

TENDER DOCUMENT
TENDER NOTICE # FWZ/HRA&P/ 01/Miscellaneous Items/2026

State Life Insurance Corporation of Pakistan, Faisalabad Western Zone the Federal Government Owned Autonomous Corporation invites e-quotations Through EPADS under **Single Stage Two Envelopes Procedure** from well Experienced & Well Reputed GST/Income Tax registered (Federal & Provisional) Firms/Manufacturer/Dealers /Suppliers having their own offices for Procurement/ Supply/Services for its Faisalabad Western Zone in following heads on the below noted general terms and conditions.

Head	Detail						
Procurement/ Supply	Printing	Stationery	Photocopy Services	Supply of Drinking Water	Supply of Electrical Parts	Cash Collection Van services	Supply of Computer Parts
Procurement/ Services	Repair & services of Computer	Repair & services of Laser Printer Toner	Repair & Services of Dot Matrix Printer	Repair & services of Cash Counting & Biometric Machine,	Repair & services of UPS	Repair & services of AC	Upgradation of Computers
Procurement/ Services	Repair & services of CCTV Cameras	Repair & services of Furniture & Fixtures	Repair & services of Car	Security & Safety Services	Janitorial Services	Supply of New Furniture, Fixtures & Miscellaneous Items	

Sr. No.	Work required in Sections.	Estimated Cost	Specifications.	Tender Batch #	CDR Req.For Earnest Money as well as Performance Guarantee	Financial bid Valid Up To
01	Printing	50 Lakh	Printing of different forms with different gramage and size.	<u>FWZ/HRA&P/001/A/26.</u>	<u>50000/-</u>	<u>28-02-2027</u>
02	Printing	06 Lakh	Printing of different flexes with diff. size & Making of Stainless Steel name plates with different names.	<u>FWZ/ HRA&P/ 001/B/26.</u>	<u>12000/-</u>	<u>28-02-2027</u>
03	Printing	02 Lakh	Making of stamps with different name and size.	<u>FWZ/ HRA&P/ 001/C/26.</u>	<u>6000/-</u>	<u>28-02-2027</u>
04	Stationery	50 Lakh	Purchase of different stationery items for office use.	<u>FWZ/ HRA&P/ 001/D/26.</u>	<u>50000/-</u>	<u>28-02-2027</u>
05	Photocopies Services	15 Lakh	Photocopies of different papers on 70 gm paper.	<u>FWZ/ HRA&P/ 001/E/26.</u>	<u>30000/-</u>	<u>28-02-2027</u>
06	Supply of Water	15 Lakh	Supply of drinking water Purified/Natural in State Life Building.	<u>FWZ/ HRA&P/ 001/F/26.</u>	<u>30000/-</u>	<u>28-02-2027</u>
07	Computer/Printer/CCTV Camera Repair, Cash Counting Machines, UPS, Upgradation of Systems	20 Lakh	Repair of Computer, Printer, Toner Refilling, Recycling & CCTV Cameras, Telephone Repair & Biometric Machine Repair	<u>FWZ/ HRA&P/ 001/G/26.</u>	<u>20000/-</u>	<u>28-02-2027</u>
08	Service of Car	06 Lakh	Service and repair of different parts.	<u>FWZ/ HRA&P/ 001/H/26.</u>	<u>12000/-</u>	<u>28-02-2027</u>
09	Computer Parts	04 Lakh	Supply of computer parts	<u>FWZ/ HRA&P/ 001/I/26</u>	<u>8000/-</u>	<u>28-02-2027</u>
10	Electrical Parts	05 Lakh	Supply of different electrical instruments.	<u>FWZ/ HRA&P/ 001/J/26</u>	<u>10000/-</u>	<u>28-02-2027</u>
11	Repair of Furniture	05 Lakh	Repair of different furniture item's, polishing, Poshish, Canning	<u>FWZ/ HRA&P/ 001/K/26.</u>	<u>10000/-</u>	<u>28-02-2027</u>
12	Repair of A.C	10 Lakh	Repair of whole Air Conditioner	<u>FWZ/ HRA&P/ 001/L/26.</u>	<u>10000/-</u>	<u>28-02-2027</u>
13	Cash Carrying Services	50 Lakh	Collection of Cash From Cash	<u>FWZ/</u>	<u>50000/-</u>	<u>28-02-2027</u>

			Collection Centers	HRA&P/001/M/26.		
14	Security & Safety Services	80 Lakh	To Provide Safety & Security Service in State Life Office	FWZ/ HRA&P/001/N/26	160000/-	<u>28-02-2027</u>
15	Security & Safety Services	54 Lakh	To Provide Janitorial Service in State Life Office	FWZ/ HRA&P/001/O/26	108000/-	<u>28-02-2027</u>
16	Capital Items	20 Lakh	Supply of New Furniture & Fixture	FWZ/ HRA&P/001/P/26.	60000/-	<u>28-02-2027</u>

The last date of submission of e-bid is 16-03-2026 up to 11:00 AM and its technical bid will be opened on 16-03-2026 at 11:30 AM and the financial bid will be valid up to date mentioned above against each slab

GENERAL TERMS AND CONDITIONS.

- 1- Bid Security amount must be deposited as mentioned against each Batch (which starts from 01% to 05% as the case may be in form of CDR which must be reached physically in office by the bidders, without CDR quotations will not be considered for Comparison, No cash or party cheque will be accepted. Successful Bidder will have to submit 01% to 5% of estimated amount or actual in which applied as of Performance Guarantee which will be released within stipulated time and bid security will be released after receiving Performance Guarantee/Company Guarantee. The Performance Guarantee will be submitted after issuance of payments for supply of items.
- 2- All quoted and supplied items will be finally passed after inspection by our Zonal Technical/Grievance Committee, on finding Sub-Standard quality of services and its specification or refuse to supply the items as per quoted rates, the Corporation reserves the right on the recommendation of committee, any of the below noted penalties
 - a) To forfeited security amount or
 - b) To impose fine minimum of Rs.25000/- or
 - c) Charge the rate difference
- 3- If a successful bidder failed to submit/provide desired item against work order issued, a notice with a period of 15 days will be served and in case of non-compliance, corporation reserve the rights to purchase the desired items form the next advantageous bidders with his quoted rates and the difference of quoted rate will be charged from the successful bidder as mention above in point 2.
- 4- If a bidder submits the rates of item which is equivalent to our demanded brand, he is bound to provide all the required Proof/Evidence which justify the specification of goods. Every bidder is bound to submit sample of each applied items as and when required by the management.
- 5- The firm will be bound to supply the required items at 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad on issuance of Purchase Order and responsible for supply of items with the period of 15 days/Mutually decided. No additional Carrying Cost/Rate difference will be paid by the SLIC.
- 6- The bidder will have to attach copies of their Company Profile, Experience Related Documents, Managerial Capacity, Financial Position, Active STN (Where Applicable) with the tender. This use for



Technical Evaluation Criteria for prequalification of Bidders. Every slot has 10 marks, while for qualification minimum 30 marks are required for each vender, However the Physical CDR & Active Status of NTN/STN is compulsory and in case of failure of these points the bidder will be disqualified.

- 7- The bidding firm showing most advantageous bid which reflects from qualification criteria and lowest rate (which has 80% weightage) will be treated as most advantageous bid i.e winner of the bid. The lower gross cost bidder will not be treated as winner except the criteria noted above.
- 8- Income Tax & Sale Tax will be Applicable / Deducted according to Federal/Provincial Govt. policies, and the quotations will be considered as including all taxes. In case of any type of Tax exemption, all valid required documents i.e. Exemption Certificates, Deduction at port etc must attach with quotation and it is not accepted during the submission of bills and payment will be made without exemption.
- 9- The successful bidder is bound to supply the contract items/services according to quoted rates as per validity. No price difference in the market will affect the quoted rates in any condition. The rates should be market driven, in case the rates do not match with the market control rates the committee reserve the right to cancel/reject the said item after assigning the proper reason in the best interest of corporation.
- 10- The State Life is only responsible for payment of services provided by approved bidder and not responsible for any commitment made by the bidder in the market i.e. to General Order supplier or supporting staff for any type of work i.e. Printer repairing AC repairing Photocopy, Flex etc.
- 11- As different tenants are also holding offices in the State Life Building and at the peak time the successful bidder giving priority to other tenants (due to Cash Customer) The successful bidder of different services are bound to provide services only to State Life Faisalabad Western Zone. No Service will be provided to any other Customer in the building. In case of any violation State Life reserves the right to Cancel the bidders Contract and Next lowest bidder will be considered for Services for reaming tender Period.
- 12- The visit for as Per sample items is mandatory and State Life reserves the right to reject the bid quoted without visit even it is quoted lowest.
- 13- The E- Quotation must be submitted through EPADS registered suppliers. No physical/by hand bid will be accepted however CDR must reached physically by hand/by post before the closing date and time.
- 14- The Corporation reserves the right to cancel / reject any one or whole tender as per PPRA rules.
- 15- The quantity of the items mentioned is approximate Figure. The cost of tender is as per prevailing market rates and it is also just to fix the bid security amount. Our work order will confirm the final figure (within demanded quantity) which can be increased or decreased as per our requirement in accordance with PPRA rules. If the quoted rates exceed from estimated cost, the committee will decide for purchase.
- 16- The quotation must elaborate only the unit cost including all Taxes.
- 17- The payment will be made by cheque on receipt of satisfactory shipment.
- 18- All Printers are required to print Reference No. (Date etc.) On each page every time while printing, provided by HR&A Department. Every order contains different sample of writing or format but as per required measurement/Specification, most probably on quarterly basis.



- 19- The items did not mentioned in the detailed list but needed by department required at the time of repairing will be processed through the qualified bidder of the Tender.
- 20- The General Terms and Conditions are also applicable on each slab of tender in addition to Specific terms and condictions.
- 21- For specification of printing, Stationery, Supply of Furniture & Fixture, Computer Repair services, Misc., & Other services mentioned in tender please visit www.statelife.com.pk, www.ppra.gov.pk, Epads www.eprocure.gov.pk, or contact to the undersigned within office hours at 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad.

MANDATORY QUALIFYING REQUIREMENTS UPLOADED ON EPADS:

- 1- Valid NTN/ Sales Tax Registration (If the renewal of registration is under process, its proof shall be provided in document. Evaluation committee will not consider an undertaking citing the excuses like the registration will be provided or obtained or is under process. Only proof / receipt of concerned department will be considered).
- 2- Submission of Bid Security document i.e CDR, in original at given address through Courier/By hand before closing time of tender.
- 3- Undertaking on Rs. 100/- stamp paper, that the firm is not blacklisted by any Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan

DISQUALIFICATIONS

State Life may during the evaluation of proposal, disqualify any Bidder, if the Bidder has:

- i. Submitted the proposal documents after the response time.
- ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- iii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years.
- iv. Submitted a proposal that is not accompanied by required documentation or is non-responsive.
- v. Failed to provide clarifications related thereto, when sought.
- vi. Submitted a proposal with price adjustment / variations or conditions.

