

*“Office of Regional Procurement Department (RPD), Health and Accidental Insurance (H&AI), 3<sup>rd</sup> Floor, State Life Tower, Jinnah Avenue, Islamabad”*

It is entirely bidders’ responsibility to ensure timely submission of Bid Security in hard copy without any liability to State Life. If a bidder fails to submit Bid Security before Bid Submission Timeline his/her proposal will be rejected no matter if it is uploaded on EPADs.

## **17.1. RELEASE OF BID SECURITY**

- A.** Bid Security of bidders who aren't most advantageous will be released subject to completion of formal procurement proceedings i.e. conclusion of timeline post final evaluation report uploading on EPADs, PPRA and State Life Website as per PPRA Rules
- B.** Bid Security of Technically Non-Responsive Bidder will be released subject to completion of timeline post uploading of Technical Evaluation Report on PPRA Website, EPADs and SLIC Website. Vendor will have to furnish a proper request duly signed and stamped addressed to Regional Procurement Department (RPD)
- C.** Bid Security of the most advantageous bidder will be returned after submission of Bank Guarantee as per Clause-18  
A formal request must be furnished duly signed and stamped and addressed to Regional Procurement Department (RPD)

## **17.2. CONFISCATION OF BID SECURITY:**

Bid Security will be confiscated in case of following:

- I.** Bid Security of most advantageous bidder will be forfeited in case of failure to submit Bank Guarantee as per Clause-18
- II.** In case bidder denies executing the assignment as per requirements outlined and in accordance with proposal furnished on EPADs. Further we will also resort to second most advantageous bidder and necessary legal action as per PPRA Rule-19 will be initiated
- III.** If the most advantageous bidder fails to submit his/her complete delivery, installation schedule on official letterhead within three working days of issuance of Work Order then Bid Security will be forfeited along with cancellation of Work Order and necessary action will also be initiated

## **18. BANK GUARANTEE**

Most advantageous bidder will be required to furnish Bank Guarantee amounting to **5%** of quoted cost (LUMP SUM) as per format placed at Annex-E within fifteen days of issuance of Work Order with validity of one year from the date of submission of Bank Guarantee. In case of failure to submit Bank Guarantee within stipulated timeline stated above necessary action as per Clause-17.2 (I) will be initiated along with cancellation of Work Order

### 18.1. RELEASE OF BANK GUARANTEE:

Bank Guarantee will be released subject to complete delivery, configuration, installation and onward Work Done Satisfactory by relevant expert

### 18.2. CONFISCATION OF BANK GUARANTEE:

Bank Guarantee will be confiscated in case:

- A. Vendor is indulged in any practice as mentioned at Clause-5 of RFP
- B. Vendor doesn't complete work as per requirements
- C. In case a vendor supplies an equipment, which is damaged, malfunctioned, non-refurbished then we will ask vendor to replace the said item without any cost claim.  
Vendor is bound to resolve the said claim within three (3) working days. In case of failure to resolve, the Bank Guarantee will be forfeited
- D. Non-Provision of licensed software where needed
- E. In case of any breach of confidentiality clause (Refer Clause-20 appended below)

## 19. PENALTY

Vendor is expected to remain professional and exercise highest standards of professionalism. In case a vendor doesn't performs as per requirements than following penalties will be imposed:

- I. If the most advantageous bidder doesn't comply with stipulated timeline, then we will impose a penalty amounting to **0.1% of quoted lump sum cost** for each day of delay which will be adjusted from respective invoice as per payment schedule
- II. If the delay in delivery of equipment exceeds **fifteen days** from the timeline communicated without any valid justification, then we will impose a penalty amounting to **1%** of quoted cost for each day of delay and this will be adjusted from Installment-01 Payment as per Payment Schedule
- III. In case a bidder fails to complete the installation, commission phase within stipulated timeline then penalty amounting to 0.1% of Lump Sum Cost for each day of delay will be imposed and it will be adjusted from respective installment payment as per Payment Schedule
- IV. In case a bidder fails to resolve any issue found during testing of equipment within stipulated timeline then penalty amounting



