



TENDER # SLIC/SKT/SECTOR OFFICE FURNITURE/ FIXTURE /12/2025

Closing Date & Time for Submission of Bids November 13, 2025 at 11:00 Hrs

Date / Time for Opening of Bids November 13, 2025 at 11:45 Hrs,

DELIVERY SCHEDULE = 30 DAYS UPON WORK ORDER ISSUANCE

Sealed financial bids are invited on single stage single envelope procedure from reputable suppliers registered with Sales / Income Tax department, having Active Status, own offices and phone /fax numbers (if found contrary the quotation will be rejected) for the supply / Installation of Furniture / Fixture at required sites,

Lot # 01 for Sector Offices

Scope of Work

Furniture / Fixture Delivery Schedule

30-Days upon Work Order Issuance

Glass Partition Site =

Daska Sector Office, Shop # 6, Ground Floor, Master Plaza, Bank Road, Daska

Table 5*3 with side rack, 02-Visitor Chairs, 1-File Cabinet, 01-Sofa Set (3+1+1), 01-Rev Chair = (01-Office Set)

Each Office Set Delivery at

Daska Sector Office, Shop # 6, Ground Floor, Master Plaza, Bank Road, Daska

Munday Ki Sector Office, 05-Km Daska - Pasrur Road, Adda Munday Ki Daska

Industrial Area Sector, Shahabpura Road, Sialkot

Shaheen Sector Office, Paris Road, Sialkot

Sr. #	Description	Qty	Bidder Offer for unit incl applicable tax	Bidder Offer for Total Quantity incl applicable tax
1	Glass Partition at Daska Cash Counter with installation	1		
	Glass Wall with Optional Privacy Glass = 8mm thickness with brackets and installation accessories (frame less) Partition Size = 20ft*12ft = 240 sq ft (approx.) Glass Door (in two slides) Availability in Partition = 6ft*6ft = 36-sq ft Optional Privacy = Shaded Glass with sticker - State Life Logo			
2	Table 5*3 with Side Rack			
	Table Size 5ft (L)* 3ft (W)*2.5ft(H) Structure: Made of wooden sheesham structure having top Grain Light Brown Top high quality laminated chip board (MDF or equivalent) 0.75 inch thick, Front, Left & Right solid chip board 0.75 inch thick (MDF or equivalent) board Panels color matched with light brown polish, high quality finishing 1-Cabinet 2 ft (L)* 1.5 ft (W)*1 ft(H) having 02-drawers (2 ft L * 1.5 ft W * 5 inch Depth) at Table inner right & left sides Side rack having Size 3ft (L)* 1.5ft (W)*2.5ft(H) - Sheesham Wooden Structure . Drawers should be fixed with good quality channels & have locks (808 or equivalent) Color of table & Side Rack shall be wood color	4-Pc		



Sr. #	Description	Qty	Bidder Offer for unit incl applicable tax	Bidder Offer for Total Quantity incl applicable tax
3	Visiting Chairs			
	7] Seat Size 20 inch height from ground*20 inch width* 20 inch seat depth, 7] Structure: Made wooden sheesham structure with 3 inch Molty foam or equivalent, front Height 23 inch, back height 30 inch from seat to top, Poshish Good Quality industrial texture cloth of brown color, polish matched with table set polish / color 7] Supplier will provide the 1-year manufacturing defect guarantee in writing i.e. fabric,screws etc from the date of items supply, further all dents, burns and sharp edges shall be removed, Finish should be smooth and uniform and free from all defects. Drawing or Specimen picture is enclosed herewith 	8-Pcs		
4	Steel Cabinet			
	4-Drawer, Guage 20 / 22 with good quality locks and handles, Height 4 ft 8 inch, Width 1 ft 7 inch, Depth 2 ft. Tabular ends should be covered with good quality rubber stopper 7] Supplier will provide the 1-year manufacturing defect guarantee in writing i.e. fabric, welding, screws etc from the date of items supply, further all dents, burns and sharp edges shall be removed, Finish should be smooth and uniform and free from all visible defects. 	4-Pcs		
5	Revolving Chair			
	Boss B-517 or Equivalent High Back Revolving Chair is made of high quality material, stable, sturdy and comfortable ergonomic design, Width 26.9 inches, Depth 21 inches, Seat Height 29 inches Height 24 inches(Varies minimum & Maximum level) 	4-Pcs		
6	Single Seater Sofa			
	7] Seat Size 31 inch height from backside, ground*24 inch width* 24 inch seat depth, sofa, poshish industirial texture cloth brown color. (Sofa Set 3+1+1) 7] Structure: Kekar Wood Frame with 4 inch Molty foam or equivalent Gaddi, 7] Supplier will provide the 1-year manufacturing defect guarantee in writing i.e. fabric, screws etc from the date of items supply, further all dents, burns and sharp edges shall be removed, Finish should be smooth and uniform and free from all defects. Drawing or Specimen picture is enclosed herewith 	3+1+1 Seats (4-Sets)		

I, Bidder have read & understand all above scope of work and following terms & conditions of this tender , further I am agreed and abide these terms. Further subsequently submit my offer in prescribed table Bidder Signature :

Conditions

- 1 Bidders shall deliver bid security before tender closing time to undersigned office, in original form of a Pay Order / Bank Draft for Rs. 50000/- (FiftyThousand only) for Lot # 1 in favor of State Life Insurance Corporation of Pakistan which will be returned immediately after issuance of Supply / Work Order to un-successful bidders and after satisfactory completion of job to successful bidder. however bid security of successful bidder shall be retained by SLIC as performance security or 3% of issued work order value Pay Order shall be provided by successful bidder as Performance Security which shall be retained upto warranty or guarantee period.
- 2 No Bid will be accepted without bid security & other than EPAD Platform, Bidding Document are available on PPRA, EPADS, State Life website
- 3 Bids will be opened / downloaded from EPADS in the office of Incharge HR & Admin Department of SLIC, Micro Plaza, Paris Road, Sialkot Zone on the date and time as specified above as per PPRA rule / EPADS
- 4 The rate validity of tender will be 31-01-2026 from the date of opening the tender.
- 5 The Most Advantageous Bidder for whole lot shall be considered as per lowest financial impact
- 6 The envelope should be marked as Bid Security for Tender # SLIC/SKT/ Sector Office-Furniture/ Fixture /12/2025
- 7 Income Tax & General Sales Tax as per government rule will be deducted at the source from the payment.
- 8 Procuring Agency has right to decrease / increase / withdraw any items supply quantity w/r to budget availability, deviation with given specifications and Procuring Agency committee decision shall be final in this regard.
- 9 Supply should be according to tender specifications. Any defective delivery / Material will be taken back by supplier at his own risk & cost.
- 10 Successful bidder will have to provide samples of material (each item), which will be examined by Zonal Procurement Committee, Supply / Work Order shall be issued upon grant of Final approval of sample by committee members
- 11 The supplier will be responsible for supply / installation of furniture / fixture at required sites within Delivery Period Time upon issuance of Work Order. In case of failure, no supply shall be accepted upon expiry of Delivery Time Frame and Performance Security also be forfeited
- 12 the bidder shall execute work at his own cost and Quality of work shall be inspected before final payment, subsequent bidder shall be responsible to fulfill requirement as per site w/r to committee proposal
- 13 Bidder shall provide 1-year guarantee certificate of its performed work, Any repair shall be free of cost including labor & material within guarantee period by bidder
- 14 Supply items shall be brand new & according to tender specification
- 15 Bidders are encourage to visit site before submission of bid for their ease.
- 16 Quotation is acceptable for this tender through EPADS only, other than EPADS platform, quotation shall not be entertained
- 17 Competent Authority reserves the right to reject all bids or proposals at any time prior to acceptance of a bid or proposal. However State Life on request shall communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejections of all bids or proposals.

(Secretary)

Zonal Procurement Committee,
State Life Insurance Corporation,
Micro Plaza, Paris Road, Sialkot Zone. 052-9250104