REQUEST FOR PROPOSAL

The Bidder is expected to study the instructions, guidelines, terms and conditions mentioned in the document. Failure to furnish all the necessary information as required for submission of a proposal will be treated non responsive which shall be at Bidder's own risk and may be liable for rejection. If the Bidders find in the Tender documents - especially in the selection procedure and evaluation criteria – any ambiguity, omission or internal contradiction, or any feature that is unclear, they should seek clarification from State Life well in advance. However, no relaxation or exemption shall be provided to the Bidder on any term or

condition of the Tender for reasons of non-receipt of any clarification. Bidders should ensure that they submit a fully responsive proposal including all the supporting documents requested in the Tender. It is essential to ensure accuracy in the submitted proposal. Once proposals are received through EPADS and opened, Bidders shall not be permitted to change the proposal. Non-compliance with eligibility criteria will result in rejection of the proposal.

PREPARATION OF PROPOSAL

The Bidder shall comply with the following during preparation of the proposal:

- i. The proposal and all associated correspondence shall be written in English and shall confirm to prescribed formats. Any interlineations, erasures or over writings shall be valid only if they are initialed by the authorized person signing the proposal
- ii. The proposal shall be typed and shall be signed by the Bidder or duly authorized person(s) to bind the Bidder to the contract. The letter of authorization shall be indicated by written power of attorney or authority letter and shall accompany the proposal.
- iii. Proposals received in physical through courier/by fax or email shall be treated as defective, invalid and rejected. Only detailed complete proposals in the form indicated above received through EPADS prior to the closing time and date of the proposals shall be taken as valid
- iv. All expenses related to participation in this Tender shall be borne by the Bidders
- v. Bidders are not permitted to modify, substitute, or withdraw proposals after its opening.
- vi. All the pages of the proposals should be signed by the authorized person(s) and should confirm strictly to the formats and procedures laid down in this Tender.

SUBMISSION OF PROPOSALS

Bidder shall submit responses (referred to as 'Proposals' herein) through **EPADS (PPRA)** as per guideline in the tender document/advertisement on or before closing time and date. The list of additional documents to be submitted as part of proposal is given below;

RECEIPT OF PROPOSALS

The proposals would be received through e-PADS of PPRA and will be opened/downloaded in presence of Bidders/their representatives who choose to present as per the given dates.

PROPOSAL OPENING

State Life will open all proposals through EPADS in the presence of Bidders/their authorized representatives who choose to attend, at the time/ date and the place specified. Bidders/Representatives shall sign attendance as a proof.

EVALUATION OF PROPOSALS - FORMATION OF COMMITTEES

State Life will form an Evaluation Committee to evaluate the proposals,

- i. During evaluation of technical proposals, the Committee, may, at its discretion, ask the Bidders for clarification of their proposals. However, such clarification would not effectuate any change in the substance of the proposal.



- ii. After the technical evaluation the committee would make financial evaluation of those Bidders who qualified on the basis of technical evaluation. The process for evaluation of proposals is as given below:

EVALUATION OF TECHNICAL PROPOSAL

The committee will evaluate the technical proposals on the basis of given qualification parameters. The proposals meeting the qualification criteria shall be declared as technically responsive. After evaluations and approval of technical proposals, the financial proposals of technically accepted vendor shall be opened at a time, date, and venue to be communicated to the qualified bidders in advance.

- 1- The bidder will have to attach copies of their, Experience Related Documents, Active STN (Where Applicable) with the tender. This use for Technical Evaluation Criteria for prequalification of Bidders. Every slot has 10 marks, while for qualification minimum 30 marks are required for each vender, However the Physical CDR & Active Status of NTN/STN is compulsory and in case of failure of these points the bidder will be disqualified.

CRITERIA FOR TECHNICAL EVALUATION (30 Marks for Qualification)

Sr.No	Requirements	Total Marks(50)
1	<u>Company Profile</u> Experience of the firm (Taken from date of registration of business) Less than 3 Years = 5 Marks, 4-5 Years = 7 Marks More than 5 Years = 10 Marks	10
2	<u>Financial Position</u> Financial Turn over in last year (01.01.2024 to 31.12.2024) Attached business Bank statement 0-0.5 Million Marks = 2, 0.6 To 1 Million=4 From-1-2 million Marks = 7 2-3 million Marks = 10	10
3	<u>Managerial Capacity</u> 1-3 =3 Marks Up to 10=5 Marks, 10-20=7 Marks More than 20=10 Marks	10
4	<u>Relevant Work Experience</u> Number of existing Clients provided with similar services/supplies, For each Corporate/multinational, Govt., Semi Govt. 5 marks of each Clients	10
5	<u>Active NTN/STN</u> Number (Mandatory)	10

FINANCIAL EVALUATION AND AWARD

After technical evaluation of bidder, financial bids will be opened on the date to be announced later.

After evaluation, the work will be considered for award to the most advantageous, subject to fulfillment of all rules, terms and condition of the bid.

Deptt./Organization	State Life Ins. Corporation of Pakistan Faisalabad Western Zone
Tender Title	FWZ/HRA&P/001/2026
Method of Procurement	Single Stage-Two Envelop Procedure
Criteria for Evaluation	Most advantageous Bid.
Tender Description/Specification	Specified Printing, Stationery & Misc. Items, Supply of Drinking

	Water, Photocopy Services, Cash Collection Vans & Computer Repair Services, Security Service, Janitorial Service & Supply of Furniture & Fixture etc As per detailed attached
Tender Closing Date & Time	16-03-2026 up to 11:00 A.M
Tender Opening Date & Time (Technical Bid)	16-03-2026 at 11:30 A.M
Person to be contacted	Sh. Zahid Masood, Incharge HRA&P 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad. <u>Contact No.</u> Ph: 0300-9653536,0321-6688137,0300-2292141

DETAILS OF PROCUREMENT/SERVICES REQUIRES

Batch No. FWZ/HRA&P/001/A-26 (Printing), For details refer to General Term & Conditions.			
Sr. No.	SIZE	SPECIFICATION	Qty
1	8.5*11	70 Gram Century Paper or equivalent (01 Leave,01 Page Single side Print 1 Pad Contains 100 Leaves)	9000 pad
2	8.5*11	70 Gram Century Paper or equivalent (02 Pages, 01 Leave double side print1 Pad Contains 100 Leaves)	2000 pad
3	8.5*11	70 Gram Century Paper or equivalent [03 Pages, 02 Leaves (01 double side+01 Single Side print)] 01 Pad Contain 200 Leaves	400 pad
4	8.5*11	70 Gram Century Paper or equivalent 2 Leave 04 Pages double side print) 01 Pad Contain 200 Leaves	400 pad
5	8.5*11	80 Gram Century Paper or equivalent 01 form contain 07 leaves with Sr.# on every leave and Manual Gum Binding, As per sample. As Per Following detail 01 Leave Single side with 7.9*5.6 size 06 double side print (8.5*11Size),	50000 Medical Forms
6	8.5*11	80 Gram Century Paper or equivalent 01 form contain 06 leaves with Sr.# on every leave and Manual Gum Binding, As per sample. As Per Following detail 01 Leave Single side with 7.9*5.6 size 05 double side print (8.5*11Size),	100000 Non-Medical Forms
7	8.05*5.5	70 Gram Century Paper or equivalent	200 pad
8	10*15	70 Gram Century Paper or equivalent	5000 Pads
9	13*16.5	70 Gram Century Paper or equivalent (200 Leave, Double Side Print) Register with Serial #	20 Registers

10	8.5*13.5	70 Gram Century Paper or equivalent (200 Leave, Double Side Print) Register with Serial #	20 Registers
11	14*17	Ivory Card 150 gm Imported 02 Leaves Folding attendance sheet cover as per sample	1000 File Cover
12	4.25*11	70 Gram Century Paper or equivalent 50 Leaves (03 types of leaves) with Clip Binding with ivory card cover Serial #	1000 Medical Books
13	7.25*9.5	70 Gram Century Paper or equivalent	2000 Pads
14	8*5.25	02 Ply Local Paper 40 Gram (Carbonless) or Equivalent 1 Book Contains 100 leaves (50 Set)	50 Pads
15	16.5*19.5	Golden Craft Imported Paper or equivalent X-Ray size	1000 Envelops
16	16.5*19.5	Golden Craft Imported Paper or equivalent (Langote Wala) X-Ray size	1000 Envelops
17	4*8.5 After Fold	Golden Craft Imported Paper or equivalent	100000 Envelops
18	9.75*12 After Fold	Golden Craft Imported Paper or equivalent	10000 Envelops
19	14*16.8 After Fold	Golden Craft Imported Paper or equivalent	5000 Envelops
20	15*12 After Fold	Golden Craft Imported Paper or equivalent (Langote Wala)	1000 Envelops
21	10.5*4.5	80 gm White offset Paper or equivalent	20000 Envelops
22	9.5*13.5	Hard File Printed Gatta Local/ Century or equivalent with Cloth and Laces 36" As per sample	600 Personal File Cover
23	9.5*29.5	300 gm Bleach Card/Century or equivalent with steel clip + 4.40" Sqash Tape and Double Side Printing on 01 Page (As Per Sample) Policy File Cover	80000
24	8.5*11	70 Gram Century Paper or equivalent, 01 form contain 2 Leave 04 Pages double side print with folding, As per sample	60000 P.S Forms
25	21.5*13.5	Office File Cover 240 gm bleach card with SLIC Mono or equivalent	15000 Files
26	8.5*11	90 gram Century/Offset Paper (02 Colour Print) or equivalent As Per Sample	50000 Letter Heads
27	9*12	300 gram AL booster Card or Equivalent	12000 File Indent Cards
28	13.8*16.5	70 gm Century Paper or Equivalent (02 Colour Printing) As Per Sample	3000 Attendance Sheets

29	6.5*16.5	70 gm Century Paper or Equivalent (02 Colour Printing) As Per Sample	4000 Leaves
30	8*13	70 gm Century Paper or Equivalent (01 Leave 01 Page Single Side Printing) As Per Sample	300 Pads
31	8*13	70 gm Century Paper or Equivalent (01 Leave 02 Page Double Side Printing)	300 Pads
32	4*11	50 Gram Century Paper or Equivalent Double Side Print 1 Leave 02 Pages As Per Sample	200 Pads
33	8.4*5.4	70 gm Century Paper or Equivalent As Per Sample	300 Dak Receipt pads
34	9.3*13	70 gm Century Paper or Equivalent TA DA Voucher As Per Sample	10 Pad

Batch No.FWZ/HRA&P /001/B-26 (FLEXES & NAME PLATES) (For details refer to General Term & Conditions.)			
Sr. No.	SIZE	SPECIFICATION	Qty
1	Per Sq. Ft	China Pana Flex or equivalent (Each order contain different size)	20000 Sq.ft
2	Per Sq. Ft	Brouchers Multi Color Printing Single Side Printing	10000 No's
3	Per Sq. Ft	Brouchers Multi Color Printing Double Side Printing	10000 No's
4	2.5*4	Honor Role (Glass with Fitting)	10 No's
5	5.75*12	Stainless Steel Name Plate (fixation on door with double tape)	50 No
6	Standard Size	Ring For Flex Hanging As Per Sample	1000 No
7	2*4	Standy Flex Stand China	50 No.
8	Per Sq.ft	Wooden Stand For Flex Along with all Services (Installation Charges+Carrying Cost etc.)	15 No.
9	Per Sq.ft	Pipe Stand For Flex Along with all Services (Installation Charges+Carrying Cost etc.) As Per Sample	15 No.
10	Per Sq.ft	Appreciation Certificates Multi Color, Hard Paper As Per Sample	2000 No.
11	Per Sq.ft	Invitation Cards Hard Paper As Per Sample	5000 No.
12	12*18	Picture With Frame	25 No.
13	-	Visiting Card As Per Sample	5000 No
14	-	Service Cards PVC As Per Sample	500 No.

