



STATE LIFE
Insurance Corporation of Pakistan
Sahiwal Zone

6th Floor Azaan Heights
Jahaz Chowk, Sahiwal
Ph. 040-9200027
Fax.040-9200024
Toll Free.0800-09099

Date:-29.09.2026

Deputy Director- (M&IMP),
Public Procurement Regulatory Authority,
(Cabinet Division),
1st Floor, F.B.C. Building G-5/2,
Islamabad.

Sub: Advertisement of Tender Notice
HRA&P/SWL/05/2026.

Dear Sir,

Kindly advertise the State Life's enclosed Tender Notice
HRA&P/SWL/05/2026 on the Website of PPRA. The said caption of
tender notice has also been sent to your given E-mail address
info@ppra.org.pk. Advance Tender fee deposit slip is also attached
herewith.

Thanking You.

Yours truly,


Madiha Farid
Incharge (HRA&P)
Sahiwal Zone

CC:

Divisional Head (IT)
Please arrange to place this tender on
State Life website earliest.



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TENDER NO. HRA&P/SWL/05/2026 DATED 29 -09-2026

**Security Guard Services at State Life Insurance Corporation
Of Pakistan Azaan Heights Sahiwal**

Sealed bids are invited from well-reputed firms registered with GST/NTN, under Single-Stage Single Envelope Procedure, for the “Hiring of Security Guard Services at Zonal Office and Cash Counters of State Life Insurance Corporation of Pakistan Sahiwal, Zone as per location given below.

S.NO.	NAME OF PLACE	NO. OF GUARDS	ELIGIBILITY	REMARKS
1	Sahiwal	7	Trained (Ex-Army / Services) Efficient, Active with Armed and Uniform	We can reduce / increase the Nos of Guards as per our time to time need
2	Okara	2		
3	Bahawal Nagar	2		
4	Haroonabad	2		

Detail of Date & Time of Tender is as under:-

Last Date & Time for Submission of Tender Documents on E-PADS	Tender's Opening Date & Time	Bid Security
22.10.2026 11:00 a.m	22.10.2026 11:30 a.m	2% of Bid Amount

TERMS AND CONDITIONS

1. State Life Insurance Corporation of Pakistan invites quotations through E-PADS, under Single Stage Single Envelope (Financial) Procedure, from the experienced firms / contractors of the filed registered with Income Tax Department & who are an Active Taxpayers List of the Federal Board of Revenue (FBR) and eligible to provide the “Security Guard Services” for State Life Insurance Corporation of Pakistan Sahiwal Zone of above mentioned locations.
2. Bidding Documents, containing detailed terms & conditions etc. are available for download on EPADS website <http://eprocure.gov.pk> free of cost.
3. The bids prepared in accordance with the instructions in the bidding documents, must be submitted through EPADS on or before **22.10.2026** upto **11:00 A.M.** Bids will be opened on same day at **11:30 A.M.**

4. Contractor is advised to submit original bid security on or before **22.10.2026** at 11:00 A.M. in the office of undersigned.
5. This advertisement is also available on State Life Website www.statelife.com.pk , and on Daily National News Paper in Urdu and English however the bids shall be submitted through EPADS. Any bid submitted other than EPADS will not be considered.
6. State Life Insurance Corporation of Pakistan reserves the rights to accept / reject all bids in accordance with PPRA rules (33).
7. The Tender validity will be for a period of Five (5) Years.
8. The Companies in question should have the experience of more than 5 years in providing Security Guards at the palaces mentioned above.
9. All taxes, Government levies and charges shall be born by the Security Companies.
10. The Company has to submit an affidavit being not black listed, from any department.
11. Payments will be made on monthly basis.
12. All the payments to the workers shall be made directly by the contractor in accordance with the prevailing Government laws and minimum wage rates notified by the Government from time to time. In the event of any revision in the minimum wage rates by the Government in future, the Corporation may revise the wages of the janitorial staff accordingly, in mutual consultation with the bidder and subject to the approval of the Zonal Procurement Committee.
13. In case the Contractor is found to be paying wages below the applicable minimum wage rates or is found involved in any misstatement, misrepresentation, or submission of false information/documents, the Corporation shall have the right to take appropriate action against the Contractor in accordance with the prevailing SLIC rules, policies and applicable procedures, including termination of the contract and/or blacklisting/debarment, as per the applicable rule.
14. All Guards deployed at State Life premises must be fully equipped and professionally trained.
15. Weapons issued to Guards must remain functional and operational at all times. Monthly checking/firing verification of weapons may be conducted under the supervision of Incharge Cash Counter to ensure operational readiness.
16. Complete record of every Guard, including CNIC, Service Profile, retirement particulars, photographs, clearance certificate, and authority letter issued by the company, must be submitted to this office prior to deployment.
17. Proper authority and clearance letters from the company must invariably accompany every deployment or replacement case.

18. Preference may be given to retired Army personnel for deployment at State Life premises.
19. Age limit of deployed Guards should preferably remain between 45 to 55 years.
20. Guards may be rotated/replaced after every three months in line with security sensitivity and operational requirements.
21. Before deployment/replacement of any Guard, a formal meeting and verification session of the concerned Guard may be arranged with the management of State Life along with complete record and documents.

Note :- The Contract will be given for one year and it would be effective from the date of approval of Zonal Procurement Committee. If the services are satisfactory then the contract can be renewed and would be extendable with same terms & Conditions if mutually agreed by the both parties.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 040- 9200027.



Madiha Farid

Secretary – Procurement Committee
HRA&P - Department
6th Floor Azaan Heights
Jahaz Chowk
Sahiwal.