



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

KARACHI CENTRAL ZONE

State Life Building No.11, 7th floor opposite Zainab Market,
Abdullah Haroon Road, Saddar Karachi.
Karachi.

17-09-2026

TENDER Notice

for Purchase of Furniture for Area Managers Karachi Central Zone

Tender No. HR&A/KCZ/FURNITURE ITEMS/001/2026/P126034

State Life Insurance Corp. of Pakistan Karachi Central Zone invites bids as per Single Stage / one envelope procedure in accordance with the PPRA E-Pad Rules, for the purchase of following items from the well reputed Firms/Suppliers (as per attached Specs) who are registered with Sales Tax and National Income Tax (FBR). **Bidders can apply only via PPRA E-Pad with reference of aforementioned Tender Number.**

Date of Issue: 17/09/2026

Date of Closing: 05/10/2026 11:00 AM

Opening Date & Time: 05/10/2026 11:30 AM

(In case of public holiday the bids will be downloaded from the E-PPADS System on the next working days).

S. No.	Items Name	Qty Req.
1	<u>Table With Side Rack :</u> Size: 05 ft (L) × 03 ft (D) Main Table Top: 25mm thick MDF/MFC, high-density and commercial grade, finished with 1.0mm HPL/laminated sheet on top and matching edge banding on all exposed edges. Table Side Panels/Legs: , same laminate finish/ MS Frame 18 Gauge powder Coated. Modesty Panel: 18mm thick MDF/particle board, laminated finish, fixed securely between side supports. Side Cabinet	07
2	<u>Revolving Chair:</u> Chair shall be high-back ergonomic revolving type with adjustable headrest, suitable for executive/managerial office use. Backrest shall be ergonomically contoured and Mash back and lumbar support. Seat shall be made of high-density molded foam, minimum 50mm thickness, with adequate cushioning for prolonged sitting. Armrests shall be provided on both sides, with durable PU padded arm caps and strong nylon supports. Chair shall have height-adjustable pneumatic gas-lift mechanism with minimum Class-3/approved equivalent gas lift. Seat shall provide 360° smooth rotation.	07

	Understructure/base shall be heavy-duty five-star metal/aluminum alloy base, properly finished and suitable for regular commercial use. Chair shall include a tilt/reclining mechanism with locking facility and adjustable tension control. Backrest shall provide adequate lumbar support and maintain proper ergonomic posture. Minimum load-bearing capacity shall be 120 Kg under normal office use.	
3	<u>Steel File Cabinet 4 Draws</u> Size: 53" x 18" x 24" Cabinet shall be fabricated from high-quality CRCA/Cold Rolled Steel sheet, minimum 0.8mm thick. Cabinet shall consist of four (04) equal-height full-extension drawers suitable for standard office files/documents. All metal surfaces shall be properly degreased, treated and powder-coated with minimum 50–60 micron baked powder coating.	07
4	<u>Side Rack:</u> Side Rack size 3' x 1.5' x 30" 18mm MDF/MFC with premium melamine laminate finish. 25mm thick top with 2mm PVC edge banding. 1 hinged door with concealed hinges and lock. 3 drawers with heavy-duty telescopic channels and locks. 2 internal shelves for storage. 6mm MDF back panel. Good-quality handles, locks and hardware. Complete unit with neat finishing, ready for use.	07
5	<u>Visitor Chairs.</u> Chair shall be of Medium-back cantilever type with ergonomically contoured backrest and seat. Backrest shall be made of high-density molded foam, minimum 40mm thickness, providing adequate lumbar and back support. Seat shall be made of high-density molded foam, minimum 50mm thickness, with sufficient cushioning for prolonged sitting. Seat and back shall be upholstered with high-quality commercial-grade fabric/leatherette, as approved by the client Frame shall be manufactured from high-quality CRCA/MS steel tubular section, minimum 1.5mm wall thickness Armrests shall be provided on both sides with durable PU/plastic padded arm caps, securely fixed to the frame. Minimum load-bearing capacity shall be 120 Kg under normal office use.	21
6	<u>3 Seaters Sofa.</u> Size: Approx. 72" W x 30" D x 32" H Structure: Seasoned solid wood / plywood frame, strong and durable construction.	7