15	-	Card Holder With Blue Ribbon As Per Sample	500 No
16	-	Acrylic Sheets 2/3/5/8 mm Transparent/Coloured Sq.ft with Printing of Flex & installation	5000 Sq ft
17	-	Steel Spacer 3/4	300 No
18	-	Steel Spacers 1 Inch	300 No
19	With Steal Stand	Table Flag Pakistan & State Life	50 No.
20	07 Ft Steal Stand with Base	Pakistan Flag & state life	12 No
21	20ft steal stand	State life & Pakistan flag	
21a	20 Ft Steal Stand	State Life & Pakistan Flag	02 No
22	-	T Type Table Flag	15 No
23	-	Leaf Flag As Per Sample	10 No
24	-	State Life Logo Acrylic/3D As Per Sample	50 No
25	-	Monogram Sticker	40 No
26		Vinyle flaxes	4000sqft&
27		Glass doors lock	100NO
28		Scuffolding stairs rent 20 to 50 ft (folding iron stairs)	20 NO per day

FWZ/ HRA&P /001/C-26 (Printy Stamps)
(For details refer to General Term & Conditions)

Sr. No.	SIZE	SPECIFICATION	Qty
1	As Mentioned in Specification	Complete Printy Stamp by name (Printer Click FC-R32) or Equivalent with Printed Rubber As Required	50 No.
2	As Mentioned in Specification	Complete Printy Stamp by name (trodat/shiny 4911) or Equivalent with Printed Rubber As Required	100 No
3	As Mentioned in Specification	Complete Printy Stamp by name (trodat/shiny 4912) or Equivalent with Printed Rubber As Required	200 No
4	As Mentioned in Specification	Complete Printy Stamp by name (trodat/shiny 4913) or Equivalent	200 No



5	As Mentioned in Specification	Complete Printy Stamp by name (trodat/shiny 827-D) or Equivalent with Printed Rubber As Required	50 No
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FWZ/ HRA&P/001/D-26 (STATIONERY) (For details refer to General Term & Conditions)			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Req. Qty
1	Abro Tape	Opal" width Length 15 Meter or equivalent	300 Nos.
2	Air Freshener	FREY Aromystic Ltd (UK) DO IT 300 ML or Equivalent	300 No.
3	Ball Point (Blue)	Piano Ball Point or equivalent	6000 No.
4	Ball Point Click	Sky Point 0.8 mm or equivalent	1500 No.

4(a)	Ball Point	Gel Pen As Per Sample	100 No.
5	Bowl Salan	Melamine Double Side Polish or Equivalent	50 No.
6	Box File (Large)	Ideal BF 556 # or equivalent	100 Nos.
7	Box File (Small)	Ideal BF 555 # or equivalent	100 Nos.
8	File Cover Plastic	Ring Binder D 225/Clip Fine Quality (A-4 size)	50 Nos.
9	File Cover Plastic	Ring Binder D 225/Clip Fine Quality (Legal size)	50 Nos.
10	Binder Clip (02" Width)	No.977110 China brand or equivalent	100 Nos.
11	Calculator	14 Digit Citizen CT 9300 Original or Equivalent	100 No.
12	Carbon Paper (Fresh material Blue)	100 Sheet 21cm*33cm KCR Pencil or equivalent	10 Pkts.
13	Battery Cells	Toshiba Heavy Duty AA R6 KG SP.4TGTEPK or Equivalent	300 Nos.
14	Battery Cells	Toshiba Heavy Duty AAA R03 KG SP.2TGTPK or Equivalent	150 Nos.
15	Battery Cells	Alkaline 23A 12V (Door Bell, Super Remote Control) Or equivalent	50 Nos.
16	Computer Paper 132 Column (Re-Preparation /without Re-preparation	Polo Century 1000 Sheets (63 gm 11*15) or Equivalent	250 Boxes
17	Computer Paper 80 Column (Re-Preparation/without Re-preparation	Polo Century 1000 Sheets (63 gm 11*9.5) or Equivalent	700 Boxes
18	Computer Ribbon IBM 6400	Printronix Original Fresh Stock 30 million Character or Equivalent	100 Nos



19	Computer Ribbon LQ-300	Full Mark Original Authorized partner 10 meter or Equivalent	50 Nos
20	Computer Ribbon LQ-310	Full Mark Original Authorized partner 10 meter or Equivalent	700 Nos
21	Computer Ribbon LQ-350	Full Mark Original Authorized partner 10 meter or Equivalent	20 Nos
22	Computer Ribbon LQ-590	Full Mark Original Authorized partner 10 meter or Equivalent	20 Nos
23	Computer Ribbon LQ-2180/2190	Full Mark Original Authorized partner 30 meter or Equivalent	500 Nos
24	Dumper Water	China Plastic/Rubber Body or Equivalent	400 Nos
25	Duster	Falalan Yellow Size 18.5 x 21.5 Local/Imported or Equivalent	600 Nos
26	Electrical Kettle (with state life mono Optional)	Duron Cordless Jug Kettle 1.7 Liter 2000w or Equivalent	24 No.
27	File Cover Legal Size (PP Lever)	Fine Hard Plastic Crystal F.C 2.0cm or equivalent	50 No.
28	Fokker Cash Counter use	Stainless Steel Fine Quality Standard Size or Equivalent	50 No.
29	Foot (steel) 12" Thick	Dux or Equivalent	50 Nos.
30	Foot 12" Plastic	Dux or Equivalent	50 Nos.
31	Franking Machine Ink	473 ml Red Fluorescent Postage Meter Ink (Pitney Bowes USA) Original or Equivalent	02 No.
32	Glass Cleaner 500ml	Glint or Equivalent	50 No.
33	Glass Magnifier	China 90 mm (3*6) M-89077or equivalent	20 No.
34	Gum Stick	40 gm UHU Germany brand or equivalent	150 No.
35	High Lighter (Mix colors)	Dollar/Pelikon 1-4.5 HLS 90 or equivalent	150 No.

36	Jug (Glass)	China Fine Quality Glass Covered or equivalent	20 No.
37	Led Pencil	Gold Fish HB-5000 Autocrat or equivalent	150 No.
38	Lemon Max Dishwashing Past with Scotch Brite	Lemon Max Dishwashing Past 400 Gram or Equivalent	200 Nos.
39	Marker No. 70,90 (Mix Colors)	Dollar/All Mark or Equivalent	200 Nos
40	Mosquito Spray	Cobra 400 ML or Equivalent	20 No.
41	Office Bell Electric	X-celent Company Cell Supported or Without with remote or Equivalent	25 No.
42	Office table Set	6 Piece matel mesh or equivalent	30 No.
43	Packing Tape	2.75" Brown (35 Yards) BTA/Sensa Brand or Equivalent	72 Nos
44	Paper Pin Pkt.	50 gm Grash or equivalent	50 Pkts
45	Paper Cutter	SBI Taiwan 18mm Steel Based covered plastic body or Equivalent	100 Nos
46	Paper Clip Pkt. 80 Nos.approx.	30 mm Tri flower brand (Yellow) 80 pieces or equivalent	50 pkts
47	Paper Clip Pkt. 80 Nos.approx.	52 mm or No.5 T.F 50 pieces or Equivalent	200 pkts
48	Paper Tray	Fresh Material Plastic China 11.75*15.5*4 or Equivalent	40 Nos
49	Pin Tray (Plastic)	Dux or equivalent	24 Nos
50	Plastic Dori	Rolled Packing Approx wt 200 gram Local	200 No.
51	Plates Medium	Melamine Double Side Polish or Equivalent	200 No.
52	Plates Large (Rice)	Melamine Double Side Polish or Equivalent	200 No.



53	Punch Machine	KW.tri 96*8 Kido brand or equivalent	100 Nos.
54	Punch Machine Large	Fuji-900-H or equivalent	15 Nos.
55	Register No. 25 (Large)	150 Leaves/68 Gram (Ruled) or Equivalent	150 Nos.
56	Rice Dish	Melamine Double Side Polish or Equivalent	50 No.
57	Rough Pads	Size 8.5*11, 40 Leaves, 70 gm paper Century with cover as per sample or Equivalent	500 Nos.
58	Rubber	AL-30/Pelikon Germany or equal	60 Nos.
59	Rubber Band Pkt. 1/2 kg(Large)	Red Colour Imported or Sense or Equivalent	75 Pkts.
60	Rubber Band Pkt. 1/2 kg(Medium)	Red Colour Imported or Sense or Equivalent	50 Pkts.
61	Scotch Brite	Lemon Max or Equivalent	300NO
62	Scotch Tape 1/2"	60 Yards Opal or Equivalent	24 No.
63	Separator/Flags	Plastic Fine quality Legal Size or Equivalent	50 No.
64	Separator/Flags	Plastic Fine quality A-4 Size or Equivalent	50 No.
65	Sharpener	Dux or equivalent	200 Nos
66	Soap 120 gm	Lux/LIFE BOUY or equivalent	1000 Nos
67	Spoon Rice (Large)	Stainless Steel or Equivalent	100 No.
68	Spoon Bowl	Stainless Steel or Equivalent	48 No.
69	Spoon Dish	Stainless Steel or Equivalent	48 No.

70	Spoon Tea (Small)	Stainless Steel or Equivalent	48 No.
71	Squatch Tape Cutting Machine	China Fine Quality or equivalent	20 No.
72	Squatch Tape Large 1"	Large Deer Brand 1" 60 Yards or Equivalent	36 Nos
73	Stamp Pad (Mix color)	Huhua No. 02 or equivalent	400 Nos.
74	Stamp Pad Endorsing Ink (Mix Color)	Crystal 28.5 gm or equivalent	300 Nos.
75	Stamp Pad Endorsing Ink (Mix Color)	Art line (ESA.2N 50 CC) gm or equivalent	20 Nos.
76	Stapler Remover	Deli Claw Staple Remover (0231)ICW/SDI brand or equivalent	200 Nos.
77	Stapler Pin 12N/17	Max Japan or Equivalent	200 Pkts
78	Stapler Pin 23/17	Max Japan or Equivalent	200PKTS
79	Stapler Machine Large	Heavy Duty Fuji 23/17 or Equivalent	20 Nos
80	Stapler Machine Large	HS-3000 12N/17 (STD) or Equivalent	20 Nos
81	Stapler Pin 24/6	Dollar (x1000) or equivalent	1500 Pkts
82	Stapler Machine Small No.12	OPAL brand (24/6) HD-45N or equivalent	200 Nos
83	Sticky Chit Pad	China Fine Quality or equivalent	50 Nos
84	Table Diary Stand	Plastic Fine quality (Black Color)or Equivalent	50 Nos
85	Tea Cup with Saucer	Gol/Churas China fine quality or equivalent (Sample Required)	200 No,s
86	Tea Mug	With State Life Monogram China fine quality or equivalent	200 No's

