



STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

Health & Accident Insurance,
Regional Office,
State Life Building No.11
15- A, Davis Road
Lahore -54000
Phone: 042-99203486
Fax No. 042-99203492

CORRIGENDUM

TENDER NOTICE NO. P&GS/H&AI/LHR/13/2024

TS No: TS548852E

This Corrigendum is to notify the following:

- The tender submission date for Procurement of Desktop Computers and Laptops for H&AI, Lahore has been extended from October 17, 2024 to **October 28, 2024 (Monday)**.
- The Bids will be open at 10: 30 AM on October 28, 2024, as per PPRA Rules.
- The **Specifications of Laptops and Computers has been modified** as per the availability of the items in Local Market.
- Other Terms and Conditions/ Mandatory requirements will remain same as per the attached Tender Document.

Incharge HR & Admin

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TENDER NOTICE NO. P&GS/H&AI/LHR/13/2024
Procurement of Desktop Computers and Laptops for H&AI, Lahore
Office through E-PADS

State life Insurance Corporation of Pakistan, invites Bids in accordance with PPRA rules, under **Single Stage- Two Envelops** procedure from experienced & reputed GST/Income Tax/Sales Tax Registered Firms/Dealer/Supplier (Federal/Provincial) having relevant experience for ***Procurement of Desktop Computers and Laptops for H&AI, Lahore Office through E-PADS*** through <https://eprocure.gov.pk>.

Description of the job.	Tender Enquiry No.	Closing date & time for Submission of Bids	Date & Time of Opening of Technical Bids
Procurement of Desktop Computers and Laptops for H&AI, Lahore Office through E-PADS	P&GS/H&AI/LHR/13/2024	28-10-2024 Until 10:00 a.m.	28-10-2024 at 10:30 a.m.

All details are available in Tender documents (Attached herewith) and can be downloaded from **PPRA E-PADS (E-Pak Acquisition and Disposal System)**. Bids will be opened on the same day at **10.30 am** in the presence of bidders or their representatives, who wish to be present at the Tender Opening meeting. No tender will be entertained without bid **security/earnest Money/CDR of Rs. 20,000/- for Lot 1 (Laptops) and Rs. 16,000 for Lot 2 (Desktop Computers)**. Original Bid Security in form of bank draft/Pay order/CDR in favor of “**State Life Insurance Corporation of Pakistan**” must be submitted to undersigned before the opening of Bids.

State Life Insurance Corporation reserves the right to reject all bids or proposals at any time prior to the acceptance of bids or proposals in accordance with PPRA Rule No.33.

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TENDER DOCUMENTS

P&GS/H&AI/LHR/13/2024

Procurement of Desktop Computers and Laptops for H&AI, State Life Lahore.

Sealed Technical & Financial bids are invited in accordance with PPRA rules, under **‘Single Stage–Two Envelope Procedure’** Through <https://eprocure.gov.pk> (**E-Pads**) from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the Procurement of Desktop Computers and Laptops for H&AI, State Life Lahore.

The bids should be submitted through EPADS on date as per mentioned on EPADS and PPRA website until 10:00 AM, dated **October 28, 2024** and bids will be opened on the same day at 10:30 AM in the presence of the bidders or their representatives.

Details of Desktop Computers and Laptops with Specifications

Parameter	(LOT 1)	(LOT 2)
	Specification for Laptop	Specification for Desktop Computers
Processor & Generation:	12th Generation or higher Intel Core i5	12th Generation or higher Intel Core i3
Processor speed	At least 3.6 Ghz turbo boost	At least 3.6 Ghz turbo boost
RAM	8 GB DDR-5	8 GB Extendable to 16 GB DDR-4
Solid State Drive (SSD)	512 GB	256 GB
Hard Disk SATA	N/A	1TB
Screen Size	Minimum 15.6 inches	Minimum 19 inches LED
Screen Display	FHD display or higher	FHD- anti-glare display
Graphic Card	Integrated intel UHD graphics or higher	Compatible with supplied motherboard
Connectivity	10/100/1000 ethernet card with	10/100/1000ethernet card with Gigabit



