



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Vehari Zone

Dated. 16.02.2026

**INVITATION FOR BIDS**  
**TENDER NOTICE NO.HR&ADMIN/003/2026/VZ FEBRUARY 16, 2026**

The Federal Government–owned Autonomous Corporation (State Life Insurance Corporation of Pakistan, Vehari Zone) invites bids on E-PADS, under **Single-Stage Single Envelope Procedure (Financial)** from reputable experienced Security firms having Sales Tax & Income Tax registration by Federal Board of Revenue to provide **Cash & Carry Services** including provision of all Security accessories at above referred office located at State Life Office, SK Mall Near NADRA Office Burewala Road Vehari & other specified places of SLIC Offices(Vehari) for period of **01-year** and it would be extendable for next specific period as per both the parties mutual agreed on same terms & conditions.

Interested & eligible firms having own offices & Contact numbers can submit their quotations/ bids in sealed envelopes under “**Single Stage-Single Envelope Procedure (Financial Proposal)**” Through <https://eprocure.gov.pk> (E-PADS) under PPRA rules 2004.

Tender Schedule is as follows: -

S.#	Description of Job	Closing Date & Time for submission of Tender	Opening Date & Time of Tender
01	Provision of Cash & Carry Services	09-03-2026, 11:00 AM	09-03-2026, 11:30 AM

**Location:** Incharge HR & Admin Deptt, State Life Insurance Corporation, Zonal Office SK Mall Near NADRA Office Burewala Road Vehari.

Bids shall be opened at above specified date & time in presence of those Bidders or their authorized agents who wish to be present at occasion.

Bidding/Tender Documents are available at EPADS, PPRA & State Life websites. Comprehensive schedules outlining the security requirements for cash carry vans are contained within the tender document.

**Abdul Rauf Ahmad**  
**(SECRETARY) Zonal Procurement Committee,**  
**State Life, Vehari Zone.(0303 7878738)**



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

Vehari Zone

## **BIDDING DOCUMENTS**

Tender Schedule is as follows: -

S.#	Description of Job	Closing Date & Time for submission of Tender	Opening Date & Time of Tender
01	Provision of Cash & Carry Security Services	09-03-2026, 11:00 AM	09-03-2026, 11:30 AM

### **MANDATORY REQUIREMENTS FOR CASH INTRANSIT/CASH CARRY VAN SERVICES**

1. A valid National Tax Number (NTN) issued by FBR, along with GST Registration Certificate having Active Status.
2. Certificate of Incorporation/Registration with SECP.
3. Valid license(s) as a Security Company, issued by the respective Provincial Home Department and/or the Ministry of Interior through the relevant registered association (copy required).
4. An original affidavit on stamp paper declaring that the company is neither blacklisted by any government agency, corporation, or private entity, nor engaged in any litigation with State Life or any government/public sector organization.
5. If the Financial Bid ties up among different Vendors/ bidders, the most experienced Vendors/ bidders would be considered as most advantageous Bid.

#### **Location:**

Incharge HRA & P , State Life Insurance Corporation, Zonal Office "SK Mall" Near NADRA Office Burewala Road Vehari.

Bids shall be opened at above specified date & time in the presence of those Bidders or their authorized agents who wish to be present at occasion.

Bidding/Tender Documents are available at EPADS, PPRA & State Life websites i.e <https://eprocure.gov.pk> & [www.statelife.com.pk](http://www.statelife.com.pk)

## **SCOPE OF WORKS**

<b>S.#</b>	<b>Place Office</b>	<b>Address</b>
01	Cash Collection Centre Zonal Office Vehari	<i>“SK Mall” Near NADRA Office Burewala Road Vehari.</i>
02	Cash Collection Centre Mian Channu	Near UBL Bank Tulamba Road Mianchannu
03	Cash Collection Centre Burewala	City Center Vehari Road Burewal.

### **For Cash In-transit/ Transportation The service provider should also have: -**

- i. Minimum fleet size of 20 specifically counterfeited cash vans (Own/Leased). The cash vans must be GPS enabled monitored live with Geo- fencing mapping.
- ii. Cash vans to have CCTV inside.
- iii. Firms should have fulfilled as per State Bank SOP's. (Chang Time to Time if any) and Vans must be bullet proof.
- iv. One Cash Carry/Cash in transit Van (and one as a reserve to be available with service provider) with Crew members as two armed guards (Ex-Servicemen) One Executive member and One Driver for transporting cash between Bank and State Life offices.
- v. One Cash Carry/Cash in transit Van as and when required during banking hours and after banking hours in routine days and volt facility during holidays.
- vi. Vendor must have comprehensive insurance coverage from an insurance company having A or AA rating by PACRA.
- vii. Vendor must have nationwide collection and distribution network (Head Office, Branch office/service center) fully equipped with reliable & experienced staff and fleet of modern armored vehicles.

## **Terms and Conditions**

1. Tender will be opened in the Office of Incharge HRA&P Department / Secretary ZPC Vehari Zone in the presence of the Bidders or their representatives.
2. Security amount must be deposited equal to 2 (Two) % of the approximate value (noted above) of the tender in form of Call Deposit Receipt / Pay Order / Demand Draft in favour of “State Life Insurance Corporation of Pakistan Vehari Zone” as earnest money which will be refunded to the un-successful parties on the spot and the refundable or CDR will be detained of the successful parties till the completion of Tender.

3. The Validity of tender will be from the date of opening/acceptance of tender.
4. Bids shall remain valid up to one year, after signing the contract award, however in exceptional circumstances; SLIC may solicit the Bidders Consent to an extension of the Period of Validity as prescribed in PPRA Rules.
5. In the case of a successful bidder, if the bidder fails to sign contract in this regard or submission of a fake document or fraudulent / illegal activities practice, earnest money shall be forfeited & necessary action shall be taken as per PPRA rules.
6. The submission of Professional Tax Certificate shall be mandatory for bidder.
7. All rates should be mentioned inclusive of all taxes.
8. **Contract can be cancelled by giving one-month notice period.**
9. **The work order will be given after signing of contract mutually and shall continue in force for a period of 01-year unless & until it is renewed or extended for further specified period upon mutual understanding of both parties on same terms & conditions.**
10. State Life Insurance Corporation of Pakistan reserves the right to accept or reject all bids or proposal in accordance with PPRA Rule (33).
11. Sealed Tenders duly completed in all respect must reach to the undersigned by Courier Service/by post during office hours i.e. 9:00 am to 5:00 pm except Saturday and Sunday. **(The Holy Month of Ramzan Office Hours i.e 9:00 am to 3:00 pm except Saturday and Sunday).**
12. The Company/ Firm in question should have the experience of more than 5 years in providing the Cash & Carry Security Services at the places i.e Government Offices, Banks, Multinational Offices, Factories, Commercial Centers, Hospitals, and Residential Societies.
13. Any increase or decrease in taxes rate by government or variation on supplies rate during the period of this tender / agreement shall be bar on Service Provider, SLIC shall not responsible for such type of claims.
14. A formal lockdown and emergency handling SOPs must be followed in case of robbery, terror threat, riot/mob situation and secure cash/ records.
15. All taxes, Government Levies and Charges shall be borne by the Security Company.

## **GENERAL INFORMATION**

- 1- The bid shall comprise of a whole package.
- 2- The offer must be submitted via e-PADS consisting of Financial Bids with bid bond and should be forwarded bearing the words “**CASH INTRANSIT/CASH CARRY VAN SERVICES FOR CASH COUNTERS OF VEHARI, BUREWALA AND MIANCHANNU**”.
- 3- State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.
- 4- **The bidder should be registered and shall have N.O.C. from Ministry of Interior, Government of Pakistan.**
- 5- The bidder should confirm in their offer that they have its own Ammunition/communication/Vehicles/Drivers equipment required for cash transportation services.
- 6- The numbers of cash carry vehicle trips can be increased or decreased by the Competent Authority as per requirement, quoted rates should be inclusive of all Government duties and Taxes.
- 7- The Procuring Agency may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring Agency and Bidders will thereafter be subject to the deadline as extended.
- 8- Any bid received by the Procuring Agency other than e-PADS would not be considered.
- 9- In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.
- 10- The bid shall contain no alterations, erasures, or overwriting, except to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.  
Use of fluid or veto on financial figures is prohibited.

**Note:** State Life will pay monthly bills. The payment will be made on satisfactory services each month after all deductions as per contractual obligations.

## ***SCOP OF WORK FOR CASH TRANSPORTATION SERVICES***

- a). approximate average daily cash in transit/to be carried is Rs. 10-15 Million during normal business days. This average may increase manifold i.e., as Rs. 25-50 million daily during quarterly and annual closing days.
- b). Bidder shall be bound to provide services at locations/proposed locations at approved rates without any additional cost.
- c). Bidder shall collect cash daily (working days) and during off days as per instructions of focal Persons, the names of whom shall be communicated at the time of signing agreement.
- d). SOP's of cash collection from State Life, Cash Counters shall be discussed at the time of agreement with successful bidder.

### ***DEDUCTIONS & PENALTIES:***

If services provided are not up-to mark, deduction from monthly bills in range of upto 10% of monthly bill value will be made as assessed by State Life Officer. Such decision will be binding on Contractor / Firm.

### ***BILL OF QUANTITY (CASH INTRA/CASH CARRY VAN SERVICES) Annexure "A"***

<b>Sr.No</b>	<b>Location</b>	<b>Van Collection Charges</b>	<b>Vault Charges</b>	<b>Seal Charges</b>
1	<b>Vehari Zone</b>			
2	<b>SECTOR OFFICE Burewala</b>			
3	<b>SECTOR OFFICE Mianchannu</b>			
	<b>Total Amount</b>			

**\*\*Note:-**

The bidder should quote the details (price-break up) of the monthly consolidated amount in the Annexure – A given as above.

Payments shall be made by the Client as per the terms and conditions of the Tender Documents.

*wages, the contractor's profit in absolute terms (not in percentage terms) shall remain the same throughout the contract period as was quoted by the contractor in his bid.*

UNDERTAKING

*DATED: \_\_\_\_\_*

IT IS CERTIFIED AND CONFIRMED THAT ALL THE TERMS AND CONDITIONS MENTIONED IN THE TENDER DOCUMENT/ PROPOSAL ARE READ CAREFULLY BY US AND ALL THE INFORMATION FURNISHED/ATTACHED BY US WITH THE FINANCIAL BID ARE TRUE AND CORRECT.

Name

Designation

Signature

Date and Place

*SIGNATURE AND STAMP*

(Name, Signature & seal of the authorized person)

For & on behalf of M/s.

**Abdul Rauf Ahmad**  
**(SECRETARY) Zonal Procurement Committee,**  
**State Life, Vehari Zone.(0303-7878738)**