



TENDER NOTICE NO. SLIC CASH CARRY SERVICE/03/2025
FOR CASH COUNTERS and Zonal Office swat

The Federal Government–owned Autonomous Corporation invites sealed technical and financial proposals under the Single Stage–Single Envelope Procedure in accordance with PPRA Rules. Eligible security companies must hold valid licenses from the concerned government authorities, be registered with Income Tax, Sales Tax, and EPADS, and have a minimum of five years of reputable market experience. The company should have its own office with a functional landline phone and fax number, preferably located in KPK, particularly in Swat, Dir etc. Proposals are invited for the provision of security services at the Corporation’s designated offices.

Type Of Procurement	Bid Security	Closing Date & Time for Submission of Bids	Opening Date & Time
Cash in transit/cash carry van services	2 Percent of the Quoted Amount	15/01/2026 AT 11.00 AM	15/01/2026 AT 11.30 AM

1. Bidding documents, containing detailed terms and conditions, etc. are available for download at State life’s website www.statelife.com.pk free of cost.
2. The bids, prepared in accordance with the instructions in the bidding documents, submitted through e-PADS on or before date/ time as stipulated by e-PADS will be opened on the same day at 11:30 am. This advertisement has been published via PPRA e-PADS website.
3. Bids should be uploaded along-with a scanned copy Pay Order/Bank Draft of the Bid Security in favor of State Life Insurance Corporation of Pakistan, Swat zone on E- Pads, PPRA. The Original Pay Order/Bank Draft must be submitted on below mentioned address before the closing date/time of the tender.
3. The Single Stage-Single Envelope method as laid down in PPRA rules 2004, shall be adopted for said procurement. The bids will be opened online as per above mentioned schedule. The bidders representatives who wish to participate in the bidding process may join bids opening on E-pads PPRA. The bid (s) submitted other than E-PADS will not be entertained.
4. Comprehensive schedules outlining the security requirements for cash carry vans are contained within the tender document.

(Zeeshan ul Haq)
Manager HRA&P

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
ROYAL CAMPUS MARGHUZAR ROAD SAIDU SHARIF SWAT



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN SWAT ZONE

TENDER NO. SLIC/SWAT/CASH CARRY SERVICES/03/2025

**HIRING SECURITY OF CASH CARRY VAN SERVICES FOR CASH
COUNTERS AND**

STATE LIFE INS. CORP. OF PAKISTAN,
SWAT ZONE

ALONG WITH

- i. BATKHELA CASH COUNTER**
- ii. TEMARGARA CASH COUNTER**

STATE LIFE Insurance Corporation of Pakistan, Swat Zone
(A Government of Pakistan Enterprise)

Website: <http://www.statelife.com.pk>

INCHARE HRA&P
The Secretary (ZPC)

State Life insurance Corporation of Pakistan, Swat zone -0946712330-03344112117



MANDATORYRE REQUIREMENTS FOR CASH INTRANSIT/CASH CARRY VAN SERVICES

- a)** A valid National Tax Number (NTN) issued by FBR, along with a copy of the NTN certificate.
- b)** Certificate of Incorporation/Registration with SECP.
- c)** Valid license(s) as a Security Company, issued by the respective Provincial Home Department and/or the Ministry of Interior through the relevant registered association (copy required).
- d)** An original affidavit on stamp paper declaring that the company is neither blacklisted by any government agency, corporation, or private entity, nor engaged in any litigation with State Life or any government/public sector organization.
- e)** Valid SST registration (copy required).
- g)** Firms that previously failed to meet contractual commitments or whose services were found unsatisfactory by State Life will not be considered eligible for participation in the bidding process.