86 A	Tissue Paper Box	Rose petal 150 sheets or Equivalent	500 Pkts
87	Towel	27x54 Cotton (20 Double Goli) White/Off white	50 No.
88	Tumbler/Glass 280 ml	Falcon or equivalent	24 Dozens
89	Paper Rim A-4 Size	80 gm offset Copy mate 500 sheets or Equivalent	1000 Rim
90	Paper Rim Legal Size	80 gm offset Copy mate 500 sheets or Equivalent	400 Rim
91	Uni Ball (Mix colors)	Signo Japan Fresh Stock or Equivalent	1600 No.
92	Signature Ball Point	Signature Finer 0.3 mm or Equivalent	300 Nos
93	Wall Clock	Original Champion 15.5" Round PVC Brown or Equivalent	50 No.
94	Waste Basket (Medium/Plastic)	Plastic Fresh China/Local or Equivalent	200 Nos
95	White Board Marker	Snowman White Japan Temporary Ink or Equivalent	60 No.
96	White Marker	Snowman White Japan Permanent Ink or Equivalent	20 No.
97	Plastic Tray 12*24	China Fine quality or equivalent	20 No.
98	Hot Pot	China Fine quality or equivalent	20 No.
99	Foot Mat/Artificial grass	Fine quality or equivalent	100 No.
100	Model Global Map	Plastic Fine Quality	10 No
101	Model Clock Tower	Metal As Per Sample	10No
102	Model Paris	Metal As Per Sample	10 No
103	Model London Eye	Metal As Per Sample	10 No



104	Model Miner E Pakistan	Metal As Per Sample	10 No
105	Model Faisal Masjid	Wooden As Per Sample	10 No
106	Model Khyber Gate	Wooden As Per Sample	10 No
107	Model Badshahi Masjid	Wooden As Per Sample	10 No
108	Model Lahore Fort	Wooden As Per Sample	10 No
109	Model Mizar E-Quaid	Wooden As Per Sample	10 No
110	Artificial Flower With Pot	Steel base As Per Sample	50 No
111	Artificial Flower With Pot	Melamine base As Per Sample	50 No
112	Steel Gamla Cover	12 Inch/18 Inch As Per Sample	50 No.
113	Model Markhor	Wooden As Per Sample	10 No
114	Model Ziyarat Residency	Wooden As Per Sample	10 No
115	Model Mizar e Iqbal	Wooden As Per Sample	10 No
116	NATURAL GAMLAY 6-8 FT HIGHT	Golden palm,money plant,airokeria	60NO
117	Sugar Pot	Gol/Churas China fine quality or equivalent	10 No.

FWZ/ HRA&P/001/E-26 (PHOTOCOPY SERVICES)			
Sr.No.	Specification	Required Items	Est. Annual Req.Qty.
1	Services of Photocopies	Single Side 70 Gram Copy mate or Equivalent	450000 No's
02	Services of Photocopies	Double Side 70 Gram Copy mate or Equivalent	15000 No's

Terms & Conditions for Services of Photocopying

Refer to Tender Notice # FWZ/HRA&P/001/E-26

- 1- Qualified firm shall bound to provide the photocopying facility inside State Life Building in office hours i.e. 09:00 A.M to 05:30 P.M (Saturday, Sunday is off) while time may be extended or may be called in non-working days by the management as and when necessary.
- 2- State Life will provide space and electricity to the firm, and the firm should provide market driven subsidized rates accordingly.
- 3- All other items i.e required quality Papers, latest Photocopy Machine, Backup of Photocopy machine, which is necessary for services and as per requirement etc., and its repair will be the responsibility of the vender.
- 4- The qualified firm should ensure "confidentiality" of the documents and record should not be disclosed to unauthorized persons.
- 5- The firm must attach their photocopy result as a sample, and the qualified firm has to ensure the quality standard according to sample.
- 6- The firm should be ready for the test related to its paper gramage, of any photocopied paper as and when deemed necessary by the Corporation/Management.
- 7- The average requirement of 70 gram paper A-4 size is 450000 approx. (One side print) & 15000 Approx.(Two Side) pages per annum.
- 8- As a public institution, Corporation has many walk in customers daily i.e policy holders which may made photocopies of their documents on Cash basis, for this reason we will deduct 05%



from the total bill as a rebate, and photocopier is also bound to display and charge its quoted rate for all outdoor customers.

- 9- No copies/sale of official documents is allowed to any person, and in case it is located/found, State life reserve the right to take action i.e impose of fine, warning letter issue or dismissal from the contract to vender.
- 10- The photocopy of any printed document of State Life Insurance is not allowed until approval from HR&A / Concerned Departmental Head. In case of violation fine will be charged by the committee.

<u>FWZ/ HRA&P/001/F-26 (SUPPLY OF DRINKING WATER)</u>			
Sr. No.	Specification	Required Items	Est. Annual Req.Qty.
1	Natural/ Purified Mineral Water 19 Litter Bottle	10 Dispensers & 10 Electric Water Coolers 55 liters, 200 to 250 Empty Bottles	2000 Bottles Per Annum

Terms & Conditions for Supply of Drinking Water

(For further details Refer to Tender Notice # FWZ/HR&A/001/F-26)

- 1- The firm will produce documentary evidence of providing Natural/ Purified Mineral water for last 05 year to reputable firm/Messer/Companies etc.
- 2- The firm must be PSQCA and ISO certified and have a Local/Nationwide distribution network, fully equipped with modern facilities preferably.
- 3- Supply and lifting of Bottles + Water Dispenser at State Life Building, floor wise without any security deposit will be also responsibility of the firm.
- 4- This will be the duty of concerned firm, Supplying of bottles on twice in a week basis and on short call by concerned as and when required.
- 5- The firm will provide and install brand new Water Dispensers in all floors, while the service/cleaning of its all provided dispensers is mandatory once in a month and on short call also without charging any cost to Corporation. In case of any delay the Corporation reserves the right to repair it and debit the amount to vender.
- 6- The firm should be ready for the test of any sealed bottle as and when deemed necessary by the corporation, without charging any cost.
- 7- The firm is required to submit its Natural/ Purified Mineral water bottle as sample at the time of submission of quotation.



- 8- The firm may visit the Corporation to acquaint with the premises and the place required to install water dispensers and to assess the utilization of the mineral water before quoting the rates.
- 9- The required bottles in a year is approximately 2000 numbers, while the estimated cost is Rs.550000/-

FWZ/ HRA&P/001/G-26 (Computer/Printer/CCTV Camera Repair, Cash Counting Machines, UPS, Upgradadion of Systems/Telephone,Biometric Machine)			
1	<u>Slab 01</u> <u>Laser Printers HP-1102</u>	New Tonner HP-85 A	50 No
		Toner Recycling of HP-85A.	400 No.
		Toner Refilling of HP-85A.	600 No.
		Laser Printer HP 1102 Over Hall Service	100 No
		Relay Repair	50 No.
		Heater Sleeve Repair	50 No.
		Formatter Board	20 No
		Board Repair	50 No.
		Tray Picker	50 No.
2	<u>Slab 02</u> <u>Laser Printers HP-3015</u>	New Toner of HP-3015	15 No.
		Toner Recycling of HP-3015	50 No.
		Toner Refilling of HP-3015	60 No.
		Laser Printer HP 3015 Over Hall Service	70 No.
		Relay Repair	50 No.
		Heater Sleeve Repair	50 No.
		Formatter Board	20 No
		Board Repair	50 No.



		Tray Picker	50 No.
	<u>Slab 03(a)</u> <u>Laser Jet Pro Printers</u> <u>HP-400</u>	Toner Recycling of HP-400	15 No.
3		Toner Refilling of HP-400	15 No.
	<u>Slab 03(b)</u> <u>Laser Printers</u> <u>MFP-130/135 W</u>	Toner Recycling of MFP-130/135 W	50 No.
		Toner Refilling of MFP-130/135 W	50 No.
	<u>Slab 03(b)</u> <u>Laser Printers</u> <u>MFP-179</u>	Toner Recycling of MFP-179 W	50 No
		Toner Refilling of MFP-179 W	50 No
	<u>Slab 03(C)</u> <u>Laser Printers</u> <u>HP-4003DN/DW</u>	Toner Recycling of HP-4003	100 No.
		Toner Refilling of HP-4003	100 No.
	<u>Slab 03(D)</u> <u>Laser Printers HP-1200</u>	Toner Recycling of HP-1200	50 No.
		Toner Refilling of HP-1200	60 No.
	<u>Slab 03(E)</u> <u>Laser Printers HP-1300</u>	Toner Recycling of HP-1300	50 No
		Toner Refilling of HP-1300	50 NO
	<u>Slab 03(F)</u> <u>Laser Printers Cannon-</u> <u>3300/HP-3390</u>	Toner Recycling of <u>Cannon-3300/HP-3390</u>	50 No.
		Toner Refilling of <u>Cannon-3300/HP-3390</u>	50 No.
4	<u>Slab 04(a)</u> <u>Printer Head Epson</u> <u>LQ-310/350</u>	Complete Service (<u>Excluded Parts</u>)	50 No.
	<u>Slab 04(b)</u> <u>Printer Head Epson</u> <u>2180/2190</u>	Complete Service (<u>Excluded Parts</u>)	50 No.
5	<u>Slab 05</u> <u>Repair of CPU/LCD</u> <u>(Only Service Excluded</u> <u>Parts</u>	Any Type of Services (Single or combine) replacement/Repairing of Ram ,Hard, Power Supply,LCD,Mother Board ,Bloor Cleaning etc	500 No.
		Data Recovery	10 No.
		LCD 18/19 Inch Main Board	40 No
		LCD 18/19 Inch Supply Repair/Replacement	40 No
		LCD 18/19 Inch Display Cable Repair /Replacement	40 No

		Window As Per need ,Installation along with drivers, M.S Office, Anti-Virus, and Smart Term	150 No.
6	<u>Slab 06</u> <u>Service of Cameras</u> <u>(Only Service Excluded</u> <u>Parts</u>	Service required for Cameras on “As and When Required” basis in following head,	60 No.
		IP Based Configuration	60 No.
		Digital Cameras Configuration	60 No.
		BNC Pins/DC Pin	60 No.
		Adaptor	50 No
		Lenses	60 No.
		Stand	60 No.
		Camera Chip Repair	60 No.
		NVR/DVR Repair	60 No.
		Hard Disk Repair & Replace	60 No.
07	<u>Slab 07</u> <u>For Cash Counting</u> <u>Machine (Only Service</u> <u>Excluded Parts</u>	Service of Machine Chuihua-263 A	10 No.
		Repairing of Machine Chuihua-263 A	10 No.
		Board Repairing & Replacement	10 No.
		Service of Machine U Cash-300	20 No.
		Repairing of Machine U Cash-300	10 No.
		Service of Machine New Wave	05 No.
		Repairing of Machine New Wave	05 No.
08	<u>Slab 08 For UPS (Only</u> <u>Service Excluded Parts</u>	Service of UPS 1800 Watts	05 No.
		Repairing of UPS 1800 watts	05 No.
		Services of Main UPS 05 KVA	10 No.
	<u>Slab 08 (A) For UPS</u> <u>(Service Including</u> <u>Parts)</u>	Services of Main UPS 10 KVA	10 No.
		Repairing of UPS 05 KVA (Transformer, Transistor & Kit repair)	10 No.
		Repairing of UPS 10 KVA (Transformer, Transistor & Kit repair)	10 No.
09	<u>Slab 09 For Telephone</u> <u>Extension Connection</u>	Telephone Connection Repairing/Service	100 No
		Telephone Set Repairing/Service	100 No
		Steno Set Repairing/Service	15 No

		Installation Of New Cable Service Charges	25 No.
10	<u>Slab 10 For System Upgradadtion</u>	Upgradadtion of Dual Core & Core 2 Do System To Core I-3 6 th Generation(or Higher) Processor, Ram 08 GB DDR3/4 ,SSD-Hard From 256 GB	40 No.
		Upgradadtion of Dual Core & Core 2 Do System To Core I-3 12 th Generation(or Higher) Processor, Ram 08 GB DDR3/4,SSD-Hard From 256 to 512 GB	30 No.
11	<u>Slab 11 For Biometric Machines Zk tech Different Models</u>	LCD of Biometric Machine	10 No
		Repairing of LCD Biometric Machine	10 No
		Battery of Biometric Machine	10 No
		Adopter of Biometric Machine	10 No
12	<u>IBM 6400 LINE PRINTER</u>	SERVICE CHARGES	10NO
13	<u>IBM 6400 LINE PRINTER</u>	SHUTTLE REPLACMENT	10NO

Terms & Conditions for Services of Cameras, Computer & Printer Repair, Refer to Tender Notice # FWZ/HRA&P /001/G-26

- 1- Contractors are bound to supply at least 10 No. of Original Toner Cartridge of 85A and 02 for HP-3015 in advance as backup use, which is returnable to the contractors.
- 2- In refilling/recycling minimum 700 pages print out is required as an average letter writing. In refilling; only ink is required to change.
- 3- In recycling supplier is bound to replace its parts i.e 1) Drum, 2) Both Blades, 3) PCR, & 4) Ink while the magnate and any other parts on requirement basis and he is bound to return salvage to this office.
- 4- The Contractor quoted most advantageous bid considered as winner against each Batch separately.

