

Tender Notice INVITATION TO BID

TENDER NO. SLIC/RE/PESH-CIVIL-MAINTT/09/2025
e-PADS Tender No.F-XXX

1. *State Life Insurance Corporation of Pakistan* invites e-PADS bids from the original authorized distributors/ suppliers/ Contractors etc., having more than 5-Years of relevant experience of Civil/ Renovation works of corporate type Buildings and have rendered such services in Federal Government organizations, Banks and Multinational Companies in Pakistan and registered with the concerned authorities for “**CIVIL, RENOVATION, MAINTENCE WORK AT RUD KPRO OFFICE – STATE LIFE BUILDING, PESHAWAR.**”. The firms should have proper office, telephone number, N.T.N and should be duly registered with PEC, e-PADS, FBR on the ATL & GST list.

Bidding Documents, containing detailed terms and conditions etc. are available for download on **PPRA** website www.ppra.org.pk and **State Life** website www.statelife.com.pk free of cost.

The bids prepared in accordance with the instructions in the bidding documents, must be submitted through **EPADS** on or before **17-11-2025** up to **10:00 A.M.** Bids will be opened on same day at **10:30 A.M.**

Contractors are advised to submit **Original Bid Security** before **the closing date** at in the office of undersigned.

This advertisement is available on **PPRA** website www.ppra.org.pk and **State Life** website www.statelife.com.pk, however the bids shall be submitted through **EPADS**. Any bid submitted other than **EPADS** will not be considered.

INCHARGE REAL ESTATE (PESHAWAR)
State-Life Building Peshawar,
34 The mall, Peshawar cantt Peshawar.
Ph: 091-9222000

TENDER

FOR

**CIVIL, RENOVATION, MAINTENCE WORK AT
RUD KPRO OFFICE – STATE LIFE BUILDING,
PESHAWAR.**



SINGLE STAGE –SINGLE- ENVELOPE

STATE LIFE Insurance Corporation of Pakistan, RED PESHAWAR
(A Government of Pakistan Enterprise)

Website: <http://www.statelife.com.pk>

Sub: CIVIL, RENOVATION, MAINTENCE WORK AT RUD KPRO OFFICE – STATE LIFE BUILDING, PESHAWAR.

Please find herewith bidding documents for the subject work includes the following:

- i. Bill of Quantities (BOQ)
- ii. Special Conditions
- iii. General Conditions

Bidders are required to submit the following **mandatory documents** along with their bid through ePADS. Failure to attach any of the required documents shall result in **disqualification**.

- a. Proof of (Active) **NTN** and **KPRA**.
- b. **Undertaking on non-judicial stamp paper (Rs.100/-)** that the business is **not blacklisted** by any of Provincial or Federal Government Department, Agency Organization or Autonomous body or Private Sector Organization anywhere in Pakistan.
- c. Detail of civil, work done during last 5 years. (Minimum 03 projects work completed and in hand, each not less than Rs.1 million).
- d. Bank statement for the period from January' 2022 to December' 2024 with average annual turnover of Rs. 03-Million.
- e. ISO certification 9001.
- f. The firm/company must have relevant experience with the State Life Insurance Corporation of Pakistan proof attached.

Note: In case any of the mandatory documents mentioned above is missing the financial bid will not be considered.

Please quote your rates duly filled and completed in all respects and must be submitted through **EPADS** on or before **17-11-2025 up to 10:00 A.M.** Bids will be opened on same day at **10:30 A.M.** in presence of tenders if they wish to be present. **Bid Security Rs.65000/-** in shape of pay order / Bank Draft in favour of **State Life Insurance Corporation of Pakistan** must be submitted to the office of **17-11-2025** before closing date and time else their Bid will be rejected.

For any further details, you may contact the undersigned before the opening date of the tender.

Your rates must be inclusive of all cost of materials, labour, overheads, profits, taxes surcharges and preparatory works as required and no escalation or extra payment shall be considered on any of these account or reason.

Tender will be based on single stage one envelope procedure as per PPRA Rules.