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	Gigabit support + Wifi and Bluetooth	support + Wifi
Connecters	USB 3.0 (2), HDMI, Head phone output, USB, Type C	USB 3.0 (2), HDMI, Head phone output, USB, Type C
I/O Devices	Backlight Keyboard, standard Mouse with mouse pad and webcam	Branded Keyboard and standard mouse with mouse pad
Operating system	MS Window 11 or Latest operating system (OEM Release) Licenses to be provided separately	MS Window 11 or Latest operating system (OEM Release) Licenses to be provided separately
Software	MS Office Current version licensed; antivirus licensed	MS Office Current version licensed; antivirus licensed
Carrying Bag	Yes (Branded Bag as per the Laptop Size for carrying Laptop, charger etc)	No
Warranty	1 year or higher local	1 year or higher local
Quantity Required	05	05

Reminder:

- It is compulsory for the vendor to visit the site in order to get the exact estimate of mentioned items.
- Lot 1(Supply of Laptops) and Lot 2(Supply of Computers) will be evaluated separately.”
- **Local Warranty period** of all above mentioned items shall be minimum of **01 year**.

Incharge HR & Admin

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Terms & Conditions

1. The bids shall comprise of two separate proposals as the 'financial proposal' and 'technical proposal'.
2. Proposals shall accompany a Pay Order/Bank Draft/CDR of not less than **Rs. 20,000/- for Lot 1 (Laptops) and Rs. 16,000 for Lot 2 (Desktop Computers)** in favor of State Life Insurance Corporation of Pakistan as earnest money which may be released after uploading of Final Evaluation.
3. Successful Firm/Company must submit **5% of Quoted Bid as Performance Guarantee** after award of work order which shall be returned after expiry of warranty period of supplied items and shall be subject to deductions on account of unsatisfactory delivery / performance.
4. No bid will be accepted without earnest money/CDR.
5. Bid will not be accepted if a vender is under litigation with State Life or blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. Personal influence will also disqualify bidders.
6. All the bids must include G.S.T. and all other applicable taxes.
7. **The Bids Prices shall be evaluated lowest quoted for Lot 1 and Lot 2 separately with Lowest rate and Quality Based.**
8. The selected firms will provide items within 20 days from receipt of supply orders as per sample to be approved by SLIC. If supply is not made in due time, a fine of 0.5% of contract value per delayed day will be charged to the firm. If supply/ installation is delayed beyond 40 days from receipt of supply order, the earnest money will be confiscated
9. The approved bidder immediately after receipt of Work Order shall provide a sample of the Item to SLIC for scrutiny and approval. After the sample is approved, the bidder shall supply/ install rest of the items as per approved sample.
10. SLIC can increase or decrease the quantity of items to be purchased and also reserve the right to accept or reject any or all tenders/Bids in line with PPRA rules.
11. Bid validity period shall be 90 days from the date of opening of financial bids. This period can be extended by SLIC with the consent of bidders.
12. No advance payment will be made. Payment will be processed upon satisfactory delivery / Installation of items. In case of non-compliance or failure of execution of order within the specified time or supply of sub-standard items and Services, Performance Guarantee shall be forfeited in favor of the Corporation.
13. Most advantageous/Successful Bidder shall submit Bids also in hard copy to Incharge HR & Admin.
14. Vendor must have Company office or site Office situated in Lahore.
15. **Warranty of the supplied items must be valid for minimum One year or above. The supplier will be responsible to assemble/ install /deliver/Ready to use items in all aspect as per requirement and in case of failure to maintain quality in installation, the same will be fixed at his risk and cost besides penalty as may be imposed by Competent Authority in SLIC.**
16. The bids shall be uploaded on EPADS for "**Procurement of Desktop Computers and Laptops for H&AI, State Life Lahore of H&AI, Lahore Office**".
17. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal. However, State Life shall upon request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

Undertaking:

We hereby confirm to have read all the terms and conditions carefully mentioned in the tender documents and we agree to abide by all those conditions.

