**MINUTES OF MEETING HELD WITH A2Z TEAM FOR DISCUSSION OF WEBSITE REVIEW**

**Dated: 6** February 2025 / 12:00 AM PST

**Venue:** On-Site

**Duration:** 1 hr.

**ATTENDEES:**

**From Abu Dawood:**

Mr. Salman

Ms. Fatima

Mr. Imran

**From A2Z Creatorz:**

Ms. Musfira

Ms. Sahar Muneer

**AGENDA:**

* Present the website mockup

**NOTES:**

**NOTES By A2Z Creatorz:**

**Action Items for Abu Dawood:**

* Share the complete details of Services
* Share our culture images

**Action Items for A2z Creatorz:**

* Sitemap will be as below mentioned.
  + Home
  + Who We Are
  + Our Culture
  + Our Reach
  + Partners
  + Services
  + Careers
  + Contact
* Need to reduce the overlay color
* Need to add one warehouse image
* Reduce Our Statistics size
* Add + with 400 in Our Statistics Sub D’s
* New to redesign the our values section
* Our partners will only have P&G logo
* In Who we are page we will remove Our Board section will not be included and we will use our timeline in history section