



STATE LIFE
Insurance Corporation of Pakistan
Sahiwal Zone

6th Floor Azaan Heights
Jahaz Chowk, Sahiwal
Ph. 040-9200027
Fax.040-9200024
Toll Free.0800-09099

TENDER NO. HR&ADMIN/SWL/06/2025 DATED 07-07-2025

**Janitorial Services at State Life Insurance Corporation
Of Pakistan Azaan Heights Sahiwal**

Sealed bids are invited from well-reputed firms registered with GST/NTN, under Single-Stage Single Envelope Procedure, for the “ **Hiring of Janitorial Services at Zonal Office State Life Insurance Corporation of Pakistan Sahiwal, 6th Floor Azaan Heights Sahiwal.** ”

MANDATORY REQUIREMENTS.

1. National Tax Number from FBR with Certificate.
2. SST Registration Certificate.
3. Undertaking on stamp paper for not black listed.
4. The Local Firm will be preferred.

Detail of Date & Time of Tender is as under:

Last Date & Time for Submission of Tender Documents on E-PADS	Tender's Opening Date & Time	Bid Security
04-08-2025 11:00 a.m	04-08-2025 11:30 a.m	5% of Bid Amount

STAFF DETAIL

AS PER NEED

SCOPE OF WORKS

1. Sweeping and cleaning of all rooms, halls, lobbies, terraces, stairs, courtyards, etc. of complete Area as per schedule.
2. Dusting and cleaning of all interior and exterior surfaces of building including stairs, railing, glass doors, windows, internal partition walls, bracket fans, sign boards etc. as per approved schedule.
3. Cleaning and washing of bathrooms including WCs, Commodes, wash basins, taps with proper disinfectant phenyl etc. as per schedule.
4. Cleaning, Clearing of manholes, sewerage lines and keeping them in running condition as and when required.