For Cash In-transit/ Transportation The service provider should also have: -

- ☐ Minimum fleet size of 20 specifically counterfeited cash vans (Own/Leased) in Major Cities of Swat, Temargarah and Dir . The cash vans must be GPS enabled monitored live with Geo-fencing mapping.
- ☐ Cash vans to have CCTV inside.
- ☐ Vans must be bullet proof and must be as per State Bank SOP's. (Chang Time by Time if any) ☐ One Cash Carry/Cash in transit Van (and one as a reserve to be available with service provider) with Crew members as two armed guards (Ex-Servicemen) One Executive member and One Driver for transporting cash between Bank and State Life offices.
- ☐ One Cash Carry/Cash in transit Van as and when required during banking hours and after banking hours in routine days and volt facility during holidays.
- ☐ Vendor must have comprehensive insurance coverage from an insurance company having A or AA rating by PACRA
- ☐ Vendor must have nationwide collection and distribution network Head Office, Branch office/service center) fully equipped with reliable & experienced staff and fleet of modern armored vehicles

Description of security services (cash transportation)

Sr. No.	CASH COUNTER STATION	ADDRESS
1	SWAT ZONE	Royal campus, Marghuzar road saidu sharif swat
2	TEMARGARAH CASH COUNTER	Balambat road temargarah lower Dir
3	BATKHELA CASH COUNTER	Bahader khan plaza batkela
BUILDIN/CASH COUTNERS		BANK ADDRESSES
1	SWAT	All related SOPs and cash transportation locations will be within 30 KM radius
2	TEMARGARAH	
3	BATKHELA	

- One Cash Carry/Cash in transit Van (and one as a reserve to be available with service provider) with Crew members as two armed guards (Ex-Servicemen) One Executive member and One Driver for transporting cash between Bank and State Life cash counters.

TECHNICAL BID EVALUATION CRITERIA

	Parameters against which technical evaluation shall be done	Annexure/ Page ref#	Scoring brackets	Total / Maximum points allocated
1	Company Profile			
1.1	Years of Experience in Security Works:			
	Less than 5 years		1	05
	5 to 10 years		2	
	11 to 15 years		3	
	16 to 20 years		4	
	More than 20 years		5	
1.2	Contracts executed by the firm during past 05 years of above contract value Rs. 30 million per annum			
	2 and less than 3 contracts		5	20
	3 and less than 5 contracts		10	
	5 and less than 8 contracts		15	
	More than 8 contracts		20	
2	Relevant Experience (To be physically verified by SLIC team – if required) Firm to submit copies of work orders or contract			
2.1	Proof with details of Ex-Army guards to be proposed and deployed in State Life, CV's and proof of company employee / pay roll.			
	Upto 15 Ex-Army Guards		15	25
	Upto 20 Ex-Army Guards		20	
	Upto 25 Ex-Army Guards		25	
2.2	Security Contracts /Projects (in hand -more that 25 million per annum per contract)			
	2 and less than 3 contracts		10	25
	3 and less than 5 contracts		15	
	5 and less than 8 contracts		20	

	More than 8 contracts		25	
2.3	Last 12 months company pay roll to prove and shown the number of security guards who are permanent employees of the company		5	5
3	Average Balance in the bank account of the firm in the last one year			
	05 to 10 (M)		10	20
	11 to 15 (M)		15	
	16 to 20 (M)		20	
	Total marks=			100

Note: Qualifying marks = 60 or above

*** Participant companies should have valid license to operate across all over Pakistan . (ANY MISDECLARATION/MISSTATEMENT WILL BE TAKEN SERIOUS AND COMPANY MAY BE BLACKLISTED. SAME WILL BE ANNOUNCED AND INFORMED IN THE NEWSPAPERS, PPRA AND TO OTHER RELEVANT AGENCIES) ☯☯ To ensure a fair and accurate technical evaluation, all bidders must upload documents in the specified order and include a comprehensive index. Non-compliance may lead to evaluation delays or disqualification.**