**0.1%** of quoted lump sum cost for each day of delay beyond the stipulated timeline will be imposed

- V.** In case any issue is observed during the defect liability period of Ninety (90) days then vendor is bound to resolve the said issue within stipulated timeline. In case of non-compliance necessary penalty amounting to 0.1% for each day of delay will be imposed and will be adjusted from respective installment payment as per payment schedule

## **20. CONFIDENTIALITY**

Bidder understands and agrees that all materials and information marked and identified by STATE LIFE as 'Confidential' are valuable assets of STATE LIFE and are to be considered STATE LIFE 's proprietary information and property. Bidder will treat all confidential materials and information provided by STATE LIFE with the highest degree of care and necessary to ensure that unauthorized disclosure does not occur.

Bidder will not use or disclose any materials or information provided by STATE LIFE without STATE LIFE 's prior written approval. Bidder shall not be liable for disclosure or use of any materials or information provided by STATE LIFE or developed by Bidder which is:

- I. possessed by Bidder prior to receipt from STATE LIFE, other than through prior disclosure by STATE LIFE, as documented by Bidder's written records;
- II. published or available to the general public otherwise than through a breach of Confidentiality; or
- III. obtained by Bidder from a third party with a valid right to make such disclosure, provided that said third party is not under a confidentiality obligation to STATE LIFE; or
- IV. Developed independently by the bidder.

In the event that Bidder is required by judicial or administrative process to disclose any information or materials required to be held confidential hereunder, Bidder shall promptly notify State Life and allow State Life a reasonable time to oppose such process before making disclosure.

Bidder understands and agrees that any use or dissemination of information in violation of this Confidentiality Clause will cause State Life

irreparable harm, may leave STATE LIFE with no adequate remedy at law and State Life is entitled to seek to injunctive relief.

Nothing herein shall be construed as granting to either party any right or license under any copyrights, inventions, or patents now or hereafter owned or controlled by the other party.

The requirements of use and confidentiality set forth herein shall survive the expiration, termination or cancellation of this RFP.

## **21. OWNERSHIP OF “DATA/INFORMATION”**

All information processed, stored, or transmitted by Service Provider’s equipment belongs to State Life. By having the responsibility to maintain the equipment, the Service Provider does not acquire implicit access rights to the information or rights to redistribute the information. The Service Provider understands that civil, criminal, or administrative penalties will apply for failure to protect information appropriately.

## Section III: Scope of Work

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### 1. BACKGROUND

State Life Health Insurance is implementing Sehat Sahulat Program coverage to almost entire population all over Pakistan. As part of this program the patients are taking inpatient health services all over Pakistan.

State Life has also launched Corporate Health Insurance Program and different products are being offered to both Public and Private sector.

Management has directed to ensure provision of necessary equipment in Data Center

### 2. GOAL

To ensure provision of necessary equipment at Data Center

### 3. PLACE OF EXECUTION OF ASSIGNMENT

The subject equipment as required is to be installed at Data Center, Health and Accidental Insurance (H&AI) Regional Office, 3rd Floor, State Life Tower, Jinnah Avenue, Islamabad

### 4. GENERAL INSTRUCTIONS FOR VENDORS:

- A. All vendors must note that said assignment is to be executed on the 3rd Floor, therefore prior visit for better understanding must be conducted
- B. Vendor must quote a single equipment with complete details
- C. Vendor must note that if he is found most advantageous, he is required to supply same model as quoted and no request on this issue will be entertained
- D. Vendor must take extra caution while quoting the required model and must take all allied factors into consideration
- E. Vendor must ensure strict adherence to all directions as communicated from time to time
- F. Most Advantageous Bidder must furnish complete details of relevant technical staff which will execute the subject assignment on official letterhead within seven days of issuance of Work Order

## 5. EXECUTION TIMELINE:

The execution timeline for the subject assignment is as follows:

### **Complete Delivery of Equipment at Data Center Islamabad**

Within Fifteen Days of Issuance of Work Order

### **Commissioning, Installation and Configuration of Equipment at Data Center, Islamabad**

Within Fifteen Days of delivery of the equipment all work must be completed

Above timeline is a tentative schedule and actual schedule may vary as per requirement. In case of non-compliance of any above timeline necessary penalty as per Clause-19 of Section-II of RFP will be imposed

## 6. SCOPE OF WORK:

SLIC seeks to procure a high-performance, enterprise-grade 2U rack servers to support mission-critical workloads, specifically tailored for Oracle Database hosting and related applications. The servers should be well reputed OEM i.e. Dell / HP / IBM, Huawei or equivalent and must ensure high availability, maximum I/O throughput, and future-proof scalability, with support for PCIe Gen5 NVMe SSDs, redundant power, and advanced remote management.

### 6.1. KEY REQUIREMENTS:

- **Chassis:** 2U rackmount form factor with a 2.5" drive bay supporting up to 10x NVMe/SAS/SATA drives.
- **Processor:** Dual-socket support for Intel® Xeon® Scalable Processors (Sapphire Rapids or equivalent), minimum 2 × 24-core CPUs.
- **Memory:** 256GB DDR5 ECC RDIMM, scalable up to 2TB, supporting up to 5600 MT/s bus speed.
- **Storage:** Minimum 5 × 1.92TB Solidigm D7-PS1010 NVMe SSDs (PCIe Gen5) or equivalent endurance-grade SSDs.

- **RAID Controller:** Hardware RAID controller (e.g., PERC H755) with 8GB NV cache, supporting RAID 0/1/5/6/10/50/60.
- **Network:**
  - 2 × 10GbE ports and 4 × 1GbE ports, either via combination or dual-speed NICs.
  - CAT 7 or higher patch cords to be included.
- **Remote Management:** Integrated out-of-band management controller (iDRAC9 Enterprise, iLO 6, XClarity Premium, or equivalent) with full HTML5 KVM and virtual media capabilities.
- **Power Supply:** Dual hot-plug redundant PSUs (minimum 1000W each), supporting mixed-mode or GPU-ready configurations.
- **Accessories:** ReadyRails with cable management arm, standard bezel, 4 × 3M C13/C14 jumper cords.
- **Support & Warranty:** ProSupport (or equivalent) with Next Business Day (NBD) onsite service.
- **Warranty:** 5-years OEM warranty.
- **Quantity :** 02 Servers with similar brand, model, specifications and manufacturing.

## 6.2. TECHNICAL SPECIFICATIONS (02 SERVERS)

Component	Specifications
Model	2U Rack Enterprise Server
Chassis	2.5" Chassis with up to 10 NVMe/SAS/SATA Drives
Motherboard	<p>Dual-socket server motherboard compatible with latest-generation Intel® Xeon® Scalable Processors (Socket E, Sapphire Rapids or equivalent), supporting up to 32 DDR5 ECC RDIMM slots (up to 5600MT/s).</p> <p>Integrated dual-port 1GbE or higher, OCP 3.0 NIC slot, and multiple PCIe Gen5/Gen4 lanes for storage, GPU, and network expansion.</p> <p>Support for NVMe/SAS/SATA drives with Tri-Mode backplane compatibility, BMC with Redfish/IPMI, and hardware root-of-trust security (TPM 2.0, Secure Boot).</p>
Processor	2 x Intel® Xeon® Gold 5418Y, 24-Core/48-Thread, 2.0GHz, DDR5-4400 OR above

Memory	8 x 32GB DDR5 5600MHz (Total: 256GB) or above with better bus speed
Hard Drives	5 x 1.92TB Solidigm D7-PS1010 NVMe SSD (PCIe 5.0) or above
RAID Controller	PERC H755, Front SAS, 8GB NV Cache or above
Remote Management	iDRAC9 Enterprise 16G / iLO 6 / XClarity Controller Premium / iBMC with eSight Advanced OR equivalent
Network Cards	2X Ports 10GbE, 4xPorts 1GbE
Power Supply	2 x 1000W Hot-plug PSU (1+1) or above compatible with Server specifications.
Rails & Bezel	ReadyRails with Cable Arm + Standard Bezel
Power Cords	4 x Jumper Cord - C13/C14, 3M
Patch Cords	6 x 3M CAT 7 or above
Warranty	5 Years ProSupport: NBD Onsite