- 5- The supplier is bound to visit office daily and “as and when required” to insure services.
- 6- Vender must mention that how much refill performed after recycling against your quoted cartridge.
- 7- In Batch 01 to 05 services is the responsibility of vender, where include (Cleaning, Input of Oil for proper running etc.)
- 8- The Successful vendor must charge market rates of Spare parts used/replaced during maintenance and these rates are negotiable on need basis.
- 9- If the Successful bidder did not provide the market rates, SLIC reserves the right to complete the task from the other prequalified bidders of this tender.
- 10-The Vendor provide warranty of the upgraded system, Repaired Systems, Repaired Printers etc.
- 11-The aggregate rate of Slab For Laser Printer i.e. Slab 1 To Slab 03 will be considered and only one vendor will be treated winner as per quoted rates. Similarly for Dot Matrix Printer i.e. Slab 4 A & 4 B only one vendor will be treated winner as per quoted rates.

FWZ/ HRA&P/001/H-26 (CAR REPAIRS) (For details refer to General Term & Conditions).			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Est. Annual Req.Qty.(approx.)
1	Air Filter (Car GLI-16)	Guard or Equivalent	24 No.
2	Coolant	Zic 01 litter or Equivalent	04 No.
3	Disk Break Set Back Corolla 2016	Genuine or Equivalent	06 Set.
4	Disk Break Set Front Corolla 2016	Genuine or Equivalent	06 Set.
5	Engine Oil	Caltex (Havoline/Zic) 04 Litter or Equivalent	30 No.

6	Oil Filter	Guard or Equivalent	30 No.
7	Wheel Barring Front	NTN / NACHI or Equivalent	06 No.
8	Wheel Hub	NTN/NACHI OR EQUILANT	06 NO
8	Car Carpet Matte	Fine Quality	2 Set
8(a)	CAR RUBBER MATT	FINE QUALITY	2 SET
9	Tyres (195/65 R15)	Toyota Corolla 2016- Youkohama/Bridgestone or Equivalent	05 No.s
10	Car Dry Battery (65/70)	Osaka, Homage, Phoenix or Equivalent	02 No.s
11	Plugs	NGK Japan or Equivalent	20 No.s
12	PLUGS QUILS	FINE QUALITY	12 NO,S
12	AC Filter Corolla 2016	Guard or Equivalent	20 No.s
13	Wheel Cups	Fine Quality	12 No.s
14	Front Finder	Mad guard sheet Left & Right	6 No.s
14(a)	BACK CAMERS	FINE QUALITY	4NO,S
15	Clutch Plate/Pressure Plate	Genuine or Equivalent	06 Set
16	Clutch Barring	Genuine or Equivalent	06 Set
17	Car LCD WIFI	Genuine, China or Equivalent	2 No.s
19	Engine Tuning	Complete.	15 No.s
20	Wheel Balancing/Alignment	Fine Quality	15 No.s
21	Car Top Cover	Fine Quality	04 No.s
22	Gear Oil	Guard/Zic or Equivalent	8 Liters

23	Break Oil	Guard/Zic or Equivalent	2 Liter
24	Shocks Repair (Front & Back)	Fine Quality	12 No
25	Kangi Repair	Complete work	4 No
26	Wall Stud Repair	Fine quality	2 No
27	Chimta Bush	Fine quality	4 No
28	Andiyan New	Fine quality	2 No
29	Balacing Rod Bush New	Fine quality	2 No
30	Wheel studs	Fine quality	8 No
31	Front screen viper	Fine quality	6 No
32	Radiator	Fine quality	4 No
33	Dash Board Polish/Body Polish	Fine Quality	15 No
34	Leather Sets Polish	Fine Quality	24 No
35	Mud Flippers	Fine quality	12 No
36	Head Light Tubes	Fine quality	8 No
37	Engine Sheet	Fine quality	2 NO
38	Enigine Belt St	Fine quality	4 NO
39	Horn	Fine quality	6 No
40	Break Service	4 WHEELS	8 NO
41	Computer Scanning	Fine quality	6 NO
42	Silencer Washal	Fine quality	6 NO

43	Silencer Rubber	Fine quality	10 NO
44	Car Service Full	Fine quality	25 No
45	Car Wash	Fine quality	25 No
46	Tyre Punctures	Fine Quality	25 No
47	Tyre Nozzle	Fine Quality	25 No
48	Radiator Caps	Fine Quality	06 No
49	Generator Barring	Fine Quality	06 No
50	Compressor Barring	Fine Quality	06 No
51	Head Light/Back Light	Fine Quality	10 No
51	Exhaust Jain	Fine Quality	20 No
52	Car Ac Service	Fine Quality	05 No
53	Car AC Gas Charging	Fine Quality	05 No
54	Car AC Condenser Repairing	Fine Quality	05 No
55	Car Ac Condenser New	Fine Quality	05 No

FWZ/HRA&P/001/I-26 (COMPUTER PARTS) (For details refer to General Term & Conditions)			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Req.Qty.(Approx)
1	Data Switch (5 Port)	TP-Link or Equivalent	10 No
2	Data Switch (8 Port)	TP-Link or Equivalent	10 No
3	Data Switch (10 Pot)	TP-Link or Equivalent	10 No

4	Data Switch (16 Pot)	TP-Link or Equivalent	05 No
4(a)	Data Switch (32 Port)	Cissco Branded	05 No
4(b)	Data Switch (24 Port)	Cissco Branded	10 No
5	Hard Disk Internal	WD 300 GB SATA or Equivalent	10 No
6	Hard Disk Internal	WD 500 GB SATA or Equivalent	10 No
7	Hard Disk External	WD 01 TB SATA or Equivalent	03 No
8	Hard Disk External	WD 02 TB SATA or Equivalent	03 No
8(a)	SSD Hard Disk	64 GB/128 GB/256GB/500GB	40 No
9	Keyboard Wired	A4 Tech or Equivalent	150 No
9(a)	Key Board Wired	Branded	100 No
10	Mouse Pads	New Microsoft or Equivalent	100 No
11	Mouse Wired	A4 Tech or Equivalent	100 No
11(a)	Mouse Wired	Branded	100 No
12	Networking Cable	CAT 6 (D Link)/ Hikivision 1000 Feet Quail or Equivalent	08 Quails
13	Networking Cable Connector	RJ 45 D Link or Equivalent	300 No
14	Power Cables Computer	Standards Size Branded 02 Pin	150 No
15	Printer Cables	Laser Printer Cables Standard Size Branded	80 No
16	Printer Head	Epson Printer LQ-310 or Equivalent	35 No
17	Printer Head	Epson Printer LQ-2180/2190 or Equivalent	35 No
18	Ram 2 GB DDR 3/4 (Core 2 duo,Core i3)	CPU Ram 2 GB Kingston or Equivalent	50 No

19	Ram 4 GB DDR 3/4 (Core 2 duo,Core i3)	CPU Ram 4 GB Kingston or Equivalent	50 No
19(a)	Ram 8 GB DDR 3/4	Kingston Or Equivalent	50 No
20	USB	H.P/Sony or Equivalent 32 GB ,64GB,128GB Steel Body	75 No
21	VGA Cables	Standards Size Branded	100 No
22	W-D-40 (330 ML)	Imported Fine Quality	08 No
23	CMOS Cell	For CPU	60 No
24	Scanner Picker	Scan Jet Pro 2600 f1	08 No
25	Networking Cable Tester	Digital As Per Sample	02 No
26	Wifi Device	As Per Sample	25 No
27	USB Device	As Per Sample	25 No
28	Adopter Supply	12 Volts 2.5 Amp	50 No
29	LPT Cables	Dot Matrix Printer Cables Branded Standard Size Fine Quality	48 No
30	Telephone Mic	Fine Quality	50 No
31	Telephone Receiver Card	Fine Quality	50 No
32	Telephone Credial Switch	Fine Quality	50 No
33	Telephone Board	Fine Quality	50 No
34	Telephone Receiver Speaker	Fine Quality	50 No
35	Telephone Receiver Card	Fine Quality	50 No
36	Telephone Lan Jack	Fine Quality	50 No
37	Telephone Receiver Jack	Fine Quality	50 No



38	Rack 04U	Local Made/China	06 No.
39	Rack 04U	Local Made/China	06 No.



FWZ/HRA&P/001/J-26 (ELECTRICAL) (For details refer to General Term & Conditions)			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Est. Annual Req. Qty. (Approx.)
1	Breaker 02 Pool 20 AMP For AC	Hagar or Equivalent	24 No.
2	Breaker 01 Pool 20 AMP for A.C	Hagar or Equivalent	30 No.
3	Chok 04 ft Tube Light 36 watt	Philips or Equivalent	50 No.
4	Acid Battery	Phoenix/Homage/Osaka. 200,210,230 AH or Equivalent	10 No.
5	Dry Battery	Altis/Fujika/Osaka. 90,100 AH or Equivalent	06 No
6	I.T UPS Battery	Imported AS Per Sample	50 No.
7	Duct Patti (16*16)	Adam Gee or Equivalent	500 Feet
8	Duct Patti (25*25)	Adam Gee or equivalent	500 Feet
9	Duct Patti (40*40)	Adam Gee or equivalent	500 Feet
10	Duct Patti (60*60)	Adam Gee or equivalent	500 Feet
11	Electric Board (China Fitting)	Fine Quality China Fitting board of 10 (06+04) switches	30 No.
12	Electric Board (China Fitting)	Fine Quality China Fitting board of 04 (02+02) switches	50 No.
13	Electric LED Rods 04 Feet	Philips TL-D36W/54-765	300 No.
14	Electric Tube Rods 02 Feet Blue	Philips TL-D18W (Note Checking Use) or Equivalent	30 No.
15	Electric Tube Rods 04 Feet	Philips TL-D36W/54-765 or Equivalent	300 No.
16	Electric Wire 03/29 Single Core	Copper Wire G.M (90 Meter Length Quail) or Equivalent	20 Quail
17	Electric Wire 07/29 Single Core	Copper Wire G.M or Equivalent (90 Meter Length Quail)	20 Quail

18	Electric Wire 07/36 Single Core	Copper Wire G.M (90 Meter Length Quail) or Equivalent	20 Quail
19	Electric Wire 40/76 2 Core	Copper Wire G.M (90 Meter Length Quail) or Equivalent	20 Quail
20	Electric Wire 110/76 2 Core	Copper Wire G.M (90 Meter Length Quail) or equivalent	20 Quail
21	Electrical Button 02 Gange	Classic 250 Volts 13 AMP or Equivalent	50 No.s
22	Electrical Button 03 Gange	Classic 250 Volts 13 AMP or Equivalent	50 No.s
23	Electrical Button 04 Gange	Classic 250 Volts 13AMP or Equivalent	36 No.s
24	Electrical Extension Lead	40/76 Copper wire 06 Yards 08 switch	50 No.
25	Electrical Holder	China 250 Volts 10 AMP or equivalent.	50 No.s
26	Electrical Shoo AC 3 Pin	China 250 Volts 13 AMP or equivalent.	60 No.s
26(A)	Electric Shoo	China 250 Volts 13 AMP or equivalent.	100 No
27	Electrical Socket	China 250 Volts 13 AMP or equivalent.	100 No.s
28	Electrical Switch Button	Multi Plug China 05 Switch Capacity	50 No
29	Exhaust Fan (Glass/ceiling/wall	GFC/Royal 8*8 12*12 12*14 or Equivalent	20 No.
30	Greece	100 Gram (NTN) or Equivalent	05 Box
31	LED Bulb 12 Watt	Osaka/Pak Light/Tuff or Equivalent---12 WT+ 18 WT	250 No.
32	LED Bulb 24 Watt	Osaka/Pak Light/Tuff or Equivalent.....30 WT + 40 WT	400 No.
33	LED Bulb 45 Watt	Osaka/Pak Light/Tuff or Equivalent.....50 WT	400 No.
34	Plastic Tape	Neto Standard Size or Equivalent	100 No.s
35	Power Plug (Universal)	PPI 13 Amp	50 No.
36	Power Plug for A.C with Socket Board	PPI 30 Amp	50 No.

37	PVC Pipe 01"	Adam Jee or Equivalent	500 Feet
38	PVC Pipe 1" ELBO	Adam Jee or Equivalent	500 No.
39	PVC Pipe 1" Socket	Adam Jee or Equivalent	500 No.
40	PVC Pipe 1" T	Adam Jee or Equivalent	200 No.
41	PVC Pipe 1.5"	Adam Jee or Equivalent	500 Feet
42	PVC Pipe 1.5" ELBO	Adam Jee or Equivalent	500 No.
43	PVC Pipe 1.5" Socket	Adam Jee or Equivalent	500No.
44	PVC Pipe 1.5" T	Adam Jee or Equivalent	500 No.
45	SMD LED Light	Osaca/Pak Light./AGREE ICE PANNEL 18 w or Equivalent	400 No.
45A	SMD LED Light	Osaca/Pak Light./AGREE ICE PANNEL 24/36 w or Equivalent	300 No.
46	Starter for Tube Rods	Philips S-10 or Equivalent	400 No.
47	Telephone Set	Panasonic KX-TSC-881 CID with CLI or Equivalent	50 No.
48	Telephone Set Cable	1 Pair Copper GM (90 Meter Length) or Equivalent	05 Quail
49	Telephone Set Cable	2 Pair Copper GM (90 Meter Length) or Equivalent	05 Quail
50	Telephone Cable Connector	RJ 15 or Equivalent	300 No.
51	Wire Clip-Tie	Plastic 6*6 (Taiwan) or Equivalent	500 No.
52	Spindle	Faisal As Per Sample	50 No
52(A)	Bib Cock/Single+Double	Faisal Or Equivalent	50 No
52(B)	Connection Pipe	As Per Sample	50 No
53	Steel Basin Mixture	Faisal Or Equivalent As Per Sample	25 No



54	Basin Ceramics	Kareem Or Equivalent As Per Sample	10 No
55	Commode Complete Set	Kareem Or Equivalent As Per Sample	20 No
56	Muslim Shower	Steel Faisal Or Equivalent As Per Sample	20 No
57	Flash Tank	Faisal Or Equivalent As Per Sample	10 No
58	WBC Seat	As Per Sample	05 No
59	Mcb 2pole	Terasaki As Per Samle	25 NO
60	Mcb Single Pole	Terasaki As Per Sample	50
61	Safety Breaker 2 Pole	Mora As Per Samle	60
62	Dry Batteries	Foujika/Altas/Osaka	10
63	Duct Patti 16*25	Adam Jee	1000FT
64	Electric Board China Fitting 6+2	Fine Quality China Swithes	200
65	Electric Board China 8+2	Fine Quality China Switches	200
66	Batten Light 4ft 36watt	Agree/Osaka	100
67	Electric Wire 3/29 Single Core	Copper Wire Gm 90 Meter Lenth Quil	40QUILS
68	China Fitting Universal	Aqua Gli Series	100NO
69	Led Tube Rod 4feet	China Fine Quality	200
70	Electric Wire 7/29single Core	Copper Wire Gm 90 Meters/Equivalent	30 QUILS
71	Electric Wire7/36 Single Core	Copper Wire Gm 90 Meters	30 QUILS
72	Electric Wire 40/76 Single Core	Copper Gm 90 Meters	20 QUILS
73	Electric Wire 110/76	Copper Gm 90 Meters/	20 QUILS

74	Electric Wire 10mm 4 Core	Copper	200 METERS
75	Electric Boxes For China Fitting 8+2	Fine Quality	200NO
76	Electric Boxes 6+2	Fine Quality	200NO
77	Bracket Fan Brackets	Fine Quality	200 NO
78	Plastic Pipe 30mm	Fine Quality	100FT
79	Monogram Stickers 2+2	Fine Paper	30no
80	Organic Plants	Different Types	50 No
81	Water Pump Repair	Winding/ Bearing	4 No
82	Maintenance Of Lift 3 Floors	Services And Others Work,	15no
83	Maintenance Of 50 Kv Generator	Service ,Engine Oil ,Oil Filter And Other Work	15 No
84	Electric Wapda Sub Meter	Fine Quality	05 No
85	Ceiling Fan Rowel Hook	Fine Quality	200NO
86	Dp Open Type 16*22	Fine Quality	6no
87	Electric Socket China Fitting	Aqua/ Gli Series	70
88	Electric Switch China Fitting	Aqua/Gli Series	70
89	Exhaust Fan Glass 8+8+	Gfc/Royal /	10
90	Greece	100gram Ntn /	10
91	Led Bulb 18 Watt	Osaka /Pak Light/Tuff/	50
92	Led Bulb 30 Watt	Osaka /Pak Light/Tuff/	60
93	Led Bulb 40 Watt	Osaka/Pak Light/Tuff/	60

94	Pvc Insulation Tape	China Fine Quality	200
95	Flexible Pipe 3/4	Adam Jee	200ft
96	Flexible Pipe 1 Inch	Adam Jee	500 Ft
97	Plastic Gatti	China Fine Quality	100 Packet
98	Black Screw 1.5 Inch	China Fine Quality	200 Packet
99	Hilti Verma 12mm	China Fine Quality	50 No
100	Joint Tikki	China Fine Quality	100 No
101	Fan Tikki	China Fine Quality	100 No
102	Fire Alarm Big Size	China Fine Quality	15 No
103	Fire Extinguisher	China Fine Quality	15 No
104	Frost Paper	China Fine Quality	5000 Sq Ft
105	Glass Door Lock	China Fine Quality	50 No
106	Furniture Table3*5 With Side Rack	Glass Polish	30 No
107	Sofa Seat 3 Cushioned Repairing	Master Molty Foam With Nylon Cover/	300no
108	Sofa Seat 3 Inch Cushioned	Master Molty Foam With Nylon Cover	300 No
109	Table Draw Railing	Alphat 14 Inch/	40 No
110	Table Draw Railing 16 Inch	Alphat As Per Sample	40no
111	Scaffolding Rent	50/40/25 Ft	4 Time
112	Open Type Ice Panel18 Watt	Agree As Per Sample	100
113	Open Type Ice Panal36 Watt	Agree As Per Sample	300

114	Open Type Ice Panel 24 Watt	Agree As Per Sample	300
115	Rope Light	9 Feet As Per Sample	100 No
116	Rope Light	Continuous As Per Sample	2000 Ft
117	Down Light	8 Watt,13 W,18w As Per Sample	100 No
118	Decoration Light	China As Per Sample	100 No
119	Multi-Color Light-Lari	30,50,70 Feet	100 No
120	Service of Generator 50 KV	In case of emergency, and intimation to vender, the vender is bound to supply the service of Generator to back up the electricity up to the requirements. While vender charge the bill on hourly basis as its rent. The hourly rent included it's all expense i.e delivery, lifting & oil etc.	As and when required.
121	CEILING FANCY GLOBE	CHINA FINE QUALITY AS PER SAMPLE	20NO

FWZ/HRA&P/001/K-26 (General Services) (For details refer to General Terms & Conditions)			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Est. Annual Req.Qty. (Approx.)
1	China Lock Large As Per Sample	China Fine Quality Having Unique Key Or Equivalent	50 No.
2	China Lock Medium As Per Sample	China Fine Quality Having Unique Key Or Equivalent	50 No.
3	China Lock Small As Per Sample	China Fine Quality Having Unique Key Or Equivalent	50 No.
4	Computer Chair Arms Set Repairing	Imported Fine Quality Each Set Contain Left	50 No.

		And Right Arm Combination Or Equivalent	
5	Computer Chair/Revolving Chair Complete Base (As Per Sample)	Complete Set (Including Machine+Pump+Punch Etc) Imported, Heavy Plastic/Iron As Per Sample Or Equivalent	100 No.
6	Computer Chair/Revolving Chair Wheel Repairing	Imported Fine Quality Or Equivalent	200 No.s
6(a)	Computer Chair New	As Per Sample	25 No.
7	Door Closer	New Star/China Fine Quality Or Equivalent	24 No.
8	Door Lock	Round China Fine / Flat China Regular Size Machine / Flat China Large Size Machine	36 No.
9	Furniture Polish (Table 3*5)	Spirit Polish Fine Quality As Per Sample	150 No's
10	Furniture Polish (Table 2.5*4)	Spirit Polish Fine Quality As Per Sample	100 No's
11	Furniture Polish (Cushioned Chair)	Spirit Polish Fine Quality As Per Sample	100 No.
12	Furniture Polish (Canning Chair)	Spirit Polish Fine Quality As Per Sample	100 No.
13	Furniture Polish (Center Table 2*4)	Spirit Polish Fine Quality As Per Sample	100 No.
14	Furniture Polish (Sofa 05 Seater)	Spirit Polish Fine Quality As Per Sample	100 No.
15	Furniture Polish (Side Rack 1.5*4)	Spirit Polish Fine Quality As Per Sample	100 No.
16	Furniture Polish(Cushioned Chair)	Spirit Polish Fine Quality As Per Sample	100 No
17	Poshish Cushioned Chair /Cushioned Revolving Chair Seat+Back	Molty Fiam Rixin Inequality As Per Sample	100 No
18	Cushioned Chair New	Seat Back Poshished With Double Arms As Per Sample	30 No.
19	Glass Table (With Fixation)	6 Mm Tariq/Ghani As Per Table Measurement Or	1000 sq. Feet

		Equivalent	
20	Glass Table (With Fixation)	8 Mm Tariq/Ghani As Per Table Measurement Or Equivalent	1000 sq. Feet
21	Glass Partition	12 Mm Tariq/Ghani As Per Measurement Or Equivalent	3500 Sq.ft
22	Wooden Partition	2.5 Inch Wooden Lar 15 Sq Inch Jall Both Side Covered By 4 Mm Laminated Mdf Sheet	1000 Sqft.
23	Dismantling/Installation Of Wooden Parathion	As Per Sample	1000 Sq ft
24	Happilac Distemper	Happilac Multicolor Or Equivalent	70 Gallon
25	Happilac Paint	Happilac Multicolor Or Equivalent	50 Gallon
25(a)	Paint Brush	China Fine Quality	20 No.
25(b)	Regmar	China Fine Quality	50 NO.
25(c)	Kerosene Oil+ Petrol+ Sprit	As Per Govt. Rate	30 Liter
26	Nail Steel	1/2" Fine Quality Or Equivalent	300 No.
27	Nail Steel	1" Fine Quality Or Equivalent	5 Dabbi
28	Nail Steel	1.5 " Fine Quality Or Equivalent	5 Dabbi
29	Poly Bag Large	Fine Quality Plastic 100 Kg Capacity Or Equivalent	300 No.
30	Sofa Seat 3" Cushioned Repairing	Master Molt Foam Sofa 3" Standard Size With Nylon Cover Or Equivalent	100 No.
31	New Sofa Seat 3" Cushioned	Master Molt Foam Sofa 3" Standard Size With Nylon Cover Or Equivalent	100 No.



32	Steel File Cabinet Lock (With Fitting Charges)	Vender Is Responsible For Replacement With New Lock As Per Demand	100 No.
33	Table Draw Handle	China Fine Quality Iron Or Equivalent	100 No.
34	Table Draw Railing	Alpha 14" Or Equivalent	25 No.s
35	Table Draw Railing	Alphat 16" Goli Wali Or Equivalent	25 No.s
36	Table Draw Lock	Kgi(505 Poni,808 Inchi,1/2")China Fine Quality Iron Or Equivalent	200 No.
37	Kitchen Qabza	Dtc Or Equivalent	25 Set
38	Steel Sofa Repairing	As Per Sample	25 No

FWZ/HRA&P/001/L-26 (AC SERVICES) (For details refer to General Term & Conditions)			
Sr. No.	NAME OF ITEMS	SPECIFICATION	Est. Annual Req.Qty. (Approx.)
1(a)	Split Ac 1.5 Ton Service	Per Unit	60 No.



1(b)	Split Ac 2 Ton Service	Per Unit	60 No.
2(a)	Inverter Split Ac1.5 Ton General Service	Per Unit	60 No.
2(b)	Inverter Split Ac 2 Ton General Service	Per Unit	60 No.
3	A/C Fitting (New)	Per Unit	60 No.
4	A/C Installations Charges	Per Unit	50 No.
5	A/C Reinstallation Charges	Per Unit	25 No.
6	Breaker 15 /20 Apm	Per Unit	40 No.
7	Angle	Per Unit	40 No.
8	Copper Pipe(2' & 1") Per Foot With Insolation	Per Unit	50 No.
9	Gas Charging (Rzz)	Per Unit	100 No.
10	A/C D/C Gas (410-A)/ R-32	Per Unit	100 No.
11	Kit Card Repairing Split A/C With Fitting	Per Unit	50 No
12	Kit Card D/C A/C Repairing With Fitting	Per Unit	50 No
13	Solding Unit	Per Unit	50 No
14	Power Relay	Per Unit	50 No
15	A/C Un-Install Charges	Per Unit	50 No
16	Gas Charging Freezer/Fridge (R-134, R410)	Per Unit	40 No
17	Wire Per Yard Charges	110/76	500Meter
18	Electric Water Cooler Gas Charging R-600/R634	Per Unit	30 No
19	Thermostat	Per Unit	25No

20	Compressor Relay Over Load Replacement	Per Unit	15 No
21	Indoor Motor Replace	Per Unit	50No.
22	Outdoor Motor Replace	Per Unit	50 No.
23	Indoor Bloor Replace	Per Unit	40 No.
24	Outdoor Unit Fan Replace	Per Unit	40 No.
25	Section Wall	Per Unit	30 No.
26	Discharge Wall	Per Unit	30 No.
27	Union Relay	Per Unit	30 No.
28	Caperily Tube Repair	Per Unit	30 No.
29	Drawer Filter	Per Unit	30 No.
30	Compressor Oil	Per Unit	30 No.
31	Compressor Repair	Per Unit	30 No.
32	New Compressor	Per Unit	30 No.
33	Sonit Wall	Per Unit	30 No.
34	Circuit Wall	Per Unit	30 No.
35	Water Cooler Condenser	Per Unit	30 No.
36	32 Mm Plastic Water Pipe For AC Water Drain	Per Ft	5000 ft
37	32 Mm T Plastic	Per No	500 No
38	32 Mm Elbow Plastic	Per No	500 No
38(a)	25 Mm Plastic Water Pipe For AC Water Drain	Per Ft	2000 ft
38(b)	32x25 Mm T Plastic	Per No	250 No
38(c)	32x25 Mm Elbow Plastic	Per No	250 No
39	Floor Standing 2 Ton Ac Stand	Per Unit	30 NO
40	Clip For 32 Mm Pipe	Per No	1000 No.



41	Clip For 25 Mm Pipe	Per No	500 No
42	Water Dispenser Service	Per No	20 No
43	Water Dispenser Gas Charging	Per No	20 NO
44	Water Dispenser Tab	Per No	40 No
45	Water Dispenser Solding/Repairing	Per No	20 No
46	Water Cooler Tab	Per No	20



FWZ/HRA&P/001/M-26 (CASH CARRYING VAN SERVICES)				
Sr.No	Location	Van Collection Charges	Vault Charges	Seal Charges
1	State Life Office, 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad to UBL College Road Branch			
2	Cash Counter Rajana Road, Samundri to UBL Samundri			

TERMS & CONDITIONS

(General Terms and conditions also apply)

FOR HIRING SERVICES OF CASH CARRY/CASH IN TRANSIT VAN

1. Only GST registered Security Companies (active tax payers) can participate in the tender.
2. Competent Authority reserves the right to reject any/all items or any/all bid(s) or proposals According To PPRA Rules & Regulations.
3. The quoted price must be irrevocable /unconditional.
4. Bid security/Earnest money must be in lump sum amount Rs. 50,000/- shall be deposited by the bidder/vendor in the form of CDR/Pay Order/Demand Draft favoring State Life Insurance Corporation of Pakistan (Estimated value of the procurement is Rs. 50,00000/-
5. Bid Received after the above deadline or without Bid Security/Earnest Money and or less than required amount shall not be accepted.
6. The Successful bidder shall deposit Rs. 50,000/-in the form of CDR/Demand Draft/Pay Order as Performance Guarantee (PPRA rule 39).
7. The bid found to be the lowest evaluated shall be accepted.
8. Validity of the bid will be up to 28-02-2027 from the date of opening of bid, which may be extendable on mutual consent.
9. The Bidders are hereby informed that the State Life Insurance Corporation of Pakistan shall deduct Income Tax & Sales Tax at the rate prescribed under provincial or federal tax laws, from all payments of successful bidder at the time of payments and Proper valid documentation is required for claim of tax exemption (if any).
10. The contract shall deem to be considered as cancelled if the vendor fails to provide agreed services.
11. The rates quoted should be in Pak Rupees inclusive of all applicable taxes as per Govt rules and expenses (if any). The rates quoted will be treated as final and must be valid till ending of agreement period.
12. Agreement period shall start after placement of confirmed work order or signing of formal agreement whichever is earlier.
13. Office working days are Monday to Friday. Sometime Saturday and Sunday Cash Counters open which shall be communicated one day before.

Applicant cannot apply if they:-

- 1- Are not GST/Income Tax registered company.
2. Are bankrupt or in process of going bankrupt/Blacklisted.
3. Have been convicted for an offence concerning the professional conduct.
4. Have not fulfilled obligations related to payment of taxes.
5. Are guilty of serious Mis-interpretation or Mis-representation of facts in supplying information.
6. Eligibility criteria mentioned in tender documents must be observed and fulfilled.

MANDATORY REQUIREMENTS

The service provider should have: -

- 1- Minimum fleet size of 20 specifically fabricated cash vans (Own/Leased) in Major Cities of Punjab.
- 2- The cash vans must be GPS enabled monitored live with Geo- fencing mapping.
- 3- Cash vans to have CCTV inside.
- 4- Vans must be bullet proof and must be as per State Bank SOP's.(Chang Time By Time if any)
- 5- One Cash Carry/Cash in transit Van (and one as a reserve to be available with service provider) with Crew members as two armed guards (Ex-Servicemen) One Executive member and One Driver for transporting cash between Bank and State Life offices.
- 6- One Cash Carry/Cash in transit Van as and when required during banking hours and after banking hours in routine days and volt facility during holidays.
- 7- Vendor must have comprehensive insurance coverage from an insurance company having A or AA rating by PACRA.
- 8- Vendor must have nationwide collection and distribution network Head Office, Branch office/service center) fully equipped with reliable & experienced staff and fleet of modern armored vehicles.

SPECIAL INSTRUCTIONS

- State Life reserves the right to cancel a location of service any time without any impact on rates and tender.
- Approximate average daily cash in transit/to be carried is Rs. 10-15 million during normal business days. This average increases manifold i.e.Rs.25-30 million daily during quarterly, half yearly and annual closing days.
- Bidder shall be bound to provide services at locations/proposed locations at approved rates without any additional cost.
- Bidder shall collect cash daily (during working days) and during off days (holidays) as per instructions of focal person/persons, the names of whom shall be communicated at the time of signing agreement.
- SOPs of cash collection from State Life Cash Counters shall be discussed at the time of agreement with successful bidder.

NOTE: After technical evaluation, Rates shall be compared among bidders for finding the most Economical bidder and financial bids shall be opened/announced for only technically qualified bidders. The Lowest Bidder for Each Location will be considered Successful.

Security Services.

FWZ/HRA&P/001/N-26 (SECURITY & SAFETY SERVICES)			
Sr. No.	No. of Guards =10 (Including 01 Supervisor & 01 Lady Guard)	Scope	Location
01	07 With Armed	05 for day & 02 for night (May be changed as per need)	10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad
03	03 With Armed	02 for day & 01 for night (May be changed as per need)	Samundri Sector Office, Rajana Road, Near Zia Marktet, Samundri

General Term & Conditions.

- The estimated value of the tender is Rs.8,000,000/-
- The Security Company shall provide to the State Life office as per mentioned above addresses with age 30 years to 50 years, licensed, medically fit, educated (at least matric), trained (Certification by APSAA/Training by any recognized security institute), experienced, and preferably ex-servicemen from army/police security personnel who shall be able to perform security services in accordance with best industry practice and to the entire satisfaction of the department. Concealment of facts will be sufficient reason for disqualification.
- Security duty shall remain continuous without any provision for 'off'. During religious occasions, the Security Supervisor will arrange duty rotations in such a manner that all guards are able to perform their professional responsibilities while also attending to their family commitment.
- The Contractor shall be bound to obtain Group Insurance coverage for each worker within one (01) month of commencement of duty.
- The security supervisor must be senior to all other guards in every respect and shall preferably be an ex-army official/personnel.
- The Security Company will provide the copies of CNIC / discharge book / certificate / Police verifications etc. of the security staff before / after joining their duties at STATE LIFE. The Security Company will also provide complete list of their employees, showing name, father name, CNIC#, Cell# and their residence address.



- The security firm will provide shoot guns/riffle (semi-automatic) and pistols/revolvers in good and working condition duly licensed by the Government as well as security firm bound to test/check its weapon to management after every 03 months.
- The security firm will provide walk through gate while the security guards must have Hand Held Metal Detector at main entrance, Explosive/Mirror detector for cars, walki talki, Power full torch/search light for use during power failure/night duty & any other security and safety related
- The Security Company will provide prescribed uniforms to each security staff and display identification cards preferably computerized, with security features containing the name of the company, license # allotted to the company by the Licensing Authority, Name, CNIC# and photograph of the cardholder as per policy of the government.
- The security firm must provide verification in respect of Nadra/Necta/Police verification of each security guard before to perform duty.
- All the security staff of the Security Company should be in possession of proper colour uniform stitched company logo / insignia on shoulders, berate cap with small size badge, and shoes (lady searchers may vary). If any security staff found improper dress should be replaced by the Security Company immediately with new uniform and their relevant items.
- The Security Company supervisor maintain the attendance register of the security staff and be responsible for handing over the charge to the next relieving. Preferably nonsmoking security staff will be detailed.
- The Security Company shall ensure courteous, helpful attitude of their security staff towards general public and STATE LIFE staff. The Security Company will be responsible and answerable for the personal conduct of all its employees, if found involved in any illegal, immoral or criminal activity. In case any of the security guards provided by the Security Company is found guilty of misconduct, he will be returned to the Security Company forthwith for taking necessary action. However, the Security Company, in the meantime, shall immediately arrange replacement within 03 hours of STATE LIFE notice to the Security Company.
- No meal & medial treatment will be provided for the security staff by STATE LIFE.
- The Security Company will be responsible for any loss due to negligence of security guards provided by him for security related matters.



- Duty timing will be twelve (12) hours i.e 07:00 am to 07:00 pm and 07:00 pm to 07:00 am for each security guard. The off-duty security personnel will not stay at the premises of STATE LIFE.
- Proper parking of authorized vehicles is the responsibility of security staff deputed in the Parking Area.
- State life may call 04 to 05 additional guards during quarterly, half yearly and annual closing for a specific period/days. The security company shall be responsible for providing additional guards within 02 days of communication. In absence or leave of any guard, security firm will arrange alternate promptly as reliever.
- Security staff will perform their duties to the satisfaction of the STATE LIFE. A representative of the Security Company will report at least once a month for co-ordination with STATE LIFE.
- The security staff will not participate in any labour or union activities and will continue performing their assigned protective duties only.
- To ensure security responsible of the assets of the company against theft, pilferage & misappropriation and to implement antitheft measures at the above-mentioned premises. The security firm shall be fully responsible for the conduct of its security guards and any loss sustained or damages caused to State Life because of any act of its security guards.
- To keep a check on acts of public nuisance, use of drugs and violence.
- To bring to the notice of STATE LIFE any suspicious activity notices during or after office hours in and around the premises of the company.
- State Life shall not be responsible for any loss, damage, injury sustained during the performance of their duties.
- The payment of these services shall be made through monthly bill submitted by security firm subject to satisfactory performance of services.
- The quoted rate is for 01 Security Guard and Supervisor for the calculation of salary
- All taxes, Govt. Levies, Charges, Wages, legal dues under labour laws shall be the security firm responsibility.
- The tax will be deducted as per Federal/Provisional govt policies.

Security Services.

FWZ/HRA&P/001/O-26 (JANITORIEL SERVICES IN STATE LIFE OFFICE)			
Sr. No.	No. of Worker	Scope	Location
01	08 (Janitorial Staff)	Janitorial Service for Cleaning, Maintenance & General Keep up of State Life Office comprising 03 Floors.	10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad
01	01 (Electrician/Plumber)	To maintain electricity supply and its repair of whole office, generator, UPS service having 10 year experience.	10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad

General Term & Conditions.

- The estimated value of the tender is Rs.5,400,000/-
- The contractor will provide the services of Janitorial Service related to Cleaning, Maintenance & General Keep up of State Life office.
- Janitorial staff shall be entitled to 'off' only on Sundays and on official holidays as announced by the Government. On all other six working days of the week, staff must report for duty
- The Contractor shall be bound to obtain Group Insurance coverage for each worker within one (01) month of commencement of duty.
- The contractor will provide prescribed atleast 02 uniforms to each worker and display identification cards preferably computerized, containing the name of the company, Name, CNIC# and photograph of the cardholder as per policy of the government.



- The contractor will be liable to employ on full time basis, all the labour required for cleaning and servicing job at his own cost. The minimum number of such staff shall be as noted above.
- State Life reserve the right to increase or decrease the staff strength as required on prior notice.
- The contractor will be liable to pay monthly wages to his janitors/worker on 05th of every month irrespective of honoring monthly bill from State Life.
- That all equipment, tools machines gadgets and other items required to carry out the service shall be arranged by the contractor at his own cost on monthly basis. A detailed list of such items, along with their specified quality and quantity, is attached hereto. The Contractor shall submit these items on monthly basis to State Life for overall supervision and to ensure that the services are managed in accordance with the stated requirements.
- That the contractor shall submit the activity schedule of work, duly approved by the State Life, the schedule shall be prepared in such a manner that all the services are carried out efficiently without hindrance and office looks clean and tidy all time.
- All taxes, Government levies, Charges, Wages, Overtime & legal dues under labour laws shall be the contractor responsibility.
- The state life will supervise and regulate the work of the housekeeping through its representative. The contractor shall follow instructions issued by State Life in respect of all the workers/works.
- The payment of these services shall be made through monthly bill submitted by contractor subject to satisfactory performance of services.
- Contractor will be responsible for all the materials (as per mentioned in list) and machines (Wax machine, vacuum cleaner and any other) for compliance of said service.
- The contractor shall be responsible for any breaking, stealing of office materiel during the servicing by contractor staff. In case of any such happening contractor will be liable to cover the damages.

Scope of Works:

- Sweeping and cleaning of all rooms, halls, lobbies, terraces, stairs, courtyards, parking area, footpath & rooftop etc. of complete office regularly/ as per schedule.



- Dusting and cleaning of all interior and exterior surfaces of building including stairs railing, glass doors, windows, internal partition walls, bracket fan & sign boards etc regularly/ as per approved schedule.
- Wax polishing of floors area after every 01 month.
- Cleaning and washing of kitchen/pantry and bathroom including WC,s commodes, wash basin, taps with proper disinfectant phenyl etc regularly/as per schedule.
- Carpet cleaning by vacuum cleaner as and when required.
- Disposal of bath debris, junk, fallen, garbage from the office and compound as per municipal rules. In case of any mishap, fire etc, broke out due to bebris, junk not timely disposed off, the firm shall be held responsible of all the damages and its related issues and same will be recovered from the firm and its risk and cost.
- Cleaning of mainholes, sewerage line and keeping them in running conditions as and when required. The same service may also be provided in State life offices.
- Clear blockages in drains and toilet whenever required.
- Dusting and cleaning pictures, glazing, shelves, venetian, blinds, window regularly/as per schedule.
- Dusting and washing of main gate of office weekly.
- Maintaining/maneuvering greenery, plants installed in office.

List of items

Sr. No.	Item Name	Quantity	Required interval
01	Phool brooms.	15	Monthly
02	Bansi brooms.	5	Monthly
03	Mops for floors.	12	Monthly
04	Rough towel for floor cleaning 2*3	12	Monthly
05	Duster Falalan Yellow Size 18.5 x 21.5 Local	30	Monthly
06	Wipers for glass cleaning	1	Monthly
07	Steel Wipers for floors Cleaning (Large)	5	Monthly
08	Steel Wipers for Toilets Cleaning (Medium)	5	Monthly



09	Steel Jala Bursh & Accessories	3	Monthly
10	Lota Fine Plastic	3	Monthly
11	Glass Cleaner 500ml gilint	1	Monthly
12	Vim Getergent	2 Kg	Monthly
13	Acid Bottles for toilets	5	Monthly
14	Naphthalene Balls	12 Packet	Monthly
15	Phenyl Tins	20 Liter	Monthly
16	Air Freshener Do It 300 ML	12	Monthly
17	Perfumed Tickles	5	Monthly
18	Lux Soap/Life Boy 120 gram	20	Monthly
19	Harpik	40 Bottles	Monthly
20	Mosquito Spray Cobra 500 ml	12	Monthly
21	Steel Chapoo to collect trashes	3	Monthly
22	Drain Opener	4	Monthly
23	Covered Plastic Basket for collection trashes large	2	Monthly
24	Floor Polish Kiwi	6	Monthly
25	Brush for scrubbing	6	Monthly
26	Hand Wash 200 ml	8	Monthly
27	Other Materiel	As per need	As per need



FWZ/HRA&P/01/P-26 (Capital Items) (For details refer to General Term & Conditions)			
Sr. No	NAME OF ITEMS	SPECIFICATION	Est. Annual Req.Qty. (Approx.)
01	Ceiling Fans	 GFC CEILING FAN Sapphire Model 56" or Equivalent	03 No
02	Conference room chairs cushioned (Revolving) with arms	 Cushioned Revolving chair With Arms with heavy duty Iron base fine quality with 05 wheels Hydraulic/Adjustable UP & Down as per sample	30 No
03	Revolving chairs executive	 Seat+ back cushioned hydraulic jack adjustment with iron base fine quality. molty foam ,rexion 05 wheels as per sample	03 No
04	Biometric machine	 ZK Tec u face 800 Plus or Equivalent	02 No
05	Electric Water Cooler 55"	 Rehbar Water Cooler Plastic 37/55 Liter Capacity, 1/8 Compressor Danfoss Interior Steel Pipe (As per sample) or Equivalent	03 No.
06	Sofa set steel	 3 Seater Sofa, seat depth 19", seat width 22", Leather upholstery, ergonomic support and a sturdy chrome metallic frame as per sample	06 No



07	Steel File Rack		<p>4*7, Seven Rows, Central Partition Height 8ft, Width,4feet, Depth 1.5 Gray Color,22 gauge iron with angle frame, and feet cover iron, As Per Sample.</p>	06 No
08	Steel File Cabinet		04 Drawer Steel File Cabinet	05 No.
09	Computer chairs		<p>Acute High Back Chair SKU: OC-120171 Leatherette Seat and Back, Foam Padded Seat & Back, Adjustable height, 360 Degree, Tilt Control. hydraulic jack adjustment with iron base fine quality Or Equivalent</p>	08 No
10	A.C 1.5 Ton Inverter		<p>A.C 1.5 Ton, Full DC Inverter, Golden Fin, Ampere locking system, T-3 Inverter Technology, EER 3.6 to 04, Wifi Technology, Evaporator Anti-Corrosion coating, R410a Gas</p>	02 No
11	CCTV Cameras		<p>CCTV Cameras 2 MP Hike Vision <u>DS-2CD1023G2-LIUF/SL</u> 2 MP Smart Hybrid Light Fixed Bullet Network Camera High quality imaging with 2 MP resolution Support Human and Vehicle Detection Smart Hybrid Light: advanced technology with long range Efficient H.265+ compression technology Support on-board storage up to 512 GB (SD card slot)Provide real-time security via built-in two-way audio Water and dust resistant (IP67) Or Equivalent</p>	07 No