Signature and stamp: _____
(Sign and stamp by Vendor)



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A: - Mandatory requirements

- Verifiable documentary proof for all below requirements are mandatory and vendor/supplier will be disqualified if not comply with all below points.

Eligibility/Evaluation Criteria

1. Sales Tax Registration (Copy of Certificate).
2. Income Tax Registration (Copy of Certificate).
3. Experience certificate of Similar Work (at least 02 Copy of Certificates).
4. Affidavit/Undertaking that the firm has never been blacklisted by any organization/Government on Judicial Stamp Paper.
5. Proof of Active Tax Payer List.
6. Original Bid Security in form of bank draft/Pay order/CDR of **Rs. 20,000/- for Lot 1 (Laptops) and Rs. 16,000 for Lot 2 (Desktop Computers)** in favor of “**State Life Insurance Corporation of Pakistan**” must be submitted to Incharge P&GS H&AI, State Life Insurance 15-A Davis Road, Lahore before the opening of Bid.
7. Maker’s name and model of Item must be clearly mentioned in quoted bid.
8. Items must fully comply with the Specifications mentioned above.
9. Successful Firm/Company must submit **5% of Quoted Bid Value** as Performance Guarantee Which shall be returned after expiry of Local warranty period i.e. 01 Year.

(The bidders who have not complied with all Above-Mentioned Eligibility / Qualification points shall be Disqualified)



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TECHNICAL EVALUATION:

S No	Description	Max Points	Points Secured	Page Number
COMPANY PROFILE				
1	i. The company established within 1 to 2 years (Proprietorship) = 10 Marks ii. The company established more than 2 years = 20 Marks Note: Certificates Required	20 Marks Maximum		
FINANCIAL STATUS :(Verified by Bank Statement, Annual Tax Return)				
2	Annual Turnover • Between 1- 5 Million = 10Marks • 5-10 Million = 15 Marks • Above 10 Million = 20 Marks (Max)	20 Marks Maximum		
SIMILAR WORK EXECUTED BY FIRM IN PAST:				
3	Contracts completed Less than 4 Lacs for each contract= 5 Marks Contracts completed Greater than 4 Lacs and Less than 6 Lacs for each contract = 15 Marks Contracts completed Greater than 6 Lacs for each contract = 20 Marks Note : Work Order Required	20 Marks Maximum		
ENLISTMENT WITH OTHERS:				
4	Enlistment with reputed Govt./National/ Multinational Firms= 05 Marks for each Firms Note: Purchase/Work Orders Required	20 Marks Maximum		
MINOR REPAIR AND MAINTENANCE:				
5	Provide Repair Service for one year = 10 Marks Provide Repair Service for two years = 20 Marks Note: Note on company Letter head Required	20 Marks Maximum		
Total				

Total Points = 100

Minimum Qualification Points = 60

(Related Document Page number to be mentioned in given space)

Date _____

FINANCIAL PROPOSAL

(For Procurement of Desktop Computers and Laptops F.Y 2024)

LOT 1 (SUPPLY OF LAPTOPS) One vendor would be selected on Lump sum Basis of this Section						
S#	Description	Qty.	Unit Price without GST	Amount of GST	Unit Price with GST	Total Cost (No of Units x Unit price including all taxes)
1	Supply of Laptop (As per Specifications mentioned above)	5				
LOT 2 (SUPPLY OF DESKTOP COMPUTERS) One vendor would be selected on Lump sum Basis of this Section						
2.	Supply of Desktop Computers (As per Specifications mentioned above)	5				

(Filled Financial Proposal to be submitted on your company's letter head.)

Name of Supplier: _____

Signature with Date
(Sign and stamp by Vendor)