## 7. PAYMENT SCHEDULE:

For better facilitation of vendors, the following payment schedule is devised:

Sr. No	Particular	Amount to be Paid	Remarks
01.	Complete Supply of Equipment within stipulated timeline as per Clause-5, Section-III of RFP	20% of quoted cost will be paid	a. Deductions if any as per Clause-19, Section-II will be made b. Bank Guarantee will be subject to release depending on input of IT Department
02.	Installation and Commissioning of Equipment complete in all respects within stipulated timeline as per Clause-5, Section-III of RFP	40% of remaining amount will be paid	Deductions if any as per Clause-19: Section-II will be made
03.	Successful Testing, Training and Resolution of issues	30% of remaining amount will be paid	Deductions if any will be made as per Clause-19, Section-II will be made
04.	Successful Completion of Defect Liability Period	10% of remaining amount will be paid	Deductions if any will be made as per Clause-19, Section-II will be made

The above timeline must be followed, and invoicing must be done accordingly. No payment out of turn under any circumstances will be made

- I. All invoices must be in PKR
- II. Invoices must be as per approved rates
- III. Invoice must be furnished along with Bank Details, Tax record and Work Completion Report
- IV. Invoice will be subject to work done satisfactory
- V. Invoice will be subject to deductions if any as per Clause-18

**VI.** Invoice will be cleared within Thirty (30) days

## **8. DEFECT LIABILITY PERIOD:**

The defect liability period for the said assignment is **ninety** days from the complete installation of the required equipment. During defect liability period if any issue is pointed out by relevant expert, vendor is bound to resolve the said issue in 24 hours. In case of delay penalty will be imposed

Release of full and final payment is subject to successful completion of Defect Liability Period and upon completion vendor is required to furnish a completion certificate duly signed by IT Team of H&AI Regional Office, Islamabad to Regional Procurement Department, H&AI Regional Office, Islamabad

## FIN- 1: FINANCIAL PROPOSAL

Sr No	DESCRIPTION	A QUANTITY	B PER ITEM RATE IN PKR	QUOTED PRODUCT (COMPLETE MODEL WITH SPECIFICATIONS AND ACCESSORIES	APPLICABLE TAX IN PKR	C PER ITEM RATE WITH TAX IN PKR	TOTAL FINANCIAL IMPACT IN PKR D=C*A
1	2U RACK ENTERPRISE SERVERS (For specifications refer Annex-B)	02					
2	Any other accessories	LUMP SUM BASIS					
3	Transportation, commissioning and installation cost	PER JOB					
<b>TOTAL FINANCIAL IMPACT IN PKR IN FIGURES</b>							
<b>TOTAL FINANCIAL IMPACT IN PKR IN WORDS</b>							

- I. ALL ENTRIES MUST BE FILLED
- II. CUTTING/OVERWRITING ISN'T ALLOWED
- III. QUOTED COST MUST BE INCLUSIVE OF ALL APPLICABLE TAXES AND OTHER CHARGES IF ANY
- IV. VENDOR MUST ENSURE THAT CALCULATIONS ARE PROPERLY DONE WITHOUT ANY ERROR. IN CASE ANY CALCULATION MISTAKE IS FOUND, WE WILL PROCEED AS PER ACTUAL CALCULATIONS
- V. FINANCIAL PROPOSAL MUST BE STRICTLY AS PER ABOVE FORMAT
- VI. MODEL MUST BE CLEARLY SPECIFIED WITHOUT ANY OR CONDITION OTHERWISE PROPOSAL WILL BE DECLARED AS NON-RESPONSIVE
- VII. ALL ALLIED ACCESSORIES' COST MUST BE QUOTED AT SERIAL NO.02 AND NO ADDITIONAL COST CLAIM WILL BE ENTERTAINED