	Seat & Back: High-density PU/Molty foam, properly upholstered. Upholstery: Premium quality Leatherette or Fabric, colour as approved by client. Arms: Fully padded upholstered armrests. Legs/Base: Solid wood or MS powder-coated legs with protective floor glides. Finish: Neat, modern design with high-quality stitching and workmanship. Complete in all respects as per approved sample/design.	
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Bid Security:

Bid security amount must be deposited 5% on the approximate value (Note above of the tender inform of “Call deposit receipt” in favour of the State Life Insurance Corporation of Pakistan Karachi Central Zone.

TERMS AND CONDITIONS:

1. Bidders should provide the name of firm, complete postal address, Telephone No, Email Address and web address (if any).
2. Bidders are required to quote items as per above mentioned specifications only. Inferior quality/lower specifications items will not be accepted and bid of the respective supplier will be rejected.
3. Bidders are required to upload their bids on EPADS systems as per laid down PPRA procedure for single stage one-envelope method i.e technical details and financial rates in pdf along with respective bid security.
4. The proposal shall be marked as “Tender for Purchase of Furniture Items Karachi Central Zone”. However, original bid security in shape of pay order must be submitted at the address given in tender notice before closing date and time else tender will be rejected and soft copy of the same shall be submitted through EPADS mandatorily.
5. Proposals will be opened and downloaded from e-pads on the opening date and time as given in the tender documents.
6. For the evaluation purpose initially the required documents will be checked first in line with tender documents and if found compliant then the bid of the respective bidder will be checked in connection with desired technical specifications (specifications must match the above details or Eq or higher) and then submitted rates i.e starting with the lowest quoted rates and if found lower specifications the bid will be rejected and the bid of the next most advantageous bidder will be considered to finalize the tendering process.
7. The contract will be awarded to lowest evaluated/ most advantageous bidder meeting the criteria as mentioned in above clause.
8. All the participating bidders shall submit bid security as mentioned above in shape of Pay Order in favor of the SLIC, along with their bid submission through EPADS system.
9. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order / signing of contract. However, successful bidder will be required to submit performance guarantee of 05% of their quoted bid (valid for entire warranty period i.e 01 year) in favor of the SLIC, at the time of issuance of purchase order / signing of contract and will be released after expiry of warranty period.

10. No bid will be accepted without bid security.
11. All the bids must include all government taxes warranty period.
12. Most advantageous bidder will be required to deliver items within (04) weeks after Issuance of Purchase Order.
13. The bids submitted shall hold good for a minimum period of 90 days from the date of bid opening.
14. The quantity of items may increase/decrease at the time of issuing purchase order.
15. The contractor / supplier will be liable for any mistakes in calculation of price/rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
16. If the successful bidder fails to supply the items as per purchase order, the performance guarantee will be forfeited.
17. All the information provided by the bidder must be verifiable.
18. All the queries shall be made through EPADS system only and will be responded through EPADS.
29. Performance guarantee of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of State Life.
20. If the 1st lowest evaluated / Most Advantageous fails to sign the contract and bid money is confiscated by the State Life then contract will be awarded to 2nd lowest evaluated / Most advantageous bidder.
21. All the contradictory clauses/ terms mentioned by the bidders in the bids will be ignored and the terms and conditions of his tender document will prevail.
22. Blacklisting policy will be implemented as per SLIC/PPRA rules.
23. Arbitration will be done in line with laid down SLIC/PPRA / Arbitration rules.
24. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.

Mandatory Requirement

Must have experience of at least 05 years Yes/No
(Attach FBR Certificates showing date of registration)

At least 03 staff for After Sales services Yes/No
(Mention details of staff on Company Letter)

Have delivered the quoted item in past 05 years Yes/No
(Attach previous purchase orders) Purchase orders of more than 01 million will be considered for evaluation (01) purchase order for each year is required.

Annual Turn-over at least 50 Million or higher in last 02 years Yes/No
(Attach bank statement or audited financial statement)

Zamir Hussain Bhanbhro

Secretary (Zonal Procurement Committee)

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