

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
WESTERN ZONE, LAHORE
TENDER DOCUMENT OF FASLE CEILING WITH INSTALLATION & BIOMATRIC MACHINES
AGAINST
TENDER ENQUIRY #03/FC/LZW/2026

Lot #	Items Description	QTY	Unit price (Including GST + All Taxes)		Total per unit price with all Taxes	Total Amount
			Cost (per unit)	GST (per unit)		
01	False ceiling False ceiling installation/replacement best quality ceiling gypsum tiles 2x2 thick 7mm include PVC lamination with heavy duty aluminum frame 38mm double angles, with electric ceiling holders pvc best quality qty 80 should install in the gap of each tile, with dismantling of existing False ceiling. Design and colour as per approved sample and requirement with complete installation at site in all respect. Warranty: 1 year onsite included parts & labour. Note; Amount will be paid as per actual measurement.	2000 sqft				
02	Biomatric Attendance Machine Display: 2.8" @ TFT Color Touch LED Screen (240*320) Camera: WDR Binocular camera @ 1MP Authentication Method: Fingerprint / Face / Card / Password (Virtual Keypad),Finger Capacity: 6000, Face Capacity: 3000, Card Capacity: 6000, Transaction Capacity: 150,000, Touchless Biometric Recognition Distance: 30cm to 200cm, Communication: TCP/IP, Wifi (Optional), RS485, USB (Type-A), IP 65 (Water Proof & Dust Proof) with Installation	02				

General Terms & Conditions:

- Bids to be submitted at EPADS V 2.0 system of PPRA Tender will be opened on **27-10-2026 at 11:00** am in the office of In-charge (HRA&P) State Life Insurance Corporation of Pakistan, Western Zone, Lahore, in the presence of bidders or their authorized agents, who wish to be present on the occasion
- Only Sales Tax Registered Firms/Suppliers can participate.
- Competent Authority reserves the right to reject any/all items or any/all bid(s) or proposals at any time before award of contract.
- The quoted price must be irrevocable and one item one rate rule should be followed.
- The quoted price must be inclusive of all applicable taxes as per Government Rules.
- Estimated Cost** of this procurement is **(Lot#01 Rs. 500,000) & (Lot#02 Rs. 130,000).**
- Bid Security amount 5%** (Earnest money) of **(Lot#01 Rs. 25,000) & (Lot#02 Rs. 6,500),, in** the shape of CDR/Pay order favoring **“State Life Insurance Corporation of Pakistan”** must be submitted by the bidders at the address given in tender notice / documents before closing hours on above bid opening date, otherwise bid will be rejected.
- The Successful bidder shall deposit of **(10%)** of qualified item in the form of CDR/Pay Order as **Performance Guarantee** (PPRA rule 39). The bid security will be return to un-successful bidders after completion of formal procedure and to successful bidder immediately after completion of work.
- Bid Received after the above deadline or without Bid Security/Earnest Money and or less than required amount shall not be accepted.
- For items of Lot # 01 each** bidders must visit the office to check/inspect samples of required items at our location State Life Insurance 4-Lytton Road Lahore and mark attendance (before uploading quotation).
- The bid found to be the lowest evaluated/most advantages bid shall be accepted.
- Payment will be made to the successful bidder upon successful delivery/making/installation of ordered items in all respects.
- Validity of the bid will be 90 days from the date of opening of bid, which may be extendable on mutual consent.
- Proper documentation is required for claim of tax exemption (if any).
- Successful bidder will have to provide/making/installation quoted items within 7 days at site in all respect, otherwise retention money (CDR) will be forfeited. In addition to this liquidity damages as penalty may be imposed after expiry of 7 working days, at 1% per day of the total purchased order value
- The quantity of items may be increased or decreased, if desired so, by the procuring agency.
- The date fixed for opening of bids, if subsequently declared as holiday by the Government, Bids will be opened on next working date on same time.
- Lowest vendor must supply samples of quoted items to State Life before issuance of purchase order without fail and the procuring agency may require any documents in original or copy of any documents provided or any additional documents for evaluation of bid in the light of PPRA rules and vendor shall be bound to provide the same during tender process.
- In case vendor failed to perform as per requirements or provide other than required items, or found any document as false or fabricated, State Life reserves the right to blacklist the vendor.
- The tender Bid shall be evaluated as **Lot Wise Job.**
- Single Stage Single Envelope** Procedure will be adopted.
- Technical Evaluation sheet is attached. (Annexure A)**

Eligibility of Applicants

Applicant cannot apply if they:- Are not GST/Income Tax registered company.

- Are bankrupt or in process of going bankrupt.
- Have been convicted for an offence concerning the professional conduct.
- Have not fulfilled obligations related to payment of taxes.
- Are guilty of serious mis-interpretation or mis-representation of facts in supplying information.
- Eligibility criteria mentioned in tender documents must be observed and fulfilled.

SECRETARY
Zonal Procurement Committee,
State Life Insurance Corporation of Pakistan
2nd Floor, Old Building # 2, Lahore Zone (Western)
Phone # 042 – 99213959

Signature & Seal (by Vendor)

TECHNICAL CRITERIA FOR QUALIFICATION

(Annexure A)

Participants/ bidders are required to fulfill the following Technical Criteria in Stricto Senso, failing which the bids shall be technically rejected.

Following Documents are required

Description	Marks
Valid General Sales Tax Registration (Status=Active with FBR).	10
The vendor/bidder must fill the following Technical Sheet in all respect. (on company/firm letter head/Tender document) (Mandatory)	20
Bidder must have office/warehouse in Lahore. (Office address and phone must be mentioned on letter head) (Mandatory)	20
Two satisfactory certificates or purchase orders related with quoted model/brand from previous well reputed Govt/Semi Govt/Commercial Clients. (Mandatory)	20
The supplier/company/firm must have at least five years’ relevant experience.	10
The following undertakings are required to be submitted on E-Stamp minimum Rs. 100/- duly attested by Notary public (Mandatory) I. Submission of Undertaking that the firm is not black listed by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan. II. I have read all terms and conditions of this tender No. 03/FC/LZW/2026 , I accept and shall abide by all the terms & conditions of this Tender of State Life Insurance Corporation, Lahore Zone Western. III. Warranty Certificate: - onsite warranty as per tender documents of all items including parts & labor (Note: - All quoted items must be brand new/fresh stock).	20
Total	100

Technical Specification Sheet

For False ceiling

Required specification	YES/NO	Remarks (If any)
False ceiling installation/replacement best quality ceiling gypsum tiles 2x2 thick 7mm include PVC lamination		
heavy duty aluminum frame 38mm double angles		
electric ceiling holders pvc best quality qty 80		
dismantling of existing False ceiling		
Design and colour as per approved sample and requirement with complete installation at site in all respect.		
Office Visit and sample has been inspected		
Warranty : One year (parts and Labour onsite)		

For Biometric Machines

Required specification	YES/NO	Remarks (If any)
Display: 2.8" @ TFT Color Touch LED Screen (240*320)		
Camera: WDR Binocular camera @ 1MP		
Authentication Method: Fingerprint / Face / Card / Password (Virtual Keypad)		
Finger Capacity: 6000 (at least)		
Face Capacity: 3000 (at least)		
Card Capacity: 6000 (at least)		
Transaction Capacity: 150,000 (at least)		
Touchless Biometric Recognition Distance: 30cm to 200cm		
Communication: TCP/IP, Wifi (Optional), RS485, USB (Type-A), IP 65 (Water Proof & Dust Proof) with Installation		

Note: - All mandatory documents are required to be submitted for technical qualification, and incomplete bids or conditional bid will be rejected. **Minimum 75 Marks are required for technical qualification of Bid.**

Specifications of quoted item must meet required specifications. In case of **incomplete information** submitted in EPADS or whereas a bid having lesser than the required specifications, shall be rejected technically. Items **not fabricated or refurbished**.

Signature & Seal (by Vendor)