# ANNEX-A:

## Covering Letter

(On Respondent's letterhead)

Date: \_\_\_\_\_

Proposal Reference No. xx/2025

**Departmental Head HR & Admin/  
Incharge RPD**

State Life Insurance Corporation of Pakistan,  
Health & Accident Insurance Regional Office, 3<sup>rd</sup> Floor, State Life Tower,  
Jinnah Avenue, Islamabad  
Contact No: 051-9216344

**SUBJECT: SUPPLY INSTALLATION AND CONFIGURATION OF SERVER MACHINES (02)**

Dear Sir,

1. Having examined the RFP, we / I, the undersigned, offer to submit a proposal for the Hiring of Services for activities to be undertaken under RFP, in full conformity with the said RFP.
2. We / I have read the terms and conditions of RFP and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.
3. We / I agree to abide by this proposal, consisting of this letter, technical and financial proposal and all attachments, for a period of 120 days from the date fixed for submission of proposal as stipulated in the RFP.
4. Until the formal agreement is prepared and executed between the parties, this proposal, together with your written acceptance of the proposal and your notification of award, shall constitute a binding agreement between us.
5. We / I hereby declare that all the information and statements made in this proposal are true, correct and acceptable. Any misinterpretation contained in it may lead to our disqualification.
6. We / I understand State Life is not bound to accept any proposal it receive.
7. We / I confirm that our authorized representative has signed all pages of this proposal as acceptance of all conditions of RFP. All documents attached along with our proposals have also been signed by our authorized representative as an attestation of their authenticity. The financial proposal has been prepared separately as desired and duly signed.
8. We / I am submitting herewith a demand draft/Pay Order No. \_\_\_\_\_ dated \_\_\_\_\_ drawn from ----- in favor of "SLIC H&AI PREMIUM COLLECTION ACCOUNT" as Bid Security Deposit for consideration of our proposals is attached as scanned copy with technical proposal on EPADs and also furnished in hard copy to Regional Procurement Department

9. The letter of authorization by the competent authority is also attached herewith.
10. We / I undertake to engage eligible experts/ skilled workers as per requirements outline in SOW

Dated [date / month / year]

Authorized Signatory (in full and initials):

Name and title of signatory:

Duly authorized to sign this proposal for and on behalf of [Name of Respondent]

Name & Address of Firm

Affix rubber stamp

Email/Fax No.

Income Tax Certificate

Return Submitted

## Annex-B:

### Proposed Specifications and Recommended Brand

Component	Specifications
Model	2U Rack Enterprise Server
Chassis	2.5" Chassis with up to 10 NVMe/SAS/SATA Drives
Motherboard	Dual-socket server motherboard compatible with latest-generation Intel® Xeon® Scalable Processors (Socket E, Sapphire Rapids or equivalent), supporting up to 32 DDR5 ECC RDIMM slots (up to 5600MT/s). Integrated dual-port 1GbE or higher, OCP 3.0 NIC slot, and multiple PCIe Gen5/Gen4 lanes for storage, GPU, and network expansion. Support for NVMe/SAS/SATA drives with Tri-Mode backplane compatibility, BMC with Redfish/IPMI, and hardware root-of-trust security (TPM 2.0, Secure Boot).
Processor	2 x Intel® Xeon® Gold 5418Y, 24-Core/48-Thread, 2.0GHz, DDR5-4400 OR above
Memory	8 x 32GB DDR5 5600MHz (Total: 256GB) or above with better bus speed
Hard Drives	5 x 1.92TB Solidigm D7-PS1010 NVMe SSD (PCIe 5.0) or above
RAID Controller	PERC H755, Front SAS, 8GB NV Cache or above
Remote Management	iDRAC9 Enterprise 16G / iLO 6 / XClarity Controller Premium / iBMC with eSight Advanced OR equivalent
Network Cards	2X Ports 10GbE, 4xPorts 1GbE
Power Supply	2 x 1000W Hot-plug PSU (1+1) or above compatible with Server specifications.
Rails & Bezel	ReadyRails with Cable Arm + Standard Bezel
Power Cords	4 x Jumper Cord - C13/C14, 3M
Patch Cords	6 x 3M CAT 7 or above
Warranty	5 Years ProSupport: NBD Onsite

