

## 1. Introduction

State Life Insurance Corporation of Pakistan Larkana Zone requires sealed financial bids from reputable GST and National Tax registered suppliers/vendors for supplying Furniture & Fixture for Field Offices of Zonal Office in State Life Building Quaid-e-Awam Road, Larkana.

## 2. Detail Specification & Quantities / Schedule:

Detailed specifications and estimated quantity for required equipment is as under:-

S.No	Items	Technical Specification		Quantity
01	Office Table	Length	3"x4"	21
		Height	31 inch	
		Wood	<ul style="list-style-type: none"> <li>Wood chipboard 16 MM Sheet</li> <li>Both Side Lamination of Shshem Sheet</li> <li>Shesham wooden 6mm with wooden support</li> </ul>	
		Polish	Lock Dana Polish with ICI lecker or Sami Mat Polish Lock	
		Table Glass	Full Table Glass with 5mm	
02	Side Rack	Size	16" x 36" Height 31 inch	21
		Wood	<ul style="list-style-type: none"> <li>Tali Board Sheet 16 MM</li> <li>Both Side Lamination of Shesheem Sheet</li> <li>Sheshem wood borders 6mm</li> </ul>	
		Drawers	One Keyboard, three Druz 30.48 cm, one cupboard with Channel Kgi Locks & SS Handles.	
		Polish Locks	Lock Dana Polish or Sami Mat Polish	
		Table Glass	With 5mm Glass on top	
		Height	52"	
		Wood	<ul style="list-style-type: none"> <li>Tali Board Sheet 16 MM</li> <li>Both Side Shesham wood sheet</li> <li>Patex sheet wood 16mm</li> <li>Shesham Season Wood boarder 12mm with wood structure</li> </ul>	
		Drawers	Four druze inside 10 mm and 7mm Lasani sheet,	
		Locks	Hydraulic Channel KGI Lock and SS handle	
		Polish	Lock Dana polish with ICI lecker or sami mat polish	
03	File Cabinet (Steel)	48"x24"x18"having four drawers with separate lock ball bearing sheet 22 SWG with approved color & design		21
04	Visitor Chair (Cushioned)	Pipe gauge 16, Nikle Thickness 22 micron, thick pipe Round in imported style. Leather cushioned with Molty foam Ten years warranty		42
05	Office Revolving Chair (Cushioned)	Chair high back with five wheels, steel base & handle and hydraulic base, Three Lock System, Molty Foam with superior leather 8mm.		21
06	Carpet	China Company. Official color Design border box Design state line thickness 8mm		3588 sqft
07	Split A.C.	Haier or equivalent 1.5 ton DC Inverter Cool only, 18000 BTU with installation and official warranty		21

Tender enquiry No	07/2025/FIELD/SLIC/LARK ZONE
Closing date & time for submission of bids	14/10/2025 before 10:30 a.m
Date & time of opening of Technical bids	14/10/2025 at 11:00 a.m

### Delivery and after service of Consignment:

Delivery and after sales service of items at State Life Insurance Corporation of Pakistan's Zonal office Larkana.

## TERMS AND CONDITIONS

3. Bidders should provide the name of firm, complete postal address, Telephone No, Fax No, Email address and web address (if any).
4. Bidders are required to submit their bids through E-Pad portal.
5. Proposals will be opened in the office of Deptt' Head (HR & Admin), State Life, Zonal Office, 2nd Floor, State Life Building, Qaim Shah Bukhari Road, Larkana, on the date and time as specified in the specifications & quantities /schedule above, in the presence of bidders or their representatives.
6. Following will be evaluation of bids.
  - i) Experience of bidders in sales / marketing of relevant equipment.
  - ii) Financial Capabilities.
  - iii) Number of existing clients provided with similar equipment.
  - iv) List of professionals on permanent strength- for installation and after sales services
  - v) Sample of Furniture Items Quality according to tender specification requirement
7. Proposals shall accompany a Pay Order/Bank Draft of the 02% of the total bid amount in favor of State Life Insurance Corporation of Pakistan as bid security submission on E-Pad. The same will be returned immediately to un-successful bidders after completion of formal procedure and to successful bidder after satisfactory delivery of all items.
8. No bid will be accepted without bid security.
9. All the bids must include all government taxes.
10. The bids submitted shall hold good for a minimum period of 30 days from the date of bid opening.
11. The quantity of items may vary at the time of issuing work order.
12. If the successful bidder fails to supply the items as per purchase order, the bid security will be forfeited.
13. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.
14. All the information provided by the bidder must be verifiable.
15. Earnest money of the successful will be forfeited if the items are not delivered within due time/ extended delivery time or as per approved quality.
16. Qualified bidder must provide sample of items before complete supply for verification of specification and quality
17. Technical Evaluation of the submitted documents on E-Pad, all the participating bidders will be required to bring one sample of each item for approval (as per Tender Specifications). Financial bids of only technically qualified bidders (those bidders whose documents have been found correct and sample item approved as well) will be opened.
18. Security amount of 2% of the estimated cost, should be submitted by the bidder in the form of CDR/Pay order in favor of "State Life Insurance Corporation of Pakistan". Shall be released as per rule mentioned in tender documents.
19. Required order/quantity may be reduced/increase in accordance with the available budget and rate given in the quotation.

**Sectary Z.P.C**  
**State Life Insurance Corporation of Pakistan, Zonal Office Larkana**  
**2<sup>nd</sup> Floor, State Life Building, Qaim Shah Bukhari, Larkana**