TERMS AND CONDITIONS/GENERAL INFORMATION

- 1- The bid shall comprise of a package containing two separate E-BIDS
- 2- The e-BIDS shall be marked as “Financial Bid” and “Technical Bid” in bold and legible letters to avoid confusion.
- 3- On schedule date of Bid Opening, the e-PADS “e-BIDS” will be opened
- 4- After Technical Evaluation “Financial Bids” for technically accepted bidders will be taken into consideration via e-PADS.
- 5- The Financial Bids of technically disqualified bidders will not be considered and declared as non-responsive summarily via e-PADS.
- 6- The offer must be submitted via e-PADS consisting of Technical and Financial Bids with bid bond and should be forwarded bearing the words **“CASH INTRANSIT/CASH CARRY VAN SERVICES FOR CASH COUNTERS SWAT, BATKHELA AND TEMARGARAH”**.
- 7- State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.
- 8- **The bidder should be registered and shall have N.O.C. from Ministry of Interior, Government of Pakistan.**
- 09- The bidder should confirm in their offer that they have its own Ammunition/communication/Vehicles/Drivers equipment required for cash transportation services.
- 10- The No of cash carry vehicle trips can be increased or decreased by the Competent Authority as per requirement, quoted rates should be inclusive of all Government duties and Taxes.
- 11- The successful contractor will follow all instructions issued by corporation in connection of cash transportation.



12- The Procuring Agency may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring Agency and Bidders will thereafter be subject to the deadline as extended.

13- 2 (Two) Percent of bid security of quoted amount shall be submitted on EPADS and original shall be in hard form to this office by courier services.

14- Any bid received by the Procuring Agency other than e-PADS would not be considered

15- This bid security is to be submitted in the form of Demand Draft or Pay Order/Bankers cheque in favor of **“State Life Insurance Corporation of Pakistan”** . The Bid security shall be in Pak Rupees & from a scheduled bank in Pakistan and required to be submitted in hard form to In charge (HRA&P) Office within stipulated time constraints.

22- Bid security

i The security companies will submit Bid Security with the tender in the shape of Pay Order in favor of “State Life Insurance Corporation of Pakistan”. The tender without bid security will be rejected

ii bid security must be valid twenty-eight (28) days after the end of the bid validity period of 120 days. Accordingly, a bid with a bid security that expires before twenty-eight (28) days after the end of the bid validity period shall be rejected as non-responsive.

iii Un-successful Bidder's bid security will be discharged/ returned as promptly as possible. iv The bid security will be returned to successful bidder upon submission of Performance Guarantee after signing of contract agreement.

v The bid security may be forfeited; if a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form.

vi In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.

23- The bid (for both lots) should be valid for 120 days from the date of opening of Tender otherwise their offer shall be rejected straightaway.

24- The bidder should **submit an Affidavit** that all the documents, particulars, / information furnished are true and correct with their bid otherwise their bids shall be rejected straightaway.

25- The bid shall contain no alterations, erasures, or overwriting, except to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid. Use of fluid or veto on financial figures is prohibited.

- 26- The successful Security Firm shall have to arrange and provide an Insurance Coverage of Rs. 500,000/- (Rupees Five Lacs Only), in favor of State Life Insurance Corporation of Pakistan to cover any incident occurred or damage caused by the negligence on part of security personnel deployed by the Security Company in the building.

SCOP OF WORK FOR CASH TRANSPORTATION SERVICES

- approximate average daily cash in transit/to be carried is Rs. 10-15 Million during normal business days. This average may increase manifold i.e., as Rs. 25-50 million daily during quarterly and annual closing days.
 - Bidder shall be bound to provide services at locations/proposed locations at approved rates without any additional cost.
 - Bidder shall collect cash daily (working days) and during off days as per instructions of focal Persons, the names of whom shall be communicated at the time of signing agreement. □
- SOP's of cash collection from State Life, Cash Counters shall be discussed at the time of agreement with successful bidder.

18. DEDUCTIONS & PENALTIES:

- a If services provided are not up-to mark, deduction from monthly bills in range of upto 10% of monthly bill value will be made as assessed by State Life Officer. Such decision will be binding on Contractor / Firm.