The Corporation reserves the rights to accept or reject any or all the tenders as per PPRA Rules.

Thanking you.

Regards

INCHARGE REAL ESTATE (PESHAWAR)

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BOQ
BILL OF QUANTITY
[SCHEDULE OF PRICES]

SR.#	DESCRIPTION	UNIT	Qty.	RATE	AMOUNT
1	Surface Preparation Works This item includes all necessary preliminary and preparatory works required for the proper laying of new floor finishes. • Cleaning, scraping, and removing dust, dirt, loose materials, and any existing finishes from the surface. • Leveling and preparing the base surface to receive new floor tiles, ensuring a uniform and smooth finish. • Providing and laying a cement-sand screed in 1:4 ratios for surface leveling, including proper compaction and curing. • Application of a high-quality waterproofing chemical coat (approved make) over the screed surface to prevent moisture ingress and improve tile adhesion. • Ensuring all preparatory works are completed as per site conditions and approved specifications.	Sft.	2500		
	Supply & Installation of Ceramic Floor Tiles • This item covers the supply, installation, and finishing of high-quality ceramic floor tiles in designated areas as per approved drawings and instructions. • Supply of first-quality, glazed/non-glazed ceramic tiles of approved size, color, and texture from reputed manufacturers (e.g., Master, Shabbir, or equivalent). • Laying and fixing tiles over prepared surface using cement mortar (1:3) or approved tile adhesive, ensuring full bedding without voids. • Cutting, shaping, and fitting tiles neatly around corners, columns, and other obstructions. • Grouting tile joints using polymer-based or epoxy grout of matching color for a seamless finish. • Cleaning and polishing of the tile surface after grouting. • Providing and fixing matching skirting tiles along				

	walls, including finishing, joint treatment, and edge rounding. • Final inspection to ensure uniform alignment, level, and finish across the entire area.				
2	Supply & Installation of Window Roller Blinds This item includes the complete supply, installation, and testing of roller blinds in offices and designated rooms. • * Supply of high-quality, imported polyester roller blinds with UV-resistant and dust-repellent coating. • Fabric to be fade-resistant, durable, and suitable for both sunlight and privacy control. • Mounting the blinds on heavy-duty aluminum roller tubes fitted with precision side brackets and chain control mechanism for smooth and easy operation. • All accessories including mounting brackets, screws, and end caps to be of rust-proof material. • Installation of roller blinds at the required height and alignment, ensuring uniform movement and no sagging. • Edge finishing, trimming, and proper alignment for neat appearance and professional finish. • Testing and final adjustment for smooth rolling and operation before handing over.	No	15		
Total Amount Before Tax PKR					
Taxes @ %					
Total Price PKR					

NB:-

- Prices should be inclusive of all the applicable Tax(es) levied by the Govt.
- Site visit is mandatory.
- Window Roller Blinds/tiles Colour/ Shade, requires prior approval.

For and Behalf of Contractor

Sub: CIVIL, RENOVATION, MAINTENCE WORK AT RUD KPRO OFFICE – STATE LIFE BUILDING, PESHAWAR.

SPECIAL CONDITIONS

1.	Place of Opening of Quotation	:	Incharge , Real Estate Department, State Life Building Peshawar.
2.	Bid Security (Bank Draft) to be Submitted with Tender		Rs.65000/- (Rupees One Lac only) in shape of pay order/ bank draft in favor of State Life Insurance Corporation of Pakistan which must be submitted in original to above mentioned address
2	Signing of Contract Agreement.	:	Within two (02) days after receipt of Letter of Award (LOA).
3.	Release of Bid Security		- Shall be released to unsuccessful bidder on acceptance/ scrutiny of the lowest Bid. - To the lowest Bidder on satisfactory completion of entire works.
4.	Date of Commencement of Work	:	Within 07 days from date of acceptance of letter of award.
5.	Time of completion of work from the date of commencement of work	:	30 – Days
6.	Method of Payment	:	Through Cross Cheque
7.	Amount of Liquidated Damages	:	@0.2% of the Contract price per day upon delay in completion of works subject to maximum of 10% of contract price.
8.	Period of honoring interim bill	:	As per verification from State Life Engineer/ representatives.
9.	Mode of Payment	:	Through Final Bill.
10.	Bid Validity	:	120 Days.
11.	Bid Security Forfeit	:	- If a bidder withdraws his bid during the period of bid validity. - If a bidder does not accept the correction of his bid price. - In the case of a successful bidder, if he fails to; i) Furnish the required performance security. ii) Sign the contract agreement.
12.	Deductions from bill at source		All applicable government taxes (Federal & Provincial) etc., will be deducted from bills of contractor as per rule.

