 6th  **Floor Azaan Heights**

**Insurance Corporation of Pakistan Jahaz Chowk, Sahiwal**

**Sahiwal Zone Ph. 040-9200027**

**Fax.040-9200024**

**Toll Free.0800-09099**

Date.**16.05.2025**

**Deputy Director- (M&IMP)**,

Public Procurement Regulatory Authority,

(Cabinet Division),

1st Floor, F.B.C. Building G-5/2,

**Islamabad.**

Sub: Advertisement of Tender Notice # HR&ADMIN/SWL/04/2025.

Dear Sir,

Kindly advertise the State Life’s enclosed Tender Notice # HR&ADMIN/SWL/04/2025 on the Website of PPRA. The said caption of tender notice has also been sent to your given E-mail address [info@ppra.org.pk](mailto:info@ppra.org.pk). Advance Tender fee deposit slip is also attached herewith.

Thanking You.

Yours truly,

Madiha Farid

Incharge (HR&Admin)

Sahiwal Zone

CC:

Divisional Head (IT)

Please arrange to place this tender on

State Life website earliest.

 6th  **Floor Azaan Heights**

**Insurance Corporation of Pakistan Jahaz Chowk, Sahiwal**

**Sahiwal Zone Ph. 040-9200027**

**Fax.040-9200024**

**Toll Free.0800-09099**

**TENDER NO. HR&ADMIN/SWL/04/2025 DATED 16-05-2025**

**Security Guard Services at State Life Insurance Corporation**

**Of Pakistan Azaan Heights Sahiwal.**

Sealed bids are invited from well-reputed firms registered with GST/NTN, under Single-Stage Single Envelope Procedure, for the **“ Hiring of Security Guard Services at Zonal Office and Cash Counters of State Life Insurance Corporation of Pakistan Sahiwal, Zone as per location given below.**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.NO.** | **NAME OF PLACE** | **NO. OF GUARDS** | **ELIGIBILITY** |
| 1 | Sahiwal | 6 | Trained ( Ex-Army / Services ) Efficient, Active with Armed and Uniform |
| 2 | Okara | 2 |
| 3 | Bahawal Nagar | 2 |
| 4 | Haroonabad | 2 |

Detail of Date & Time of Tender is as under:-

|  |  |  |
| --- | --- | --- |
| Last Date & Time for Submission of Tender Documents on E-PADS | Tender’s Opening  Date & Time | Bid Security |
| **12-06-2025**  **11:00 a.m** | **12-06-2025**  **11:30 a.m** | **2% of Bid Amount** |

***TERMS AND CONDITIONS***

State Life Insurance Corporation of Pakistan invites quotations through E-PADS, under Single Stage Single Envelope ( Financial ) Procedure, from the experienced firms / contractors of the filed registered with Income Tax Department & who are an Active Taxpayers List of the Federal Board of Revenue (FBR) and eligible to provide the “ **Security Guard Services** ” for State Life Insurance Corporation of Pakistan Sahiwal Zone of above mentioned locations.

Bidding Documents, containing detailed terms & conditions etc. are available for download on EPADS website <http://eprocure.gov.pk> free of cost.

The bids prepared in accordance with the instructions in the bidding documents, must be submitted through EPADS on or before **12-06-2025** upto 11:00 A.M. Bids will be opened on same day at 11:30 A.M.

Contractor is advised to submit original bid security & copy of bidding documents on or before **12-06-2025** at 11:00 A.M. in the office of undersigned.

This advertisement is also available on State Life Website [www.statelife.com.pk](http://www.statelife.com.pk) , however the bids shall be submitted through EPADS. Any bid submitted other than EPADS will not be considered.

State Life Insurance Corporation of Pakistan reserves the rights to accept / reject all bids in accordance with PPRA rules ( 33 ).

The Services will be hired initially for a period on **One Year**, extendable for further period of **4 years with mutual consent of both parties**.

The Companies in question should have the experience of more than 5 years in providing Security Guards at the palaces mentioned above.

All taxes, Government levies and charges shall be born by the Security Companies.

The Company has to submit an affidavit being not black listed, from any department.

Payments will be made on monthly basis.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 040- 9200027.

**Madiha Farid**

Secretary – Procurement Committee

HR&Admin ­- Department

6th Floor Azaan Heights

Jahaz Chowk

Sahiwal.