B. State Life will make up to 25% deduction from the respective monthly bill(s) of the security company in case of unsatisfactory performance during that month

SPECIAL TERMS AND CONDITIONS

1	Nature of Job.	cash in transit services for all counters of SLIC Swat zone.
2	Place of submission of Tender.	Office of the Incharge HRA&P, Royal campus Marghzar Road saidu sharif swat
4	Tender – Bid Security.	Bid security is 2 Percent of the Quoted amount in the shape of pay order / bank draft/Bankers Cheque in favor of “ State Life Insurance Corporation of Pakistan ” to be uploaded with Tender documents, and original copy should reach in above office before tender closing time .
5	Release of Bid Security.	a. Bid Security of lowest two bidders will be retained upto award of contract and will be returned to remaining bidders after financial evaluation of the bid of the successful bidder. b. To the successful bidder on providing Performance Guarantee in shape of Bank / Insurance Guarantee upto 5 % of bid amount . This Guarantee shall be returned on satisfactory termination/ conclusion of the contract (without interest).
7	Mode of payment.	State Life will pay monthly bills. The payment will be made on satisfactory services each month after all deductions as per contractual obligations .
8	Contract Period.	One Year (12 months) and extendable for further period as desired by both parties.
9	Date of commencement.	03 days from the date of acceptance of letter of award.
10	Deduction from Bills.	<ul style="list-style-type: none"> · Income Tax, SST or any other taxes levied by the Government of Pakistan (if applicable) · Deductions as per contract for non-fulfillment of contractual obligations referred in the Scope of Tender terms.
11	Timings of work.	24-hours (In shifts)

12	Insurance Cover.	The successful Security Firm shall have to arrange and provide an insurance coverage of Rs.500,000/- (Rupees Five Lac Only), in favor of “ State Life Insurance Corporation of Pakistan ” to cover any incident occurred or damage caused by the negligence on part of security personnel deployed by the Security Company in the building.
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**BILL OF QUANTITY (CASH INTRA/CASH CARRY VAN SERVICES) Annexure "A"**

Sr.No	Location	Van Collection Charges	Vault Charges	Seal Charges
1	Swat zone			
2	SECTOR OFFICE Batkhela			
3	SECTOR OFFICE Temargara			
	Total Amount			

Note:-

NB: - All Govt. Taxes should be included in Contract amount/ consumable item. GST/ SST/ PST is applicable only to Mandate/ Profit of the Contractor.

Amount in words (For One (01) Years)

****Note:-**

(ii) The bidder should quote the details (price-break up) of the monthly consolidated amount in the **Table-B** given on next page.

(iii) Payments shall be made by the Client as per the terms and conditions of the Tender Documents.

(iv) Prices shall be valid for a period of one year. However, on revision of minimum wages by O/o The Labour Welfare Department, ICT Islamabad and O/o The Labour Welfare Department, Punjab and O/o The Labour Welfare Department, Khyber Pakhtunkhwa the same shall be revised by the Client. However, even on revision of minimum wages, the contractor's profit in absolute terms (not in percentage terms) shall remain the same throughout the contract period as was quoted by the contractor in his bid.

(v) The quoted consolidated monthly amount prices shall be inclusive of all charges including Client's contribution towards EGI, EOBI, Gratuity, Bonus, Substitutes (whichever and when applicable).

**UNDERTAKING****DATED:** _____

IT IS CERTIFIED AND CONFIRMED THAT ALL THE TERMS AND CONDITIONS MENTIONED IN THE TENDER DOCUMENT/ PROPOSAL ARE READ CAREFULLY BY US AND ALL THE INFORMATION FURNISHED/ATTACHED BY US WITH THE TECHNICAL/FINANCIAL BID ARE TRUE AND CORRECT.

Name

Designation

Signature

Date and Place

SIGNATURE AND STAMP**(Name, Signature & seal of the authorized person)**

For & on behalf of M/s.

Dated: _Seal: