

M/s _____

GENERAL INFORMATION

1. Enclosed, please find herewith Tender Documents for the subject work as per single stage two envelope procedure of PPRA Rules. Please submit the same duly filled and complete in all respects on EPADS latest by 24-03-2025 at 10:00AM.
2. The bid (s) shall be submitted on E-Pad (s) only.
3. Contractor is advised to submit Original Bid Security and copy of Bidding Documents on or before 24-03-2025 at 10:00 hours in the office of In-charge (Real Estate) 4th Floor, State Life Building, Abu Dhabi Road, Rahim Yar Khan.
4. All queries / clarifications required from bidder shall be addressed on working days through E-pad.
5. State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.
6. The successful contractor will follow all instruction issued by corporation.
7. SLIC may, at its discretion, extend this deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring Agency & bidders will thereafter be subject to the deadline as extended.
8. You are requested to submit tender through E-Procurement system of PPRA (EPADS) by the stipulated date. No any manually.
9. State Life Insurance Corporation of Pakistan reserves right to accept / reject all bids in accordance with PPRA Rules.

Dated: _____

M/s. _____

Sub **INVITATION OF BIDS FOR SECURITY SERVICES FOR THE YEAR 2025 – 26**

Dear Sir,

We are enclosing herewith the tender documents of the above job comprising the following:-

- a. Mandatory Requirement & General Information
- b. Scope of Work.
- c. Terms & Conditions.
- d. List of Buildings and staff required.
- e. Bill of Quantities.
- f. Evaluation Criteria.
- g. Forms of undertaking.

Kindly submit your bid for the job along-with the above documents duly signed so as to reach this office on or before **24-03-2025 at 10:00 AM**. Bids must be submitted by the bidder and received by the Procuring Agency not later than the time and date specified. No late submissions will be accepted by the Procuring Agency

Technical Bids will be opened on above date at 10:30 AM in the presence of bidders /tenderes or their authorized representatives who may desire to be present

The envelopes shall be marked as **"Financial Proposal"** and **"Technical Proposal"** in bold and legible letters, to avoid any confusion. The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring Agency at the address given in the Invitation for Bids; and bear the name and address of the Bidding Company.

If the outer as well as inner envelopes are not sealed and marked properly, the Procuring Agency shall assume no responsibility for the bids' misplacement or premature opening

Regards,

In-charge (RE)
Real Estate Department

Enclose: As above.