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GENERAL CONDITIONS

- a. **All the rates quoted should be inclusive of Cost of Material, Scaffolding, Labour, all prevailing Government Taxes, Duties, and Surcharges as per Govt: rules and profit etc.**
- b. State Life reserves the right to ADD/DELETE/ modify any item of work including varying the quantities of any item as per site requirement.
- c. **Contractors are advised to visit the site before quoting their rates and shall make himself thoroughly familiar with the site conditions, foresee any and all problems likely to be encountered during execution of the works, and shall be submitted to the Engineer for approval before proceeding with the work.**
- d. The job may also be inspected/checked/verified by the SLIC representative for quality control and if found any non-conformity then contractor has to rectify and do the corrective actions at no extra charges. All the materials to be used must be approved by Engineer / Incharge Real Estate Division.
- e. All the works shall be carried out/executed in accordance with the bill of quantities, specification, drawings and General engineering practice under ACI / BS codes as applicable locally. The FPS System of Units shall be used throughout the Project.
- f. Contractor shall repair all the defects in works executed by the contractor if these found during defect liability period. Failure to remedy any such defects of complete outstanding work within a reasonable time shall entitle the Employer to carry out all necessary works at the contractors cost.
- g. On the completion of the works the contractor shall except and otherwise specifically provided, clear away and remove from the site all unwanted material, remove stains/ spots, temporary works, surplus materials, wreckage and rubbish of every kind and shall reinstate and leave the whole of the building site and the works clear and good acceptable condition to the satisfaction of the Engineer.
- h. The damage done during the works to any type of surface fixtures or else because of the negligence of contractor shall be made good in all respects, without additional payment.
- i. If due to any reason, contractor is unable to complete the work in given time or beyond the period of completion date, for which L.D. has been imposed on him, SLIC can terminate the contract with him and get the remaining work executed through other contractor at his risk & cost. The cost so incurred will be deducted from his bills or recovered from him through other / legal means.
- j. **Contractor shall ensure & adopt all safety measures necessary to its workers & its implementation all the times of work.**

Safety, Equipment & Liability

- i. The contractor is fully responsible for the safety and health of his staff, labor, and equipment during the project.
- ii. State Life Insurance Corporation of Pakistan shall not be held responsible for any accident, injury, loss of life, or damage to materials/equipment of the contractor or his staff under any circumstances.
- iii. Any medical treatment, compensation, or legal claim arising out of incidents at site shall be the sole responsibility of the contractor.
- iv. The contractor shall insure his workers and equipment against accidents, fire, and unforeseen events at his own cost. Proof of insurance may be demanded.
- v. The contractor shall comply with all **HSE standards, labor laws, and safety codes applicable in Pakistan.**

Payment Terms

- i. 100% payment will be made after satisfactory completion of work and verification by State Life Engineer/Site Incharge.
- ii. Payments shall be made through crossed cheque only.
- iii. All applicable government taxes (Federal & Provincial) will be deducted at source.

Site Visit

Site visit before submission of bid is mandatory. Bids without site verification may be rejected.

Bid Security

- i. A bid security of Rs. 65000/- in the form of Pay Order/Bank Draft in favor of State Life Insurance Corporation of Pakistan must be submitted in original to the office of Incharge Real Estate, SLB Peshawar before bid opening.