**Dell / HP / Lenovo / Huawei**

**Note:**

- i. Above cited specifications are basically a benchmark/ reference point for vendor
- ii. Vendor must meet above requirements and may exceed as well

## **Annex-C: Undertaking**

I Mr/Ms ----- bearing CNIC No: ----- being an authorized representative of M/s ----- hereby solemnly declare that my quoted equipment Model ----- , Brand ----- is brand new, non-refurbished and has standard warranty. My Quoted Product has local market footprints and has after sales service. I further declare that M/s ----- will ensure supply of same product as quoted in case I am declared as most advantageous.

In case the quoted equipment as per proposal furnished through EPADs is found defective, faulty or refurbished then necessary action as per Rules must be initiated against M/s ----- along with confiscation of Bid Security furnished amounting to PKR. 450,000

- a.** Undertaking is to be printed on a stamp paper of worth atleast PKR. 50 or above
- b.** Must be notarized by Notary Public
- c.** Must be affixed with Technical Proposal
- d.** Non-Submission will cause disqualification from further procurement process
- e.** Hard Copy is required to be submitted before Bid Submission timeline along with Bid Security Cheque, Non-Blacklisting stamp paper

## ANNEX-D: QUOTED PRODUCT DETAILS

Component	Specifications
Model	
Chassis	
Motherboard	
Processor	
Memory	
Hard Drives	
RAID Controller	
Remote Management	
Network Cards	
Power Supply	
Rails & Bezel	
Power Cords	
Patch Cords	
Warranty	

- a. All entries must be filled
- b. No Overwriting/cutting is allowed and if done must be signed properly
- c. The said proforma must be signed and stamped
- d. Must be affixed with Technical Proposal on EPADs
- e. A single model must be quoted without an OR condition
- f. Vendor is advised to take extra caution while quoting the relevant model as in case vendor is found most advantageous, he/she will have to ensure provision of same model as quoted and no request for supply of alternate model or brand will be entertained under any circumstances

## ANNEX-E

### BANK GUARANTEE

**State Life Insurance Corporation of Pakistan,  
State Life Building No. 9, Dr. Zia Uddin Road, Karachi,  
PAKISTAN.**

Dear Sir,

Ref: Our Bank Guarantee No. \_\_\_\_\_ in the sum of  
\_\_\_\_\_ Account \_\_\_\_\_ Amount \_\_\_\_\_ of  
Contract \_\_\_\_\_  
In consideration of you having entered into contract No.  
\_\_\_\_\_ Dated \_\_\_\_\_  
with \_\_\_\_\_ called Vendor and in consideration of value received  
from VENDOR, we hereby agree and undertake as follows:

1. To make unconditional and immediate payment to you as called upon of **05%** of the **total bid amount/ quoted price** in Pak Rupees on your first written demand without further recourse, question, deferment, contestation or reference to VENDOR or any other person, in the event of default, non-performance or non-fulfillment by VENDOR of his obligations liabilities, responsibilities under the said Contract of which you shall be the sole and absolute judge.
2. To accept written intimation from you as conclusive and sufficient evidence of existence of a default or breach as aforesaid on the part of VENDOR and to make payment immediately upon receipt thereof.
3. To keep this Guarantee in full force from the date hereof until completion of project from the date of contract execution.
4. That no grant of time or other indulgence to, amendment in the terms of the contract by Agreement between the parties, or imposition of Agreement with Vendor in respect of the performance of his obligation under and in pursuance of the said Agreement with or without notice to us, shall in any manner discharge or otherwise affect this Guarantee and our liabilities and commitments there under.
5. This Guarantee shall be binding on us and our successor's interest and shall be irrevocable.
6. This Guarantee shall not be affected by any change in the constitution of the Guarantor Bank or the constitution of the Contractor.

Authorized Sign for Issuing Bank

Seal of the Bank