

**TENDER NO. SLIC/PGS/ISB/ISBZN/OCT/04/2024****BID DOCUMENT FOR PROCUREMENT OF PRINTERS (DOT MATRIX).**
FOR
STATE LIFE ISLAMABAD-BUILDING NO. 9 33-E BULE AREA ISLAMABAD.

1. The State Life Insurance Corporation of Pakistan, Islamabad Zone, is extending an invitation for EOI through E-PAD, using "single stage single envelop system." We seek submissions from NTN & GST Registered Contractors/Firms/General Order Suppliers, with a minimum five years of experience, spanning across Pakistan. Eligible entities should be proficient in mentioned work, duly registered with PPRA on account of E-PAD system.

TENDER DOCUMENT SPECIFICATIONS.

Sr. #	Description of Furniture/Fixture items	QTY	BID SECURITY	Closing Date/Time & Opening Date/Time of Tender
01	Dot Matrix Printer LQ-350	02	RS. 49,750 /- (for both items)	OPENING DATE/TIME: Tuesday the 11 th November 2025. 3:30 p.m. CLOSING DATE/TIME: Tuesday the 11 th November 2025. 3:00 p.m.
02	Dot Matrix Printer LQ-2190	02		

2. Bidding process shall be adopted under Single Stage-Single Envelop method laid down in PPRA rules 2004.
3. Bids may be submitted through E-PADS only and same will be opened as per above mentioned schedule in the presence of bidder (s) representatives who wish to be present.
4. Any bid submitted other than E-PADS will not be considered.
5. State Life reserves the right to reject any or all bids or proposals at any time before acceptance, in accordance with PPRA Rule 33(1)."

INCHARE HRA&P
The Secretary (ZPC)
State Life Insurance Corp. of Pakistan,
Building NO. 9
Blue Area, Islamabad -**9207363-0332522235**



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN ISLAMABAD ZONE

INSTRUCTIONS TO BIDDERS:

1. Bidders are required to upload their BIDS/EOI on E-PAD systems as per laid down PPRA procedure for single stage single-envelope method that should invariably quoted as **"Supply of DOT MATRIX PRINTERS.**
2. bid security, **Rs. 49,750 /-** In form of Pay Order/CDR/ Demand Draft shall be drawn in favor of **"State Life Insurance Corporation of Pakistan Islamabad Zone"** as EMD (original) and must be submitted at the address given in tender notice before closing time, and scan copy of the same should be uploaded on E-Pad else tender will be rejected. The bidder will participate in both items as whole job.
3. The validity of the of Pay Order/CDR/ Demand Draft must be up to 60 days (Two Months) starting from the date of issue of this tender.
4. Bids will be opened in the office of In-charge INCHARE HRA&P The Secretary (ZPC) State Life Insurance Corp. of Pakistan, Building NO. 9 Blue Area, Islamabad in the presence of the Vendors or their representatives who wish to be present. The Single Stage – Single Envelope procedure will be adopted for opening of competitive Bids.
5. The absence of a bidder or their representative shall not affect the legality of the bid opening process. All present bidders or their representatives are required to sign the attendance sheet.
6. Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid 'Bid Security' shall be forfeited in the favor of State Life/
7. The bids without Earnest Money shall be rejected. Bidder(s) must send their Original Earnest Money through mail before the closing of tender.
8. Bids shall remain valid and open for acceptance for a period of **90** days from the last date of submission of Bids.
9. If the Purchaser invites the bidder for negotiations, it shall not be considered a cancellation or withdrawal of the original offer, which shall remain binding on the bidder.
10. Bidder(s) are required to submit the photocopy of National Identity Card of their Proprietor on E-PADS.
11. Penalty @1% of bid against delay in supply will be charged on weekly basis.
12. The procuring agency reserves the right to increase or decrease the quantities of items depending upon the availability of budget and need/requirement.
13. Incomplete bids / conditional bids will be rejected.

MANDATORY CONDITIONS

1. Should the date designated for bid opening be subsequently declared a government holiday, the bids will be opened on the next working day at the same hour.
2. Sales Tax Registration (Copy of Certificate).
3. 2. Income Tax Registration (Copy of Certificate).
4. 3. Experience certificate of Similar Work (at least 04 Copy of completion Certificates).
5. 4. Affidavit/Undertaking that the firm has never been blacklisted by any organization/Government on Judicial Stamp Paper.
6. 5. Proof of Active Tax Payer List.
7. Bids must remain valid for a minimum of 90 days.
8. **A one-year warranty, along with provisions for complimentary repairs, part replacements, is mandatory.**

**STATE LIFE****INSURANCE CORPORATION OF PAKISTAN ISLAMABAD ZONE**

9. In the event of substandard delivery by the selected vendor, the bid security will be forfeited to State Life, and the supplied goods will be returned
10. All quoted rates must include applicable government, federal, provincial, and FBR taxes.
11. Tenders submitted after the designated deadline will not be considered. It is the sole responsibility of the bidder(s) to ensure timely submission.
12. Only vendors or firms that meet the specified terms and conditions are eligible to participate in the tender.
13. The Competent Authority retains the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal. Upon request, State Life will inform any contractor who submitted a

BILL OF QUANTITY**DETAIL OF REQUIRED PRINTERS, ISLAMABAD ZONE****A. Printers: -**

S. NO	Items	Specification	QTY	Each Rate including GST (to be filled by Vendor)
01		Dot Matrix Printer LQ-350 (See specs on page No. 6)	02 Units	
02		Dot Matrix Printer 2190 (See specs on page No. 7)	02 Units	

(Name, Signature & Seal of the authorized Person)



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN ISLAMABAD ZONE

FORM OF BID

In-charge HRA&P, DEPARTMENT, STATE LIFE 33-E BULAND MARKEZ BLUE AREA ISLAMABAD.

Dear Sir,

Tender Reference **NO. SLIC/PGS/ISB/ISBZN/OCT/04/2024.**

Nature of Tender: **Procurement of Printers.**

Having thoroughly reviewed the Bidding Documents for the Procurement of Printers, we, the undersigned, a company/vendor legally operating under the name and address of _____, duly incorporated under the laws of Pakistan, hereby submit our formal offer to execute and complete the project as outlined.

1. We acknowledge that all documents and forms provided are integral parts of this Bid.
2. As a guarantee for the proper execution of the commitments made in this Bid, we enclose a Bid Security of Rs. _____, payable to "State Life."
3. Should our bid be accepted, we commit to delivering the required goods in full accordance with the tender specifications, ensuring your complete satisfaction.
4. We agree to comply with all applicable laws governing this Bid.
5. We acknowledge that you reserve the right to accept or reject any bid, including the lowest offer, at your discretion.

Signature:

In the capacity of _____, duly authorized to sign on behalf of _____.

(Name of Bidder/Firm in Block Capitals) (Seal)

Address:

Witness:

(Signature)

Name:

Address:

UNDERTAKING

I, the undersigned, hereby certify that the photocopies submitted as proof of meeting the minimum eligibility criteria are true, authentic, and genuine. Should any discrepancy be found by the purchaser upon verification with the originals, we accept full responsibility for any actions deemed appropriate by the purchaser.

Furthermore, we affirm that our firm/company has not been blacklisted by any government department, whether federal or provincial.

Name:

Designation:

Signature:

Date and Place:

SIGNATURE AND STAMP:

1) Dot Matrix Printer LQ-350

Printing Technology:

ECHNOLOGY Number of Pins 24 pins Number of columns 80 columns PRINT Printing Speed High Speed-Draft: 10 cpi: 347 chars/s, LQ: 10 cpi: 86 chars/s, Draft: 10 cpi: 260 chars/s Carbon Copies 3 plus one original CONNECTIVITY Interfaces Bidirectional parallel, USB 2.0 Type B, RS-232 PAPER / MEDIA HANDLING Document Feed Single sheet rear, Continuous paper rear, Paper output rear Paper Formats Sheet Paper (single- and multi-layer), Continuous Paper (single- and multi-layer), Labels (single- and multi-layer), Roll Paper, Envelopes GENERAL Energy Use 22 W Supply Voltage AC 200 V - 240 V Energy Star Yes Product dimensions 348 x 275 x 154 mm (Width x Depth x Height) Product weight 4.1 kg Temperature Operation 5° C - 35°

MAKE: EPSON OR EQUVELENT.

WARRANTY: MINIMUM ONE YEAR.

2)-LQ-2190

Key Specifications

- **Printing Technology:** Impact dot matrix
- **Print Head:** 24 pins
- **Maximum Print Speed:** 480 cps (High Speed-Draft at 10 cpi)
- **Paper Size:** A3 (297 x 420 mm)
- **Carbon Copies:** Original plus 5 copies
- **Memory/Buffer:** 64 KB
- **Print Head Life:** 400 million characters
- **Mean Time Between Failures (MTBF):** 10,000 Power-On-Hours (POH)
- **Emulations:** ESC/P, IBM 2390/2391 Plus

Paper Handling

- **Versatile Paths:** Front, rear, bottom, and top paper paths
- **Media Types:** Single sheet, continuous media, labels, envelopes, and checks
- **Zero Tear-Off:** Feature to eliminate waste when using continuous forms

Connectivity

- **Standard:** Bidirectional parallel interface
- **Optional:** Ethernet interface (100 Base-TX / 10 Base-T), serial RS-232

Key Features

- **High Reliability:** Designed for demanding business environments with a robust build.
- **Multi-Part Forms:** Supports up to 6-part forms, suitable for invoicing and large batches of documents.
- **Versatility:** Handles a wide range of media and provides flexible paper feeding options.

Key Specifications

- **Technology:** Impact Dot Matrix, 24-pin
- **Print Speed:**
 - High-Speed-Draft: 480 cps
 - Draft: 360 cps
 - LQ (Letter Quality): 120 cps
- **Print Width:** 136 columns (for wide-format printing)
- **Resolution:** Up to 360 x 180 DPI
- **Carbon Copies:** Up to 5 copies plus the original
- **Print Head Life:** 400 million strokes/wire
- **MTBF:** 10,000 Power-On-Hours
- **Paper Handling:**
 - Supports A3 paper size
 - Front, rear, bottom, and top paper paths
 - Single sheets, continuous forms, multi-part forms, envelopes, labels, and cardboard
 - Zero tear-off functionality to avoid wasting pre-numbered forms

Connectivity Bidirectional parallel port, USB 2.0 interface, Optional Ethernet interface (100 Base-TX / 10 Base-T), and Optional RS-232 serial interface.

Reliability & Durability

- Designed for demanding business environments
- High print head life and Mean Time Between Failures (MTBF) rating

MAKE: EPSON OR EQUIVALENT

WARRANTY: MINIMUM ONE YEAR.